

Cooperstown City Council

March 12, 2018 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Welton Cochrane, Rick Cushman, Nic Zimprich, Tim Erickson, Bryan Ressler and Lee Watne. Others in attendance: Paula Schuh, Blaine Larson and Nancy Lunde.

Agenda & Minutes: Zimprich moved, Cushman seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the February 5, 2017 meeting were approved with a motion from Cushman, seconded by Cochrane. Motion carried unanimously.

Cooperstown Housing Authority: Paula Schuh with the Cooperstown Housing Authority attended the meeting with information regarding the housing authority. She presented a history of the housing authority and information regarding how the housing authorities she works with function and how facets of the different housing authorities overlap. There was discussion of how the housing authority boards and HUD interact. Paula is asking the city council to consider approval of a joint powers agreement with Ramsey County Housing Authority. She would like to bring the housing authorities she works with under one authority to share expenses and share HUD vouchers. North Dakota Century Code is now allowing more board members on the board, so all housing authorities involved would have representation on the board. After much discussion and questions Cochrane moved, Cushman seconded, to approve dissolving the Cooperstown Housing Authority and to sign a joint powers agreement with Ramsey County Housing Authority with the Housing Authority to be renamed at a later date. Motion carried unanimously.

Resolution of Necessity: Mayor Paintner asked if there were any objections to the resolution of authority regarding the platted Lots 3,4,6,7,13,14,14A and Lot 1 of Block 2 and Lots 1 and 3 of Block 4 of the Replat of Lot 2 of the Southwestern Addition which was approved at the last regular city council meeting. There were no objections for consideration.

Abatement: Nancy Lunde presented an application from the County for an abatement of taxes. The abatement of taxes was approved with a motion from Ressler, seconded by Cochrane. Motion carried unanimously.

Griggs County Library: Nancy Lunde provided the 2017 annual report from the Griggs County Library. She stated the library needed to replace Connie Frederick on the library board and asked the council to consider Susan Graber as a new board member. Zimprich moved, Erickson seconded, to approve the appointment of Susan Graber to the Library Board. Motion carried unanimously.

Radar Signs: The city council reviewed the radar sign information and quotes provided by the auditor's office. After discussion of similarities and differences between the signs

the council made the decision to purchase a radar sign. This is a portable sign which the council may want mounted on a trailer. This decision can be made after the sign is delivered. Ressler moved, Cochrane seconded, to approve the purchase of a Traffic Logix SP100 Solar radar sign with no data collection for \$2958.00, with the possibility of adding the data collection portion later. Motion carried unanimously.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. He gave the city council information on several street areas within the city that hold water and these areas don't allow the water to drain properly. These areas of street are also starting to break up because of the standing water. Blaine provided a quote on the cost to asphalt an area of the cold storage building. The council decided this was now unnecessary as the city can get the salt mix from the state for the streets. There was discussion of the businesses on the west edge of town. Blaine feels a gate valve needs to be installed as there is no way to turn the water off to one of the businesses without turning the water off to both the businesses located there. Members of the council asked what the status was on new auto-read meter installation. There were questions regarding meters which were not functioning correctly and why they had not yet been replaced. The council set a goal of 10 meters a week to be installed. The council also asked about unnecessary overtime incurred the past month. There was discussion about a city truck that had been down for repairs for quite some time and when it would be repaired. The council congratulated the city crew on again achieving a Safe Drinking Water Act Certificate of Achievement for 2017.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. Nancy brought a request from the County Commissioners requesting the City of Cooperstown to again pay $\frac{1}{4}$ of the SCDRC dues. The 3 Griggs county cities and the county split these fees last year. Cochrane moved, Watne seconded to approve payment of $\frac{1}{4}$ of the 2018 SCDRC joint support fees in the amount of \$1,160.50. Motion carried unanimously. Nancy reported she had received the quitclaim deed from BNSF on their property at the west side of town. She is waiting for the original and will then file this with the Register of Deeds. Nancy stated the council had tabled the issue of raising the mosquito fee at the last council meeting. She asked if they would like to address this as there was a full council at this meeting. There was information included in Deputy Auditor Chris Olson's report regarding how some other cities would bill different types of properties. The council again discussed which properties would pay a base rate utility bill or a utility bill with no water or sewer included. There is the question of whether empty lots would pay a minimum utility rate of some sort. After some discussion Bryan Ressler made the motion to raise the mosquito portion of the utility bill to \$3.00. The motion died for lack of a second. The council continued to discuss which type of properties should be billed for which portions of the utility bill. Nancy Lunde stated that the auditor's office needs to know what policy the council would like to follow regarding all types of properties within the city, so they are billed appropriately and fairly. This discussion was tabled as no sensible decision could be reached.

