

Cooperstown City Council

October 7, 2019 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Nic Zimprich, Lee Watne, Deb Eslinger, Larry Olson and Rick Cushman. Absent: Tim Erickson. Others in attendance: Blaine Larson and Nancy Lunde.

Agenda & Minutes: Cushman moved, Olson seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the September 9, 2019 meeting were approved with a motion from Cushman, seconded by Eslinger with one correction noted, the addition of Dave Larson to Others in Attendance. Motion carried unanimously. Eslinger moved, Olson seconded, to approve the minutes from the September 23, 2019 Special Meeting. Motion carried unanimously.

Final Budget: After discussion Eslinger moved, Cushman seconded, to approve the 2020 Final Budget with a property tax levy for the general fund of \$214,737.00. Motion carried unanimously.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. There was discussion of the lack of applications for the Public Works Department position. The council reviewed the 3 bids submitted for the demolition of the house located on city property. Zimprich moved, Cushman seconded, to approve the bid submitted by Dirt Pro for \$8,000.00 for the demolition of the house located at 1005 Park Ave. NE. Recused due to conflict of interest: Eslinger. Motion carried unanimously.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor. The auditor asked the city council to approve the certifying of unpaid utility bills to property taxes of residents within the city. Eslinger moved, Zimprich seconded, to approve the certifying of unpaid utility bills to the property taxes of Robert Hook-\$569.44, Donna Campbell-\$716.80, LBJ 401K PSP-\$1,169.44, Rushmore Land Management-\$569.44, Neal Watne-\$490.00, Austin McCardle-\$108.50, E.C. Turner-\$108.50, Scott Helmer-\$108.50 & Lawrence Whitaker (5 properties)-\$1040.52. Motion carried unanimously. Nancy asked the council to consider a transfer of funds from the water and sewer funds into the Odegard Alley Water & Sewer Fund. This project is completed, and the city needs to move funds into this fund as the city's financial portion of the project. Cushman moved, Zimprich seconded, to approve the transfer of funds, 80% from the water fund and 20% from the sewer fund into Fund 415 the Odegard Alley Water & Sewer Fund to give this fund a zero balance as the project is completed. Motion carried unanimously. The auditor informed the city council that the city buildings will no longer be insured through N.D. State Fire and Tornado. The North Dakota Insurance Reserve Fund requires the city to choose a new vendor for the building insurance. The city will need to choose their vendor and send an Agent of Record form to the NDIRF to inform them of who the city

will be working with to insure all their buildings. We cannot get bids from the insurance agents, we need to choose an agent. A representative from the NDIRF came to measure city hall and review city building information with the auditor. He stated he would be sending a letter to the Council regarding unlocked buildings. The NDIRF does not look favorably on any unlocked doors and buildings. They would look at whether they wish to insure any buildings and furnace and boiler rooms that are not locked. The danger to employees and possibility of damage to equipment is too high.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Watne, seconded by Olson. There was a roll call vote with all members in favor. Motion carried unanimously.

Permits: Zimprich moved, Olson seconded, to approve Di's Oasis Liquor License. Recused due to conflict of interest: Cushman. Motion carried unanimously. Cushman moved, Olson seconded, to approve Lisa Martens Demolition Permit. Motion carried unanimously.

The next regular City Council meeting will be November 4, 2019. Eslinger moved, Olson seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:55 pm.

