

Cooperstown City Council

August 5, 2019 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Nic Zimprich, Lee Watne, Deb Eslinger, Larry Olson, Tim Erickson and Rick Cushman. Others in attendance: JoAnne White, Welton Cochrane, Chad Johnson, Blaine Larson and Nancy Lunde.

Agenda & Minutes: Eslinger moved, Olson seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the July 1, 2019 meeting were approved with a motion from Zimprich, seconded by Erickson. Motion carried unanimously. Eslinger moved, Olson seconded, to approve the minutes from the July 12, 2019 Special Meeting. Motion carried unanimously. Cushman moved, Zimprich seconded, to approve the minutes from the July 18, 2019 Special Meeting. Motion carried unanimously.

Appointment: Zimprich moved, Eslinger seconded, to accept the resignation of Kerry Sad and to approve the appointment of Randi Johnson to the City of Cooperstown Park Board. Motion carried unanimously.

Resolution: Eslinger moved, Olson seconded, to approve a Resolution Authorized by the Governing Body of the City of Cooperstown for the purpose of the Expedition of Business. City business will be expedited by authorizing the City Auditor to pay certain miscellaneous items, payroll and apportionments. Motion carried unanimously.

Preliminary Budget: There was discussion of the preliminary budget and some of the budgeted amounts. Nancy Lunde reminded the city council of the timeline the city needs to follow regarding the preliminary budget and the final budget. These budgets are submitted to the county auditor in August and October. Nancy stated the council needs to decide if they want to increase what is levied and by doing so increase property tax or let it remain as it is for another year. After discussion, Erickson moved, Olson seconded to approve the Preliminary Budget with no increase, which will be available for review at City Hall. Motion carried unanimously.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. Chad Johnson attended the meeting with a complaint regarding the long grass on many properties on the west side of the city. The council decided they should approach the businesses in the area with a request to mow the areas surrounding their buildings to help keep the mosquito population down and to keep the city cleaned up and neat. Tim Erickson will talk with the Water Board about the standing water in the drain, Larry Olson will ask Napa to keep up with their mowing and Mayor Paintner will ask Sheyenne Tooling to keep their areas mowed also. Blaine gave information regarding the mosquito foggers. He stated it will cost too much to repair the fogger that is no longer working. He brought quotes from Van Diest Supply Company on the cost of 2

foggers. After discussion Cushman moved, Erickson seconded to approve the purchase of a Grizzly mosquito fogger from Van Diest Supply for \$12,549.50, to be paid from the Mosquito Fund 608. Motion carried unanimously. The council was informed that Randy Myers will be resigning from his position effective August 16th. He has accepted a position with the State Highway Department. The council discussed the best way to fill his position and the need for an applicant with the needed water certifications. The Auditor will place an employment ad on the Job Service site for a job opening for an applicant with the necessary certifications. Blaine gave the council information regarding the street areas in the city requiring patching due to past water break repairs. He reviewed the quotes that were received from Knife River and Border States which he had received regarding these areas. After discussion, Eslinger moved, Erickson seconded, to approve a quote by Border States for asphalt patching repair of 17 areas in the streets of Cooperstown for \$47,000.00. Motion carried unanimously. Blaine asked for approval to purchase new flags for the fire hydrants. Zimprich moved, Cushman seconded, to approve the purchase of 80 hydrant flags for \$1,520.00. Motion carried unanimously.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor. Nancy asked the council's approval to close out funds that have not had any activity in them and are no longer used. She suggested moving the funds with positive balances into Fund 305, the Reserve fund. Those funds are Fund 209, 216, 218, 408 and 414. Harold Rotunda's suggestion is to change the name of Fund 305 to Equipment Fund, in the fall. She also suggested closing out Funds 406 and 413. These funds from past projects have negative balances, which are the city's portion of the cost of those projects and could be funded with Sales Tax funds. Eslinger moved, Erickson seconded, to approve the transfer of funds from Fund 209, 216, 218, 408, and 414 into Fund 305 and to use sales tax to pay out fund 406 and 413. Motion carried unanimously. Nancy stated the home at 1005 Park Ave. NE in Cooperstown has been checked for asbestos and the reports have been received. After discussion, Erickson moved, Olson seconded, to file a Notice of Asbestos and Demolition form with the State for approval, and also approve the teardown of the home at 1005 Park Ave. NE in Cooperstown. Motion carried unanimously.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Zimprich, seconded by Cushman. There was a roll call vote with all members in favor. Motion carried unanimously.

