

## Cooperstown City Council

September 6, 2017 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Lee Watne, Welton Cochrane, Rick Cushman, Nic Zimprich, Bryan Ressler and Tim Erickson. Others in attendance: Harold Rotunda, Blaine Larson and Nancy Lunde.

**Agenda & Minutes:** Cochrane moved, Zimprich seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the August 7, 2017 meeting were approved with a motion from Ressler, seconded by Watne. Motion carried unanimously.

**Ordinance:** Nancy Lunde asked for the 2<sup>nd</sup> reading of Ordinance 2017-4. Cochrane moved, Ressler seconded, to approve the adoption of Ordinance 2017-4 to Regulate the Keeping, Harboring, Kenneling and Breeding of animals and providing a penalty for violation thereof. Motion carried unanimously.

**Resolution:** The council held discussion regarding the resolution to establish the pet licensing rates for the city. Ordinance 2017-5 allows the licensing rate to be set by resolution. After discussion Cochrane moved, Watne seconded to approve a Resolution authorizing and establishing registration and licensing rates for the licensing of cats and dogs within the city of Cooperstown as follows and new rates to start in January 2018.

**Article I.** The fee for the initial registration and licensing, and for each annual licensing thereafter of each dog or cat shall be \$10.00.  
Motion carried unanimously.

**Proclamations:** Cushman moved, Watne seconded, to approve a proclamation by the Mayor, proclaiming the week of September 17-23, 2017 as Constitution Week. Motion carried unanimously.

**Budget:** Nancy Lunde provided a preliminary 2018 budget to the council members. Harold Rotunda reviewed many items within the budget with the council. He stressed the importance of planning properly for purchases in the future. There was discussion of the ongoing decrease in state aid which the city receives from the State. He suggested watching the revenue that comes from the utility funds and to watch spending on equipment and supplies, very closely. The city can use sales tax and money in reserves for future purchases but will need to also watch this usage very carefully. The city currently collects approximately \$260,000 in property tax, \$350,000 in special assessments and \$570,000 in utilities. In the short-term the city is doing alright. Looking forward the city will have to look at increasing either property tax or utilities. The city cannot be afraid to increase the property tax because there will always be increases in costs to the city. The governing body will adopt the final budget during the regular monthly council meeting at city hall on October 2, 2017.

**Appointment:** Mayor Paintner again appointed Farrah Saxberg as the City Assessor. Zimprich moved, Ressler seconded, to ratify the appointment of Farrah Saxberg as City Assessor. Motion carried unanimously. Nancy also stated Farrah has passed her Class II assessor class again.

**Dept. Reports:**

**WSS:** Blaine Larson reported on the activities of the city crew for the past month. There was discussion of the demolition of the old shop. Blaine explained the process of removing a tank, filling a cistern and removal of the cement floor. He asked for approval from the city council to purchase tires for the Dodge pickup. After discussion Ressler moved, Cushman seconded, to approve a decision to wait until winter to discuss the purchase of tires for the Dodge pickup. Motion carried unanimously. There was discussion of a curb on the east end of town. The owner would like the city to replace this curb. Cochrane Moved, Erickson seconded, to approve a decision not to replace this curb. Motion carried unanimously.

**Auditor Report:** Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to read the report from the Deputy Auditor regarding utility payments, ambulance billing and other issues. Nancy reminded the council they would need to appoint a new city forester as Al Douville is moving. She will try to compile a list of duties the forester is responsible to complete. Nancy stated the city had received the \$2000.00 Mosquito Grant she had applied for from the Department of Health.

**Bills:** The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Cochrane, seconded by Ressler. There was a roll call vote with all members in favor. Motion carried unanimously.

**Permits:** Cushman moved, Erickson seconded, to approve the Tim Gilbertson Building Permit pending Blaine Larson's approval on the measurements. Motion carried unanimously. Ressler moved, Zimprich seconded, to approve the Cooper Fire & Rescue Local Permit. Motion carried unanimously.

**Old Business:** Mayor Paintner asked the council for discussion regarding the dust on 1<sup>st</sup> street and what could be done to alleviate this. He has had calls of complaint regarding it. Ressler moved, Cushman seconded, to approve the purchase of speed bumps for use on 1<sup>st</sup> street to help slow the traffic on that street. Motion carried unanimously. There was discussion of trailers parked long-term within city limits, not within a trailer court. There have been complaints at city hall regarding the lack of flags and banners throughout the city. The council also requested the city crew be cognizant of wearing safety gear while working for the city. Nancy will check with Workforce Safety on rules and regulations regarding this.

