

Cooperstown City Council

June 5, 2017 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Rick Cushman, Nic Zimprich, Bryan Ressler, Tim Erickson, Lee Watne and Welton Cochrane. Others in attendance: Brian Scheffler, Andrew Aakre, Dennis Halvorson, Ranora Mueller, Brad McCullough, Blaine Larson, Nancy Lunde and Phyllis Ratcliffe.

Agenda & Minutes: Zimprich moved, Cochrane seconded, to approve the agenda with additions. Motion carried unanimously. The minutes from the May 1, 2017 meeting were approved with a motion from Cushman, seconded by Zimprich. Motion carried unanimously. Zimprich moved, Cushman seconded, to approve the minutes from the May 17, 2017 special meeting. Motion carried unanimously. Cochrane moved, Watne seconded, to approve the minutes from the May 24, 2017 special meeting. Motion carried unanimously.

Flex Pace Buydown: Brad McCullough attended the meeting on behalf of the EDC with a request regarding the Flex PACE Fund interest rate buydown. The EDC is requesting the city to provide 20% of the annual city sales tax to provide funding for any Flex Pace request that may arise within this jurisdiction. Any request would be to support local business or other entities that qualify within the Flex Pace guidelines that are in place now or in the future. Any funds we provide could be in grant or loan form depending on each individual request. The city could place any stipulations they would wish on how these funds are used. After much discussion, Cushman moved, Watne seconded, to table any decision regarding this request for 20% of the annual city sales tax to be used for Flex Pace requests until the next meeting. Motion carried. Unanimously.

Moore Engineering: Andrew Aakre presented a pay estimate for Ryan Contracting in the amount of \$37,304.56 to pay the contractor through the end of construction for the final sealcoat work, withholding \$5,000 before finalizing the end of the project. Cochrane moved, Erickson seconded, to approve this pay estimate in the amount of \$37,304.56. Motion carried unanimously. There was discussion of the communication between the water tower, water treatment plant and the well house and the need to use the fiber optic lines in place of the copper lines. Sweeney Controls has estimated a cost of \$14,500. Andrew stated the Health Department will allow this to be included in the project. He is waiting to hear if the Corps of Engineers will approve including it in the project also. Cochrane moved, Ressler seconded, to approve the additional project to be added to the Waterline Replacement project in the amount of \$14,500.00 if approved by the Corps of Engineers. Motion carried unanimously. Welton Cochrane asked Andrew for clarification on the options for water and sewer for a building project at the south end of the city by highway 200. Andrew will review the project area and provide an estimate to the city of the possible cost that could be incurred.

Sanitation Products: Brian Scheffler attended the meeting with information regarding several used street sweepers. He also reported on the condition of the street sweeper the city currently owns. It is very costly to repair street sweepers of this kind. The city council asked if the city could try the 2009 with 7200 hours. The cost of this sweeper is \$85,000.00. He provided some information regarding a municipality lease. The council wants the city crew to try the machine and a decision will be made at the next city council meeting. Ressler moved, Cushman seconded, to approve the demonstration and use of a used street sweeper to better see the difference and how this used sweeper works. Motion carried unanimously. Brian Scheffler will send information on several different street sweepers for the city council to consider.

Mayor Paintner asked for a motion to adjourn the regular council meeting. Cochrane moved, Ressler seconded, to adjourn the regular city council meeting.

Mayor Paintner opened the public hearing at 8:00 pm. Members present included Paul Paintner, Rick Cushman, Nic Zimprich, Bryan Ressler, Tim Erickson, Lee Watne and Welton Cochrane. Others in attendance: Enner Turner, Dennis Halvorson, Phyllis Ratcliffe, Blaine Larson and Nancy Lunde.

Mayor Paintner invited Enner Turner to state his case regarding the property at 801 Roberts Avenue NW. After discussion Cochrane moved, Erickson seconded, to approve the decision and order of the Cooperstown City Council to deem the property at 801 Roberts Avenue NW to be a blighted building and that the building must be demolished, repaired or removed. Motion carried unanimously. After further discussion Cushman moved, Watne seconded to approve an additional 3 months, until September 30, 2017 to allow the owner more time to remove items from the house and to demolish the building. Motion carried unanimously. Nancy Lunde and Phyllis Ratcliffe reported on information received regarding the property at 701 10th Street NE. After discussion Cochrane moved, Zimprich seconded, to approve a continuance of 30 days for the owner of the property located at 701 10th Street NE, to allow their contractor time to inspect the building. Motion carried unanimously. The council asked Nancy to contact the Health Department regarding the property at 1515 15th St NE, Cooperstown, ND. They would like the city attorney to send a notice to the owner of this property as soon as we receive a letter from the Health Department.

