

Cooperstown City Council  
March 1, 2021 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Lee Watne, Deb Eslinger, Steve Perry, Larry Olson, Allen Gruman & Tim Erickson. Others in attendance: Matt Prochniak, Moore Engineering, Mark Korte, Barbara Anderson, Nikki Johnson, Melissa Myers, Tom Heck, Todd Steffan, Ben Naastad, Alvin Fitterer, Nathan Lunde, Blaine Larson, David Ludwig, Chad Johnson, and Nancy Lunde.

**Agenda & Minutes:** The minutes from the February 1, 2021 meeting were approved with a motion from Erickson, seconded by Perry. Motion carried unanimously. Erickson moved, Olson seconded, to approve the minutes of the February 15, 2021 Special Meeting. Motion carried unanimously.

**Naastad Brothers-Topographic Survey:** Ben Naastad attended the meeting to review the Topographic Survey, which was sent to the city by Widseth, Smith & Nolting of the Cooper Drain #3. There was discussion of issues that exist in the portions of the drain that have not been worked on recently. Ben would like the city to look at a map and mark areas of concern. He also provided a questionnaire which he would like completed as he would like clarification to the question's he may have on areas he views as concerning areas. The council is happy with the work that was completed last fall on the drain.

Mayor Paintner asked for a motion to close the meeting. Erickson moved, Olson seconded, to adjourn the city council meeting.

**CMC Hearing for Annexation & Annexation Ordinance:**

**Public Hearing:** Mayor Paintner opened the public hearing held to hear a Petition by Cooperstown Medical Center, for Annexation of Property as described on an Annexation Survey received by the City, into the City of Cooperstown. Present: Paul Paintner, Steve Perry, Deb Eslinger, Tim Erickson, Lee Watne, Allen Gruman & Larry Olson. Others in attendance: Matt Prochniak, Moore Engineering, Mark Korte, Barbara Anderson, Nikki Johnson, Missy Myers, Tom Heck, Todd Steffan, Ben Naastad, Alvin Fitterer, Nathan Lunde, Blaine Larson, David Ludwig, Chad Johnson, and Nancy Lunde. Eslinger moved, Erickson seconded to approve the Petition for Annexation as filed by the Cooperstown Medical Center. Motion carried unanimously. Perry moved, Eslinger seconded, to adjourn the Public Hearing. Mayor Paintner reconvened the regular meeting.

**Ordinance:** Nancy Lunde asked for the 1st reading of Ordinance 2021-1, An Ordinance Extending the Boundaries of the City of Cooperstown, North Dakota, and Annexing Certain Tracts of Land Adjacent to the Boundaries of the Present City Limits.

Matt Prochniak with Moore Engineering attended the meeting with information regarding the new hospital building site. He updated the council on new financial projections and

updated information regarding the sanitary sewer and water lines needed for the project. He also reported on the storm sewer projections for the new site. There was also discussion regarding the road to access the site, the routing of the water main and the quantity of fire hydrants needed. Nikki Johnson spoke on behalf of Cooperstown Medical Center asking the City for support of the new building project. She asked for any questions. Melissa Myers gave updates on the Capital Campaign. There have been pledges and cash given in the amount of \$985,000.00. The goal is to receive pledges and cash up to 2 ½ million dollars.

**Financing Projects:** Nancy Lunde asked the council to have a discussion regarding the SRF (water) portion of the upcoming street project. As an SRF project it is currently set up as a revenue bond. She asked the council to make their decision on whether they wish to pay for that portion of the project with revenue or a special assessment. There was discussion as to if the city could pay a portion of the project down immediately, then borrow less on the project. The council reviewed all charges listed on the utility bill at this time. The general feeling was to raise the base rate and to raise the portion of the utility bill that affects the over 1100 gallons amount. The council would like a little more information regarding this before making their decision.

**Hospital Infrastructure:** The council discussed possible financial assistance solutions from the city for the hospital project. Possible options are to finance part of a special assessment district for the water and street portion of the project. Another option would be to give the hospital a discount on the cost of their water usage. There will be further discussion regarding this at the next meeting.