Permits: Eslinger moved, Olson seconded, to approve Coachman Inn Liquor License. Motion carried unanimously. Eslinger moved, Erickson seconded, to approve the Travis Gray Building Permit. Motion carried unanimously.

Old Business: There was discussion again regarding the alley behind the veterinary clinic. Mayor Paintner has talked to the manager of Sheyenne Tooling and they are not interested in helping with any expense.

The Preliminary Budget was approved and is available for review at City Hall. The governing body will adopt the final budget during the regular monthly council meeting at city hall on October 7, 2019.

The next regular City Council meeting will be September 9, 2019. Erickson moved, Olson seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:30 pm.

Nancy Lunde, City Auditor

Paul Paintner, Mayor

August 2019 Bills Paid

AGRI-SALES INCORPORATED	\$2,815.00
COOPERSTOWN MUN AIRPORT AUTH	\$1,146.63
AMERIPRIDE SERVICES	\$112.40
ARROWWOOD PRAIRIE CO-OP	\$1,282.32
BANK OF NORTH DAKOTA	\$111,985.00
BELLING TREE SERVICE	\$5,725.00
BLAINE LARSON	\$35.00
BOUND TREE MEDICAL, LLC	\$790.52
BRAGER DISPOSAL SERVICE	\$6,800.00
BRYAN HANSONSHEATING & COOL	\$683.00
BUILDING SYSTEMS CORP.	\$500.00
CHAD JOHNSON	\$35.00
CHRISTINE OLSON	\$35.00
CITY OF FARGO, NORTH DAKOTA	\$29.00
CLARION HOTEL	\$111.00
COACHMAN INN	\$235.00
COOPERSTOWN HARDWARE	\$224.60
ELECTRIC PUMP	\$765.70
EMERGENCY MEDICAL PRODUCTS	\$285.77
FERGUSON WATERWORKS #2516	\$168.06
FINLEY MOTORS INC	\$87.71
GRIGGS COUNTY TELEPHONE	\$799.02
H E EVERSON	\$32.55
HANSON ELECTRIC	\$126.60
HAWKINS INC	\$4,324.18
HIGH PLAINS WATER	\$28.00
INNOVATIVE OFFICE SOLUTIONS	\$128.95
JOHN DEERE FINANCIAL	\$151.23
KRABbenhOFT SERVICE	\$68.24
GRIGGS COUNTY LIBRARY	\$2,581.72
LUMBER MART INC	\$72.00
MARCO TECHNOLOGIES	\$112.00

MIDCONTINENT COMMUNICATIONS	\$125.00
MILLERS FRESH FOODS	\$646.47
MUG-A-BUG	\$528.68
NANCY LUNDE	\$35.00
NANCY PAINTNER	\$442.93
NAPA AUTO CARE CENTER	\$46.49
ND ONE CALL, INC	\$22.25
NETWORK CENTER COMM.	\$9.38
NEW CENTURY PRESS	\$143.45
OTTER TAIL POWER CO	\$3,490.93
COOPERSTOWN PARK BOARD	\$10,512.36
RANDY MYERS	\$35.00
REITEN, INC	\$472.82
SWEENEY CONTROLS CO.	\$906.00
TEAM LABORATORY CHEMICAL CORP	\$1,372.50
TOM GILBERTSON & SONS	\$800.00
TOWN & COUNTRY CO-OP	\$238.62
TYLER KELLER	\$25.03
VANGUARD APPRAISALS INC	\$150.00