Nancy Lunde, City Auditor

Paul Paintner, Mayor

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Name	Check Date	Check Amt	
1130 Citizens State			
Paid Chk# 110418E ND STATE TAX DEPT	10/2/2019	\$595.45	QUARTERLY STATE TAXES
Paid Chk# 110419E VISA	10/15/2019	\$108.22	FILTERS-WTP
Paid Chk# 110420E VERIZON WIRELESS	10/15/2019	\$304.45	MIFI INTERNET
Paid Chk# 110421E PACE PAYMENT SYSTEMS	10/15/2019	\$20.00	PACE USAGE FEE
Paid Chk# 110422E BLUE CROSS BLUE SHIELD	10/15/2019	\$1,550.67	BLUE CROSS
Paid Chk# 110423E EFTPS	11/1/2019	\$6,496.26	PAYROLL TAXES
Paid Chk# 110424E NDPERS	11/1/2019	\$1,998.73	RETIREMENT
Paid Chk# 110733 NODAK ELECTRIC COOPERATIV	10/15/2019	\$396.43	MAIN LIFT
Paid Chk# 110745 GRIGGS COUNTY RECORDER	10/2/2019	\$40.00	RECORD RESOLUTION AFFIRMING PL
Paid Chk# 110746 COOPERSTOWN MUN AIRPORT	10/7/2019	\$155.37	AIRPORT PROPERTY TAX
Paid Chk# 110747 AMERIPRIDE SERVICES	10/7/2019	\$117.72	TOWELS,MOPS,MATS
Paid Chk# 110748 ARROWWOOD PRAIRIE CO-OP	10/7/2019	\$1,420.14	CITY FUEL
Paid Chk# 110749 BANYON DATA SYSTEMS, INC	10/7/2019	\$2,114.00	FUND SUPPORT
Paid Chk# 110750 BELLING TREE SERVICE	10/7/2019	\$4,750.00	TRIM TREES/STUMPS
Paid Chk# 110751 BLAINE LARSON	10/7/2019	\$35.00	CELLPHONE-GENERAL
Paid Chk# 110752 BORDER STATES PAVING, INC.	10/7/2019	\$92,470.75	BITUMINOUS PATCHES
Paid Chk# 110753 BRAGER DISPOSAL SERVICE	10/7/2019	\$6,800.00	CITY HALL DUMPSTER
Paid Chk# 110754 CAROL CARLSON	10/7/2019	\$199.52	MILEAGE-CONF.
Paid Chk# 110755 CHAD JOHNSON	10/7/2019	\$35.00	CELLPHONE
Paid Chk# 110756 CHRISTINE OLSON	10/7/2019	\$35.00	CELLPHONE
Paid Chk# 110757 CITY OF FARGO, NORTH DAKOT	10/7/2019	\$29.00	WATER SAMPLES
Paid Chk# 110758 COACHMAN INN	10/7/2019	\$188.00	HOLLY LODGING
Paid Chk# 110759 COOPERSTOWN HARDWARE	10/7/2019	\$118.99	STREETS-POST TERMINAL
Paid Chk# 110760 DAKOTA SUPPLY GROUP	10/7/2019	\$558.37	WATER PARTS
Paid Chk# 110761 DEBRA ESLINGER	10/7/2019	\$254.40	CONF. FEE/MILEAGE
Paid Chk# 110762 EMERGENCY MEDICAL PRODUC	10/7/2019	\$236.00	HEARTSTART BATTERY
Paid Chk# 110763 FERGUSON WATERWORKS #25	10/7/2019	\$565.45	COUPS
Paid Chk# 110764 GRIGGS COUNTY ABSTRACT C	10/7/2019	\$200.00	TENNESON OWNERSHIP SEARCH
Paid Chk# 110765 GRIGGS COUNTY HIGHWAY DE	10/7/2019	\$450.00	BLADE 1ST & 16TH STREETS
Paid Chk# 110766 GRIGGS COUNTY TELEPHONE	10/7/2019	\$804.03	CITY SHOP
Paid Chk# 110767 GRIGGS STEELE EMPOWERME	10/7/2019	\$9,433.25	LOANS:10-04-01,19-04-02
Paid Chk# 110768 HAWKINS INC	10/7/2019	\$2,948.85	AZONE,CLEARITAS,POT.PERM.
Paid Chk# 110769 HEARTLAND HEATING & COOLI	10/7/2019	\$253.87	WTP
Paid Chk# 110770 HIGH PLAINS WATER	10/7/2019	\$23.00	2 BOTTLE WATER
Paid Chk# 110771 GRIGGS COUNTY LIBRARY	10/7/2019	\$209.75	LIBRARY PROPERTY TAX
Paid Chk# 110772 MARCO TECHNOLOGIES	10/7/2019	\$112.00	COPIER LEASE
Paid Chk# 110773 MIDCONTINENT COMMUNICATI	10/7/2019	\$125.00	SHOP INTERNET
Paid Chk# 110774 MILLERS FRESH FOODS	10/7/2019	\$128.99	AMB-FOOD
Paid Chk# 110775 MUNICIPAL GOVERNMENT ACA	10/7/2019	\$30.00	WEBINAR-CHRIS
Paid Chk# 110776 NANCY LUNDE	10/7/2019	\$236.84	
Paid Chk# 110777 ND LEAGUE OF CITIES	10/7/2019	\$500.00	ANNUAL MEETING
Paid Chk# 110778 ND ONE CALL, INC	10/7/2019	\$7.20	LOCATES-6
Paid Chk# 110779 NEW CENTURY PRESS	10/7/2019	\$226.60	MINUTES
Paid Chk# 110780 OTTER TAIL POWER CO	10/7/2019	\$4,174.97	CITY HALL
Paid Chk# 110781 OVERHEAD DOOR OF FARGO	10/7/2019	\$962.74	SHOP DOOR
Paid Chk# 110782 COOPERSTOWN PARK BOARD	10/7/2019	\$453.01	PARK BOARD PROPERTY TX