The Preliminary Budget was approved and is available for review at City Hall. The governing body will adopt the final budget during the regular monthly council meeting at city hall on October 2, 2017.

The next regular City Council meeting will be October 2, 2017. Cushman moved, Ressler seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:35 pm.

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Nancy Lunde, City Auditor

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Paul Paintner, Mayor

### September 2017 Bills Paid

VERIZON WIRELESS	\$274.74
BLUE CROSS BLUE SHIELD	\$4,956.37
PACE PAYMENT SYSTEMS	\$20.00
VISA	\$129.77
VISA	\$969.98
EFTPS	\$6,417.14
ADVANCED BUSINESS METHODS	\$102.78
AIRBORNE CUSTOM SPRAYING	\$3,685.50
COOPERSTOWN MUN AIRPORT AUTH	\$49.38
AMERIPRIDE SERVICES	\$74.16
AMY ANDEL	\$961.97
ARROWWOOD PRAIRIE CO-OP	\$905.98
AUSTIN MUSLAND	\$150.00
BLAINE LARSON	\$35.00
BRAGER DISPOSAL SERVICE	\$6,663.00
CHAD JOHNSON	\$35.00
CHRISTINE OLSON	\$35.00
CITY OF FARGO, NORTH DAKOTA	\$24.00
COOPERSTOWN MEDICAL CENTER	\$18.87
COACHMAN INN	\$141.00
COOPERSTOWN DRUG	\$482.33
COOPERSTOWN TRUE VALUE	\$495.85
DAHLS INDUSTRIAL TOOL CO	\$10,740.00
DARRELL MICHAELIS CONSTRUCTION	\$365.00
EDLUND MOTOR CO.	\$169.12
ELECTRIC PUMP	\$146.46
EMERGENCY MEDICAL PRODUCTS	\$10,338.75
FEHR ELECTRIC	\$1,278.26
FERGUSON WATERWORKS #2516	\$610.64
GENERAL EQUIPMENT & SUPPLIES I	\$182.96
GRIGGS COUNTY SCD	\$91.00
GRIGGS COUNTY TELEPHONE	\$771.41
H E EVERSON	\$88.66
HAWKINS INC	\$1,170.41
HIGH PLAINS WATER	\$21.00

JAMESTOWN COMMUNICATIONS	\$18,994.00
JOHN DEERE FINANCIAL	\$20.37
LAKE AGASSIZ DEV. CORP.	\$1,188.70
LES DALE	\$150.00
GRIGGS COUNTY LIBRARY	\$66.66
MIDCONTINENT COMMUNICATIONS	\$100.00
MIDSTATES WIRELESS	\$1,822.00
MILLERS FRESH FOODS	\$123.77
MUNICIPAL GOVERNMENT ACADEMY	\$25.00
NANCY LUNDE	\$35.00
ND ONE CALL, INC	\$26.55
NETCENTER SUPPLY	\$588.00
NEW CENTURY PRESS	\$109.29
NEWMAN TRAFFIC SIGNS	\$292.58
OTTER TAIL POWER CO	\$3,188.47
COOPERSTOWN PARK BOARD	\$143.32
RANDY MYERS	\$35.00
REITEN, INC	\$354.99
RITEWAY	\$674.65
SANITATION PRODUCTS, INC	\$2,018.42
SWEENEY CONTROLS CO.	\$356.50
T&M PROPERTIES LLC	\$5,400.00
TOWN & COUNTRY CO-OP	\$209.91
V W MOTORS INC	\$434.05
ACCESS PRINTING SOLUTIONS, LLC	\$148.33
WSI	\$250.00
GRAND FORKS FIRE EQUIP CO.	\$50.26
Heart of America Med. Center	\$112.00
THE HOME SHOP	\$134.20
NODAK ELECTRIC COOPERATIVE	\$252.91
POSTMASTER	\$37.05
POSTMASTER	\$160.55
TOWN & COUNTRY CO-OP	\$3,540.00
EDC	\$49,999.96