

Cooperstown City Council

February 3, 2020 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Larry Olson, Lee Watne, Deb Eslinger and Tim Erickson. Absent: Rick Cushman & Nic Zimprich. Others in attendance: Blaine Larson, Brett Kramer, Chad Johnson and Nancy Lunde.

Agenda & Minutes: Eslinger moved, Olson seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the January 6, 2020 meeting were approved with a motion from Eslinger, seconded by Watne. Motion carried unanimously.

Otter tail Power Company: The council reviewed information received from Otter tail Power Company regarding management of the city owned streetlights. Otter tail Power will take over management of the streetlights, will change all the lights to LED bulbs, and be responsible for maintenance of poles, wires and lights. The city will pay a straight rent fee instead of the lights being metered. There was also discussion of Otter tail Power running an overhead wire to Jerry's Body Shop in the spring, to replace a broken underground wire. Olson moved, Watne seconded to approve the rental agreement with Otter tail Power Company including the change of all bulbs to LED, maintenance of poles, wires and lights and to approve the overhead wire to Jerry's Body Shop. Motion carried unanimously.

Highway Distribution Fund: There was discussion regarding the Highway Distribution Fund balance. Nancy Lunde suggested moving funds so this fund would no longer have a negative balance. She stated that Harold Rotunda suggested moving funds from the General Fund into that fund. He also suggested dedicating ½ of the monthly sales tax to go directly into the Highway Distribution Fund to help prevent this fund from having a negative balance again. The highway tax funding received each month from the State will never be sufficient to keep the Highway Distribution Fund from having a negative balance. Eslinger moved, Erickson seconded, to approve a transfer of \$225,268.61 from the General Fund to the Highway Distribution Fund and to dedicate ½ of the monthly sales tax to go directly into this fund. Motion carried unanimously.

Special Assessments: Nancy Lunde asked the council to approve an abatement of special assessments on city owned property at 107 Baker St SW. Eslinger moved, Olson seconded, to approve an abatement of special assessments for Lots 10,11 and the south ½ of Lot 12, 107 Baker St. SW for the amounts owed for 2016, 2017, 2018 and 2019 in the amount of \$4,713.52. Motion carried unanimously.

City Owned Property: There was discussion of some of the city owned lots that are available for purchase within the city. The Mayor asked the council to consider placing an ad in the newspaper asking for bids on properties from anyone interested. This was tabled until the next meeting.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. Blaine and Brett Kramer will be attending a water conference in Fargo on February 11-13. Blaine needs to attend to attain the credits needed for his certifications. Blaine and Tim Erickson reported on the estimates from Cooper Implement on overhauling the maintainer engine or getting a rebuilt engine. After discussion, Olson moved, Erickson seconded, to accept an estimate from Cooper Implement for overhauling the engine for the maintainer. Motion carried unanimously.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Eslinger, seconded by Olson. There was a roll call vote with all members in favor. Motion carried unanimously.

Permits: Eslinger moved, Erickson seconded, to approve the PEO Chapter W Local Permit. Motion carried unanimously. Eslinger moved, Olson seconded, to approve the Cooperstown Golf Club Liquor License. Motion carried unanimously. Erickson moved, Olson seconded, to approve the Hanson's Bar Special Event Permit. Motion carried unanimously.

The next regular City Council meeting will be March 2, 2020. Erickson moved, Watne seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:40 pm.