Harold Rotunda: Harold Rotunda attended the meeting and presented financial reports to the city council. He gave an overview of the city finances, past and present. There was discussion of past purchases and future needs of the city. Harold asked the council to consider their sales tax and plan how they would continue to use this in the future. Harold led a discussion on the state of several of the city funds. He stated the highway fund will never sustain itself and the council needs to decide if they want to transfer funds from the general fund into the highway fund to get the fund out of the negative. He also stated that fund 508 Street Improvement Assessment can now be renamed to set this fund aside for a specific purpose such as an Equipment fund. The city would then have funds set aside for new equipment. The council will discuss this further at the next regular meeting. Harold stated the city does have some reserves to get through a bad year or two. The council discussed the state of disrepair of the city's streets. There was extensive conversation about the cost of crack sealing the streets and all associated costs of maintaining city streets. Harold stated the city could use sales tax to pay for any repairs needed. Caution needs to be used when utilizing sales tax as we need to be careful not to overspend this fund. After more discussion Cochrane moved, Erickson seconded to approve a transfer of funds from the general fund to the highway fund in the amount of \$59,509.00. Motion carried unanimously.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Erickson, seconded by Watne. There was a roll call vote with all members in favor. Motion carried unanimously.

Permits: Ressler moved, Erickson seconded, to approve the PEO Chapter W Local Permit. Motion carried unanimously.

Old Business: Lee Watne asked about a noise ordinance within the city. He has a complaint from a citizen regarding trucks parked and running all night by his home.

The next regular City Council meeting will be April 2, 2018. Erickson moved, Cushman seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:15 pm.

Nancy Lunde, City Auditor

Paul Paintner, Mayor

March 2018 Bills Paid

MOORE ENGINEERING INC	\$19,800.00
PACE PAYMENT SYSTEMS	\$20.00
BLUE CROSS BLUE SHIELD	\$5,436.65
VISA	\$13.90
VERIZON WIRELESS	\$302.87
EFTPS	\$6,184.82

HR COLLABORATIVE	\$200.00
ADVANCED BUSINESS METHODS	\$48.39
COOPERSTOWN MUN AIRPORT AUTH	\$2,381.55
ALPHA MEDICAL EQUIPMENT INC	\$260.65
AMERIPRIDE SERVICES	\$79.01
ARROWWOOD PRAIRIE CO-OP	\$1,580.36
AVENET,LLC	\$995.00
BLAINE LARSON	\$35.00
BRAGER DISPOSAL SERVICE	\$6,536.33
BRIAN SAXBERG	\$50.00
CHAD JOHNSON	\$35.00
CHARLES DEHOFF	\$252.51
CHRISTINE OLSON	\$35.00
CITY OF FARGO, NORTH DAKOTA	\$24.00
COOPERSTOWN MEDICAL CENTER	\$27.86
COACHMAN INN	\$188.00
COOPERSTOWN TRUE VALUE	\$202.17
ELLEFSON SALES EXCAVATING LLC	\$8,475.00
EMERGENCY MEDICAL PRODUCTS	\$44.97
FERGUSON WATERWORKS #2516	\$445.00
GENERAL EQUIPMENT & SUPPLIES I	\$456.50
GRIGGS COUNTY TELEPHONE	\$779.51
H E EVERSON	\$376.73
HAWKINS INC	\$707.62
HOLLY NEUBERGER	\$325.64
JAMES PELLA	\$9.28
JOHN DEERE FINANCIAL	\$585.38
JULIE KELLER	\$248.09
KAREN JOHNSON	\$68.88
LACEY DEHOFF	\$123.81
LAKE AGASSIZ DEV. CORP.	\$1,188.70
LAUREN RESSLER	\$95.00
GRIGGS COUNTY LIBRARY	\$3,215.09
METRO-BILLING SERVICES	\$189.00
METRON-FARNIER,LLC	\$515.47
MIDCONTINENT COMMUNICATIONS	\$100.00
MILLERS FRESH FOODS	\$137.55
MUNICIPAL GOVERNMENT ACADEMY	\$25.00
NANCY LUNDE	\$35.00
NANCY PAINTNER	\$347.48
NEW CENTURY PRESS	\$545.56
NEWMAN TRAFFIC SIGNS	\$60.68
NODAK ELECTRIC COOPERATIVE	\$242.61
OTTER TAIL POWER CO	\$6,084.72
COOPERSTOWN PARK BOARD	\$6,911.89
POSTMASTER	\$225.00
RANDY MYERS	\$35.00
REITEN, INC	\$297.50
STARION BOND SERVICES	\$303,756.25
T&M PROPERTIES LLC	\$5,400.00
TOWN & COUNTRY CO-OP	\$148.79

TYLER KELLER	\$145.30
VALERIE OIEN	\$150.00
Zoll Medical Corporation GPO	\$1,402.88
ND EMS ASSOCIATION	\$760.00
VALLEY CITY TIMES-RECORD	\$250.92
POSTMASTER	\$156.05
CITY OF COOPERSTOWN	\$148.91
GRIGGS COUNTY TREASURER	\$1,160.50