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	Name	Check Date	Check Amt	
Paid Chk# 110783	PENGUIN MANAGEMENT, INC.	10/7/2019	\$1,074.00	AMB E-DISPATCH
Paid Chk# 110784	PETERSON LAW OFFICES	10/7/2019	\$1,795.00	JUNE-SEPT. RETAINER/FEES
Paid Chk# 110785	FERGUSON ENT-DBA POLLARD	10/7/2019	\$110.40	FIRE HYD. BLEED
Paid Chk# 110786	RAMKOTA HOTEL & CONF. CEN	10/7/2019	\$218.00	CONF.CHRIS/NANCY
Paid Chk# 110787	SANITATION PRODUCTS, INC	10/7/2019	\$1,635.20	CHANGE BROOMS
Paid Chk# 110788	STARION BOND SERVICES	10/7/2019	\$33,733.75	BOND INTEREST
Paid Chk# 110789	TOM GILBERTSON & SONS	10/7/2019	\$6,292.35	HAULING MILLINGS
Paid Chk# 110790	TOWN & COUNTRY CO-OP	10/7/2019	\$65.61	FIRE-FUEL
Paid Chk# 110791	V W MOTORS INC	10/7/2019	\$16.89	AMB-OIL
Paid Chk# 110792	WATER SMITH, INC	10/7/2019	\$1,559.00	WATERPLANT REPAIR
Paid Chk# 110793	METRO-BILLING SERVICES	10/9/2019	\$484.00	22 claims
Paid Chk# 110794	HOMETOWN SERVICE CENTER	10/15/2019	\$523.37	AMB OIL & FILTERS
Paid Chk# 110795	JUSTIN IVERSON	10/17/2019	\$100.00	MOSE,ND SNOW REMOVAL
Paid Chk# 110796	Voided	10/24/2019	\$0.00	Check AddUnused
Paid Chk# 110797	TOM GILBERTSON & SONS	10/17/2019	\$200.00	MOSE,ND SNOW REMOVAL
Paid Chk# 110798	DIRT PRO	10/21/2019	\$8,600.00	HOUSE DEMOLITION-TROSTAD
Paid Chk# 110799	CITY OF COOPERSTOWN	10/21/2019	\$135,065.45	TRANSFER MONEY TO ODEGARD ALLE
Paid Chk# 110800	POSTMASTER	10/23/2019	\$167.20	WATER
Paid Chk# 110801	ND DEPT OF TRANSPORTATION	10/30/2019	\$3.00	CITY DRIVERS ABSTRACTS
Paid Chk# 110802	Briss, Craig	10/31/2019	\$230.87	
Paid Chk# 110803	Eli, Valerie Ann	10/31/2019	\$184.70	
Paid Chk# 110804	Hanson, Roger A	10/31/2019	\$64.64	
Paid Chk# 110805	Johnson, Chad A.	10/31/2019	\$2,935.24	
Paid Chk# 110806	Keller, Julie M	10/31/2019	\$2,282.79	
Paid Chk# 110807	McCardle, Austin	10/31/2019	\$201.32	
Paid Chk# 110808	Michaelis, Bennett W	10/31/2019	\$621.23	
Paid Chk# 110809	Olson, Christine L	10/31/2019	\$2,639.06	
Paid Chk# 110810	Paintner, Nancy	10/31/2019	\$528.04	
Paid Chk# 110811	Paintner, Paul	10/31/2019	\$633.01	
Paid Chk# 502237E	Monthly ACH	10/31/2019	\$12,542.98	
	Total Checks		\$357,380.12	