

Cooperstown City Council

June 3, 2019 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Nic Zimprich, Lee Watne, Deb Eslinger and Larry Olson. Absent: Tim Erickson & Rick Cushman. Others in attendance: Dennis Monson, Blaine Larson and Nancy Lunde.

Agenda & Minutes: Zimprich moved, Olson seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the May 6, 2019 meeting were approved with a motion from Eslinger, seconded by Olson. Motion carried unanimously. Eslinger moved, Watne seconded to approve the May 20, 2019 Special Meeting minutes. Motion carried unanimously. Zimprich moved, Eslinger seconded, to approve the May 22, 2019 Special Meeting minutes. Motion carried unanimously.

Pledge of Securities: Zimprich moved, Olson seconded, to approve the Pledge of Securities: Citizens State Bank: Market value of \$2,265,455.28 and Bank Forward: Market value of \$600,789.40. Motion carried unanimously.

Resolution/Auditor's Bond: Eslinger moved, Zimprich seconded, to approve the Resolution to set the bond for the City Auditor in the amount of \$1,501,000.00. Motion carried unanimously.

State Tax Commissioner: Nancy Lunde asked for approval from the council for a contract with the State for administration of the local sales and use tax. Watne moved, Olson seconded, to approve a contract with the State of North Dakota to administer the City of Cooperstown's local sales and use tax for the 2019-2021 biennium. The administration fee is the lesser of \$35.00 per permit per year or 3% of the tax collected. Motion carried unanimously.

Resolution Affirming Plat: Eslinger moved, Olson seconded to approve an Amended Resolution Affirming Plat, a Replat of Lots 1,3,4,6,7,13,14 and part of Lots 2, 5 and 8 and vacated 5th Street of the Southwestern Addition to the City of Cooperstown, North Dakota and part of Lot 3 of Block Four (4) of the Replat of Lot 2 of the said Southwestern Addition to the City of Cooperstown, North Dakota to be replatted and renamed as proposed Coop Addition to the City of Cooperstown being a Replat of Lots 1,3,4,6,7,13,14 and part of Lots 2,5 and 8 and vacated 5th Street of the Southwestern Addition and part of Lot 3 of Block 4 of the Replat of Lot 2 of the Southwestern Addition to the City of Cooperstown, North Dakota lying within the SW ¼ of Section 24, Township 146 North, Range 59 West of the Fifth Principal Meridian, Griggs County, North Dakota. Motion carried unanimously.

Attorney Resignation/ Appointment: Nancy Lunde presented a letter of resignation from City Attorney Phyllis Ratcliffe. As she has officially retired from the practice of

Law, Mayor Paintner asked the City Council to accept her resignation. Olson moved, Watne seconded, to approve the resignation of Phyllis Ratcliffe as the City Attorney for the City of Cooperstown. Motion carried unanimously. Mayor Paintner appointed Travis Peterson as the City Attorney for the City of Cooperstown. Eslinger moved, Olson seconded, to ratify the appointment of Travis Peterson as the City Attorney for the City of Cooperstown. Motion carried unanimously.

County Property: The auditor informed the City Council of property offered to the City by Griggs County. This property went back to the county for nonpayment of property taxes. After discussion, Eslinger moved, Olson seconded, to approve the purchase of Lots 17-20 of Block 37 from Griggs County for \$1.00. Motion carried unanimously.

L2 Contracting: Nancy Lunde presented the Contractor's Application for Payment No.4 and Final Balancing Change Order No.4 to the council for approval. There was discussion of unsatisfactory work done on the Odegard Water & Sewer Replacement project site. It was the decision of the City Council to make a partial payment. Olson moved, Eslinger seconded, to approve a payment of \$12,478.59 to L2 Contracting, withholding \$5,000.00 from the original payment of \$17,478.59 for unsatisfactory work and damages to be resolved before the final payment of \$5,000.00. Motion carried unanimously.

Purchase Agreement/Airport: The Auditor asked the Council to review the Purchase Agreement and the Purchase Agreement Avigation Easement that had been received from the Airport. The map which was included with these documents show the portion of city owned property which the Airport would like to purchase and the portion which they would need for easement. After discussion, Olson moved, Watne seconded to approve the Purchase Agreement with the Airport for \$12,570.00 and the Purchase Agreement Avigation Easement with the Airport for \$29,398.00. Motion carried unanimously.