Mayor Paintner asked for a motion to adjourn the hearing. Ressler moved, Watne seconded to adjourn the hearing. Ressler moved, Zimprich seconded, to reconvene the regular city council meeting.

Dennis Halvorson: Dennis Halvorson came to the council with an issue regarding the alley behind the post office, leading to his apartment garages. There was discussion of this ongoing issue. Each year this same area of gravel seems to become soft, the area heaves up and this makes it difficult to drive through. Rick Cushman, Bryan Ressler and Blaine Larson will look at the alley area with Dennis Halvorson to determine what can possibly be done to correct this problem. They will bring their recommendation to the next city council meeting.

Resolution/Pledge of Securities: Zimprich moved, Ressler seconded, to approve the Resolution to set the bond for the City Auditor in the amount of \$1,100,000.00. The motion carried unanimously. Cushman moved, Cochrane seconded, to approve the pledge of securities: Citizen state Bank-Market value of \$2,320,653.86 and Bank Forward-Market value of \$511,952.65. The motion carried unanimously.

Library Board: Nancy Lunde stated Bonnie Krenz would like approval from the city council to appoint Ruth Evans as a new library board member, replacing Helene Fossum. Zimprich moved, Ressler seconded, to approve the appointment of Ruth Evans to the library board. The motion carried unanimously.

Ordinances: Nancy asked for the 1st reading of Ordinance 2017-4, an ordinance to repeal and replace ordinance 114-2007 and to provide for the licensing and regulation of keeping dogs, and Ordinance 2017-5, an ordinance to regulate the keeping, harboring, kenneling and breeding of animals and providing a penalty for violation thereof. Rick Cushman stated that cats should be added to the ordinance in every area where the word dog is stated. The cost of the dog or cat license will be able to be set by resolution. Nic Zimprich asked if all animals currently in Cooperstown would be grandfathered in. The council agreed.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. There was discussion of the many dead and dying trees within the city. Blaine Larson has a list of 18 trees to be removed and has spoken to Belling Tree Service to do the removal for \$3400-\$3600. Zimprich moved, Cushman seconded, to approve the removal of 18 trees. Aye: Cushman, Zimprich, Watne, Erickson, and Ressler. Nay: Cochrane. Motion carried.

Auditor Report: Nancy Lunde provided the monthly financial report, payroll report and list of receipts. She asked the council to review the report submitted by Deputy Auditor Chris Olson. The city council reviewed the council committees. Cochrane moved, Ressler seconded, to retain all city council committees as they currently are. Motion carried unanimously. There was discussion of when the next regular council meeting would be held. As there is a holiday on Tuesday the council moved the next regular council meeting to July 10, 2017. Nancy stated she would be taking vacation June 12-20, 2017. She stated the legislature passed bill SB2148. This bill requires city auditors to be certified within one year of their appointment. They will attain their certification by attending classes, webinars, meetings and testing. The legislature has made this change hoping to stop the frequent change over in auditor's due to lack of support, lack of training and low salaries for the expectations of this position. Nancy will be attending a Human Resources/Municipal Finance Officers meeting on June 7 & 8, 2017 in Bismarck.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Cochrane, seconded by Ressler. There was a roll call vote with all members in favor. Motion carried unanimously.

Permits: Ressler moved, Zimprich seconded, to approve the Sheyenne Valley Horseshoe Club Local Permit. Motion carried unanimously. Erickson moved, Zimprich seconded, to approve the Justin Erickson Building Permit. Motion carried unanimously. Ressler moved, Cushman seconded, to approve the Jim Dillow Building Permit. Motion carried unanimously. Cochrane moved, Zimprich seconded to approve the Virgil Ningen Building Permit. Motion carried unanimously. Cushman moved, Ressler seconded to approve the Michael Flatt Building Permit. Motion carried unanimously.