Nancy Lunde, City Auditor

Paul Paintner, Mayor

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Name	Check Date	Check Amt	
1130 Citizens State			
Paid Chk# 110450E BLUE CROSS BLUE SHIELD	2/12/2020	\$5,063.17	BLUE CROSS
Paid Chk# 110451E PACE PAYMENT SYSTEMS	2/12/2020	\$20.00	PACE USAGE FEE-FEB
Paid Chk# 110452E VERIZON WIRELESS	2/12/2020	\$303.60	MIFI INTERNET
Paid Chk# 110453E NDPERS	3/2/2020	\$2,260.10	RETIREMENT
Paid Chk# 110454E EFTPS	3/2/2020	\$6,577.41	PAYROLL TAXES
Paid Chk# 110459E GOVCARD	3/9/2020	\$199.00	CARDSETUP FEE
Paid Chk# 111022 COOPERSTOWN MUN AIRPORT	2/3/2020	\$3,036.52	
Paid Chk# 111023 AMERIPRIDE SERVICES	2/3/2020	\$121.19	TOWELS,MOPS,MATS
Paid Chk# 111024 ANDELS BODY SHOP	2/3/2020	\$228.00	LOADER WINDSHIELD
Paid Chk# 111025 ARROWWOOD ELECTRIC INC	2/3/2020	\$644.95	AMB/FIREMEETINGRM FURNACEMOTOR
Paid Chk# 111026 BANK OF NORTH DAKOTA	2/3/2020	\$16,697.50	WATER TREATMENT 2000
Paid Chk# 111027 BLAINE LARSON	2/3/2020	\$35.00	CELLPHONE-LANDFILL
Paid Chk# 111028 BOUND TREE MEDICAL, LLC	2/3/2020	\$186.42	INTRAOSSEOUS DEVICE
Paid Chk# 111029 BRAGER DISPOSAL SERVICE	2/3/2020	\$6,800.00	CITY HALL DUMPSTER
Paid Chk# 111030 BRETT KRAMER	2/3/2020	\$35.00	CELLPHONE
Paid Chk# 111031 CHAD JOHNSON	2/3/2020	\$35.00	CELLPHONE
Paid Chk# 111032 CHRISTINE OLSON	2/3/2020	\$66.65	WATER POSTAGE
Paid Chk# 111033 CITY OF COOPERSTOWN	2/3/2020	\$119.40	CITY POSTAGE
Paid Chk# 111034 CITY OF FARGO, NORTH DAKOT	2/3/2020	\$14.00	WATER SAMPLES
Paid Chk# 111035 COOPERSTOWN HARDWARE	2/3/2020	\$459.69	AMB-BASKETS,SCOOPS
Paid Chk# 111036 EMERGENCY MEDICAL PRODUC	2/3/2020	\$420.13	OXYGEN TANK
Paid Chk# 111037 GCC TECH CLASS	2/3/2020	\$96.00	AED DECALS
Paid Chk# 111038 GENERAL EQUIPMENT & SUPPLI	2/3/2020	\$765.00	LOADER MAINTENANCE
Paid Chk# 111039 GILBERTSONS	2/3/2020	\$222.00	CLEVIS
Paid Chk# 111040 GRIGGS COUNTY TELEPHONE	2/3/2020	\$788.54	AUDITOR/LIFT STATION
Paid Chk# 111041 GRIGGS COUNTY TREASURER	2/3/2020	\$26,425.47	CITY SPECIALS
Paid Chk# 111042 HAWKINS INC	2/3/2020	\$616.50	AZONE
Paid Chk# 111043 HOMETOWN SERVICE CENTER	2/3/2020	\$142.22	DIAGSCAN
Paid Chk# 111044 HR COLLABORATIVE	2/3/2020	\$200.00	CHRIS-WORKSHOP
Paid Chk# 111045 INNOVATIVE OFFICE SOLUTION	2/3/2020	\$242.98	URINAL SCREENS
Paid Chk# 111046 GRIGGS COUNTY LIBRARY	2/3/2020	\$3,873.02	
Paid Chk# 111047 MIDCONTINENT COMMUNICATIO	2/3/2020	\$125.00	SHOP INTERNET
Paid Chk# 111048 MILLERS FRESH FOODS	2/3/2020	\$1,236.10	AMB-BATTERIES,TISSUE,BAGS
Paid Chk# 111049 NANCY LUNDE	2/3/2020	\$35.00	CELLPHONE
Paid Chk# 111050 ND LEAGUE OF CITIES	2/3/2020	\$30.00	WEBINAR-NANCY
Paid Chk# 111051 NEW CENTURY PRESS	2/3/2020	\$80.63	MINUTES
Paid Chk# 111052 OFFICE OF THE STATE AUDITO	2/3/2020	\$120.00	AUDIT REPORT 2017
Paid Chk# 111053 OTTER TAIL POWER CO	2/3/2020	\$4,742.92	HEAT FIRE
Paid Chk# 111054 COOPERSTOWN PARK BOARD	2/3/2020	\$12,617.64	
Paid Chk# 111055 REITEN, INC	2/3/2020	\$150.00	REPAIR TAILGATE
Paid Chk# 111056 VANGUARD APPRAISALS INC	2/3/2020	\$5,775.00	SERVICE RENEWAL
Paid Chk# 111057 Zoll Medical Corporation GPO	2/3/2020	\$207.50	CUFFS
Paid Chk# 111058 ND ONE CALL, INC	2/5/2020	\$3.05	LOCATES-3
Paid Chk# 111059 POSTMASTER	2/24/2020	\$167.66	WATER
Paid Chk# 111060 VINTAGE PINK BOUTIQUE_	2/5/2020	\$175.74	CITY-ROGER NELSON FUNERAL

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Name	Check Date	Check Amt
Paid Chk# 111061 GENERAL EQUIPMENT & SUPPLI	2/5/2020	\$2,733.85 OILSAMPLE,FILTER,ELEMENT
Paid Chk# 111062 MARCO TECHNOLOGIES	2/6/2020	\$112.00 COPIER LEASE
Paid Chk# 111063 ARROWWOOD PRAIRIE CO-OP	2/6/2020	\$3,710.14 CITY FUEL
Paid Chk# 111064 NDDEQ	2/2/2020	\$18.54 FLUORIDE
Paid Chk# 111065 H E EVERSON	2/7/2020	\$45.82 AMB DIESEL SUPP
Paid Chk# 111066 NODAK ELECTRIC COOPERATIV	2/11/2020	\$299.19 MAIN LIFT
Paid Chk# 111067 METRO-BILLING SERVICES	2/12/2020	\$484.00 22 CLAIMS
Paid Chk# 111070 TYLER KELLER	2/27/2020	\$100.00 REIMBURSE FOR FUEL
Paid Chk# 111071 Briss, Craig	2/28/2020	\$277.05
Paid Chk# 111072 Eli, Daren	2/28/2020	\$46.17
Paid Chk# 111073 Eli, Valerie Ann	2/28/2020	\$323.22
Paid Chk# 111074 Johnson, Chad A.	2/28/2020	\$2,244.68
Paid Chk# 111075 Keller, Julie M	2/28/2020	\$2,295.18
Paid Chk# 111076 Kramer, Megan E	2/28/2020	\$652.92
Paid Chk# 111077 Olson, Christine L	2/28/2020	\$2,294.74
Paid Chk# 111078 Paintner, Nancy	2/28/2020	\$550.21
Paid Chk# 111079 Paintner, Paul	2/28/2020	\$1,090.37
Paid Chk# 111080 Rahlf, Jerry	2/28/2020	\$316.76
Paid Chk# 502303E Monthly ACH	2/28/2020	\$14,528.34
Total Checks		\$134,283.88