The Personnel Committee, Deb Eslinger and Nic Zimprich, stated they had met with supervisors and reviewed evaluations. They gave their recommendations to the City Council regarding salary increases for employees. After some discussion, Eslinger moved, Zimprich seconded, to approve a 3% salary increase for the Auditor, Deputy Auditor and Public Works Superintendent and a 1½% salary increase for the two Public Works Assistants. When the next water testing level is achieved the employee would then receive the additional 1½% salary increase. This would not be retroactive to Junes increase. Motion carried unanimously. Zimprich moved, Olson seconded, to approve a 3% salary increase for the Landfill Attendant. Motion carried unanimously.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. He stated they had repaired several water leaks in the past month and anticipated there being more because of the type of pipe that had been used in that area. Blaine asked the City Council to reconsider City Cleanup Days. He stated this was the worst year ever. No one sorted their items and it took the city crew many more hours to go through the whole city. The council discussed different options and different ways to handle the way we currently do our city cleanup. It will be discussed again later. Blaine will be

meeting with Knife River, the company who will be doing the Highway 45 repair for the State Highway Department. There was discussion about graveling the alley behind the veterinary clinic. This was tabled for the time being.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. Nancy asked the council to review the information provided by the Deputy Auditor. The council discussed adding a street repair fee to the utility bill to go into the Street fund. The Street fund stays in the negative all year and this would help partially fund the Street fund. The council discussed property tax and sales tax increases.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Eslinger, seconded by Olson. There was a roll call vote with all members in favor. Motion carried unanimously.

Permits: Eslinger moved, Zimprich seconded, to approve the Coachman Inn Special Event Permit. Motion carried unanimously. Zimprich moved, Watne seconded, to approve the Knights of Columbus Local Permit. Motion carried unanimously. Zimprich moved, Eslinger seconded, to approve the Byron Mickelson Building Permit. Motion carried unanimously. The Dennis Monson Building Permit was tabled. The City Council asked Nancy to arrange a Planning & Zoning Committee meeting to determine if Blocks 9 and 10 could be rezoned from residential to commercial. She will present a Planning & Zoning Request to the Zoning Committee regarding these Blocks.

Old Business:

Nic Zimprich presented some information to the Council regarding the city hall heating system. Cody Kollman looked at the existing heating system and gave an opinion on what he felt could be done to isolate city hall from the existing system and install a separate system for city hall. The auditor will get a quote from Cody Kollman and use his base quote specifics to ask for quotes from 2 other companies. The council will review the quotes at the next regular meeting.

The next regular City Council meeting will be July 1, 2019. Zimprich moved, Olson seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:50 pm.

Nancy Lunde, City Auditor

Paul Paintner, Mayor

June 2019 Bills Paid

VISA	\$500.00
COOPERSTOWN MUN AIRPORT AUTH	\$42.16

AMERIPRIDE SERVICES	\$98.54
BANK OF NORTH DAKOTA	\$3,417.64
BLAINE LARSON	\$35.00
BOUND TREE MEDICAL, LLC	\$501.10
BRAGER DISPOSAL SERVICE	\$6,800.00
CHAD JOHNSON	\$35.00
CHRISTINE OLSON	\$35.00
CITY OF COOPERSTOWN	\$121.87
CITY OF FARGO, NORTH DAKOTA	\$77.00
COOPERSTOWN MEDICAL CENTER	\$21.50
COACHMAN INN	\$188.00
COOPERSTOWN HARDWARE	\$481.12
ELECTRIC PUMP	\$7,611.45
ELLEFSON SALES EXCAVATING LLC	\$3,420.00
FERGUSON WATERWORKS #2516	\$5,029.86
GRIGGS COUNTY TELEPHONE	\$782.10
GRIGGS COUNTY TREASURER	\$1.00
HAWKINS INC	\$658.07
KRABbenhOFT SERVICE	\$337.90
MONSTERS CONTRACTING INC	\$12,478.59
GRIGGS COUNTY LIBRARY	\$56.92
MARCO TECHNOLOGIES	\$112.00
MIDCONTINENT COMMUNICATIONS	\$125.00
MILLERS FRESH FOODS	\$155.94
MUNICIPAL GOVERNMENT ACADEMY	\$30.00
NANCY LUNDE	\$35.00
NEW CENTURY PRESS	\$399.94
OTTER TAIL POWER CO	\$3,344.93
COOPERSTOWN PARK BOARD	\$123.07
POSTMASTER	\$76.00
RANDY MYERS	\$225.82
SANITATION PRODUCTS, INC	\$376.96