Old Business: There was opening and discussion of the mowing bids that had been received. Erickson moved, Cushman seconded, to reject all mowing bids which were submitted. Motion carried unanimously. There was further discussion on who the council could hire part-time to help with the mowing. Mayor Paintner stated Roger Hanson had expressed interest in part-time work. Cushman moved, Cochrane seconded, to offer a part-time mowing position at \$10.00/hr. to Roger Hanson. Motion carried unanimously. Tim Erickson stated the purchase of the 11-foot mower deck which was discussed at the last council meeting, would improve the speed in which the mowing could be accomplished and asked the council to consider this. Ressler moved, Cushman seconded, to approve the purchase of an 11-foot grooming mower for \$13,500. Motion carried unanimously. Blaine Larson gave information regarding the demolition of the old shop. The council reviewed the estimate that was provided from Dahl's Industrial. There was further discussion on how the demolition would proceed and further questions of who would be doing what with this demolition. Cushman moved, Erickson seconded, to table further discussion on the demolition of the shop until more information on the quote is attained. Motion carried unanimously. Blaine Larson gave the council information regarding the payloader tires. The tires seem to be developing very bad cracks. Since we requested these specific tires to be placed on the loader which are different from the standard tires, they will not replace them. We can replace the Michelin Snoplus tires for \$5,952.96 installed, or we can put Michelin XHA-2 tires on instead for \$2,149.20 installed. Cochrane moved, Erickson seconded, to keep the tires the payloader came with and not to replace them. Motion carried unanimously. Blaine Larson stated he had spoken with the railroad representative again and asked them to reconsider the cost of the railroad property and to send a more complete map of their property. He will bring the information to the next meeting. Bryan Ressler spoke to Mark Urness about leaving an easement along 1st street apart from his farmland and he has left an equal area along that street. The personnel committee of Welton Cochrane and Nic Zimprich met last month with the supervisors to review employee evaluations. Nic stated their recommendation is for a 2 ½% increase for all fulltime employees. Cushman moved, Erickson seconded, to approve this 2 ½% increase for all fulltime employees to be initiated on the July 3 payroll for June. Motion carried unanimously.

The next regular City Council meeting will be July 10, 2017. Cochrane moved, Ressler seconded, to adjourn the meeting. Motion carried. Meeting adjourned at 9:25 pm.

Nancy Lunde, City Auditor

Paul Paintner, Mayor

June 2017 Bills Paid

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| PACE PAYMENT SYSTEMS | \$20.00 |
| BLUE CROSS BLUE SHIELD | \$4,956.37 |
| VERIZON WIRELESS | \$273.18 |
| VISA | \$79.22 |
| EFTPS | \$8,561.77 |
| POSTMASTER | \$160.55 |
| ADVANCED BUSINESS METHODS | \$70.30 |
| COOPERSTOWN MUN AIRPORT AUTH | \$1,180.43 |
| AMERIPRIDE SERVICES | \$74.16 |
| ARROWWOOD PRAIRIE CO-OP | \$615.19 |
| BANK OF NORTH DAKOTA | \$3,394.92 |
| BLAINE LARSON | \$43.65 |
| BRAGER DISPOSAL SERVICE | \$6,663.00 |
| BROWN & SAENGER | \$208.67 |
| CHAD JOHNSON | \$35.00 |
| CHRISTINE OLSON | \$235.74 |
| CITY OF FARGO, NORTH DAKOTA | \$86.00 |
| COACHMAN INN | \$138.00 |
| COOPERSTOWN TRUE VALUE | \$130.68 |
| ELLEFSON SALES & EXCAVATING EMERGENCY TRAINING ASSOCIATES | \$2,060.00 |
| FERGUSON WATERWORKS #2516 | \$1,583.34 |
| GRIGGS COUNTY TELEPHONE | \$1,953.61 |
| H E EVERSON | \$757.34 |
| HAWKINS INC | \$98.45 |
| Heart of America Med. Center | \$875.00 |
| JAMES DILLOW | \$288.00 |
| LAKE AGASSIZ DEV. CORP. | \$150.00 |
| GRIGGS COUNTY LIBRARY | \$1,188.70 |
| MFOA OF ND | \$1,593.58 |
| MIDCONTINENT COMMUNICATIONS | \$30.00 |
| MILLERS FRESH FOODS | \$106.50 |
| MUNICIPAL GOVERNMENT ACADEMY | \$828.43 |
| NANCY LUNDE | \$25.00 |
| ND ONE CALL, INC | \$242.76 |
| ND Dept. of Health | \$39.10 |
| NEW CENTURY PRESS | \$247.17 |
| OTTER TAIL POWER CO | \$319.83 |
| | \$3,286.91 |

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| COOPERSTOWN PARK BOARD | \$3,427.50 |
| POSTMASTER | \$70.00 |
| RAMKOTA HOTEL & CONF. CENTER | \$285.97 |
| RANDY MYERS | \$35.00 |
| RYAN CONTRACTING | \$37,304.56 |
| SANFORD HEALTH - OCCUPATIONAL | \$60.00 |
| T&K SALES | \$6.75 |
| TOM GILBERTSON & SONS | \$512.00 |
| TOWN & COUNTRY CO-OP | \$361.92 |
| TYLER KELLER | \$17.50 |
| VAN DIEST SUPPLY CO | \$8,097.10 |
| CITY OF COOPERSTOWN | \$138.06 |
| NODAK ELECTRIC COOPERATIVE | \$388.11 |
| ND DEPT OF HEALTH | \$60.00 |
| ND EMS ASSOCIATION | \$15.00 |
| NDPERS | \$2,289.89 |