

## Cooperstown City Council

April 1, 2019 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Nic Zimprich, Lee Watne, Deb Eslinger, Larry Olson and Rick Cushman. Absent: Tim Erickson. Others in attendance: JoAnn White, Welton Cochrane, Blaine Larson and Nancy Lunde.

**Agenda & Minutes:** Zimprich moved, Watne seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the March 4, 2019 meeting were approved with a motion from Cushman, seconded by Eslinger. Motion carried unanimously.

**Country Club:** The council discussed the damage in March to the Country Club due to a water line break. When the city crew dug down to find and repair the water break, they found the curb-stop was bent and damaged. They have repaired the damaged area. It was the feeling of the council that the repair would be the responsibility of the city. The council discussed the 2 bills that had been received regarding the damage incurred. The auditor had submitted an incident report to N.D. State Fire and Tornado when the damage occurred. This insurance does not cover groundwater seepage. Ellefson Excavating helped with the repair to the waterline. Eslinger moved, Olson seconded, to approve payment of \$360.00 to Cooperstown Plumbing & Wells and \$1085.00 to Ellefson Excavating for repair of the broken curb-stop at the Country Club. Motion carried unanimously.

**Safe Drinking Water Award:** Nancy Lunde provided the council with a letter from the North Dakota Department of Health along with a Certificate of Achievement for satisfying applicable requirements of the Safe Drinking Water Act for the year 2018.

**Main Street Initiative:** Nancy Lunde provided the city council with information regarding the Main Street Initiative. There will be several people from the N.D. Department of Commerce and the Governor's office attending a meeting in Cooperstown on April 17, 2019 from 3:00-5:30 to talk about the statewide Main Street Initiative. Their focus is to discuss with communities how to attract and retain workforce, future infrastructure development and to help identify each city's unique strengths and challenges. These representatives have asked the auditor's office to invite downtown business owners, major employers and volunteer group leaders to attend this meeting.

**City Attorney:** Nancy did not have any other information at this time regarding an appointment of a new city attorney. Zimprich moved, Olson seconded, to table further discussion regarding appointment of a city attorney until the next regular meeting. Motion carried unanimously.

**Personnel Policy:** Nic Zimprich and Deb Eslinger reviewed the revisions to the city's personnel policy as suggested by the auditor's office. They asked the city council to approve these revisions with 2 additional changes given, to exchange the name of Medora for Cooperstown on page 35 and to remove 2 sentences regarding sick leave usage from the current policy. Zimprich moved, Olson seconded to approve all changes to the Personnel Policy as submitted by the Personnel Committee. Motion carried unanimously.

**City Forester:** Nancy Lunde stated Darce Holcomb expressed an interest to be appointed City Forester. Mayor Paintner appointed Darce Holcomb as the City Forester and asked the City Council to ratify the appointment. Cushman moved, Zimprich seconded, to ratify the appointment of Darce Holcomb as the City Forester for the City of Cooperstown. Motion carried unanimously.

**Dept. Reports:**

**WSS:** Blaine Larson reported on the activities of the city crew for the past month. There was discussion regarding several areas in town that will need additional curb-stops installed. Currently the city would have to shut off water to 2 residences at the same time because there is only one curb-stop. Installing the additional curb-stops will allow the water to be turned off to one residence at a time. Olson moved, Watne seconded, to approve additional curb-stops in the waterlines leading to the Sommerville home and to the McMillan home. Motion carried unanimously. The City Council stated City Cleanup Days for the city will be held May 22 & 23, 2019.

**Resolution Affirming Plat:** MSC Eslinger, Zimprich to approve an Amended Resolution Affirming Plat, a Replat of Lots 1,3,4,6,7,13,14 and part of Lots 2,5 and 8 and vacated 5<sup>th</sup> Street of the Southwestern Addition and part of Lot 3 of Block 4 and the Replat of Lot 2 of the Southwestern Addition to the City of Cooperstown, North Dakota lying within the SW ¼ of Section 24, Township 146 North, Range 59 West of the Fifth Principal Meridian, Griggs County, North Dakota be accepted and renamed Coop Addition to the City of Cooperstown North Dakota. Motion carried unanimously.

**Auditor Report:** Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. Nancy asked the council to review the information provided by the Deputy Auditor. Nancy stated the N.D. Department of Transportation Representative returned her call. The Highway 45 project is on schedule for this summer, but the Highway 200 and Highway 1 project will not be bid until this fall for completion the summer of 2020. He stated after they receive bids, he will contact Nancy so the City can get a quote from the contractor on some areas of streets in town that need repair. The auditor reported the city had vandalism last month after the last regular meeting. Someone cut a no parking sign down which was located on a sidewalk along Highway 45. Blaine will look at the partial post/housing that is causing a trip hazard and remove or repair it.

**Bills:** The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Eslinger, seconded by Watne. There was a roll call vote with all members in favor. Motion carried unanimously.

**Permits:** Cushman moved, Zimprich seconded, to approve the Town & Country Liquor License. Motion carried unanimously.

**Old Business:** Nic Zimprich reported on the recent Park Board meeting he had attended. He gave some updates on the swimming pool, part-time summer employees and repairs that will be needed before summer.

The next regular City Council meeting will be May 6, 2019. Cushman moved, Eslinger seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:50 pm.

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Nancy Lunde, City Auditor

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Paul Paintner, Mayor

#### April 2019 Bills Paid

COOPERSTOWN MUN AIRPORT AUTH	\$3,719.28
AMERIPRIDE SERVICES	\$96.04
BLAINE LARSON	\$121.34
BOUND TREE MEDICAL, LLC	\$325.33
BRAGER DISPOSAL SERVICE	\$6,800.00
BRIAN SAXBERG	\$189.99
CHAD JOHNSON	\$35.00
CHRISTINE OLSON	\$59.12
CITY OF FARGO, NORTH DAKOTA	\$29.00
COOPERSTOWN MEDICAL CENTER	\$225.00
COACHMAN INN	\$47.00
COOPER MECHANICAL INC.	\$198.89
COOPERSTOWN HARDWARE	\$91.93
COOPERSTOWN PLUMBING AND WELLS	\$360.00
D & D ROOFING	\$5,285.00
ELLEFSON SALES EXCAVATING LLC	\$2,275.00
EMERGENCY MEDICAL PRODUCTS	\$297.56
GENERAL EQUIPMENT & SUPPLIES I	\$1,347.19
GRIGGS COUNTY TELEPHONE	\$777.98
HANSON ELECTRIC	\$65.00
HAWKINS INC	\$588.65
GRIGGS COUNTY LIBRARY	\$5,021.03
MARCO TECHNOLOGIES	\$112.00
MIDCONTINENT COMMUNICATIONS	\$125.00
MILLERS FRESH FOODS	\$155.17

MUNICIPAL GOVERNMENT ACADEMY	\$340.00
NANCY LUNDE	\$257.79
NEW CENTURY PRESS	\$26.13
OTTER TAIL POWER CO	\$4,528.27
COOPERSTOWN PARK BOARD	\$10,786.92
PENGUIN MANAGEMENT, INC.	\$1,074.00
QUALITY INN & SUITES	\$195.80
RAMKOTA HOTEL & CONF. CENTER	\$200.00
RANDY MYERS	\$35.00
SANITATION PRODUCTS, INC	\$2,305.96
STARION BOND SERVICES	\$316,501.75
USA BLUE BOOK	\$2,454.39