**Sales Tax:** The council carried a lengthy discussion regarding sales tax and how the city uses the funds. They also discussed the Highway Fund and taxes received from the State. Erickson moved, Gruman seconded, to approve a council decision to not use funds from the Sales Tax Fund account at this time. Deb Eslinger asked the council to consider raising the city sales tax. Eslinger moved, Gruman seconded, to raise the city sales tax by ½%. Aye: Eslinger, Gruman. Nay: Watne, Erickson, Perry & Olson. Motion did not carry.

**Dept. Reports:**

**WSS:** Blaine Larson reported on the activities of the city crew for the past month. He stated the 2 air compressors at the water treatment plant need to be replaced. After discussion, Gruman moved, Erickson seconded, to approve a purchase of 2 air compressors for the water treatment plant for \$2600.00. Motion carried unanimously. David Ludwig asked the council to consider the purchase of 2 wall mounted map holders for \$1300.00. These will help protect the maps that are used by the public works department. Eslinger moved, Erickson seconded, to approve the purchase of 2 wall mounted map holders for \$1300.00. Motion carried unanimously.

**Auditor Report:** Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor. Mayor Paintner asked for a Special Meeting to be held on March 8,

2021 for a 2<sup>nd</sup> reading of the Ordinance and a Special Meeting for March 29, 2021 for a bid opening of the Street Project. Nancy Lunde also reminded the council of the Tax Equalization meeting on April 13, 2021 at 6:00pm. There will also be a special meeting on March 10<sup>th</sup> at 1:00 pm to meet with Duane DeKrey on the Red River Valley Supply Project/Lake Agassiz Water Authority.

**Bills:** The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Eslinger, seconded by Olson. There was a roll call vote. Aye: Watne, Eslinger, Perry, Olson, Erickson & Gruman. Motion carried.

**Permits:** Erickson moved, Gruman seconded, to approve the Atchison Gun Club Local Permit. Motion carried unanimously. Gruman moved, Perry seconded to approve the Brandy Edland Building/Demolition Permit. Motion carried unanimously.

The next regular City Council meeting will be April 5, 2021. Erickson moved, Olson seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:10 pm.

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Nancy Lunde, Auditor

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Paul Paintner, Mayor

CITY OF COOPERSTOWN

\*Check Summary Register©

March 2021

Name	Check Date	Check Amt	
<b>1130 Citizens State</b>			
110528e	EFTPS	3/31/2021	\$5,798.25 Payroll tax
110529e	NDPERS	3/31/2021	\$2,540.30 RETIREMENT
111850	NANCY PAINTNER	4/1/2021	\$28.95 TAPE
111868	COOPERSTOWN MUN AIRPORT	3/1/2021	\$1,809.20 AIRPORT PROPERTY TAX
111869	ANDELS BODY SHOP	3/1/2021	\$490.00 AMB-WINDSHIELD
111870	ARAMARK	3/1/2021	\$158.89 TOWELS,MOPS,MATS
111871	BLAINE LARSON	3/1/2021	\$35.00 CELLPHONE-GENERAL
111872	BLUETARP FINANCIAL	3/1/2021	\$78.47 SAFETY HARNESS STRAPS
111873	BRAGER DISPOSAL SERVICE	3/1/2021	\$6,800.00 CITY HALL DUMPSTER
111874	BRAUN INTERTEC CORPORATIO	3/1/2021	\$3,298.75 GEOTECHNICAL EVAL.
111875	CHAD JOHNSON	3/1/2021	\$35.00 CELLPHONE
111876	CHRISTINE OLSON	3/1/2021	\$35.00 CELLPHONE
111877	CITY OF FARGO, NORTH DAKOT	3/1/2021	\$14.00 WATER SAMPLES
111878	COACHMAN INN	3/1/2021	\$141.00 HOLLY LODGING
111879	COOPERSTOWN COMMUNITY C	3/1/2021	\$25.00 2021 MEMBERSHIP
111880	COOPERSTOWN HARDWARE	3/1/2021	\$222.49 SHOP
111881	DAKOTA SUPPLY GROUP	3/1/2021	\$697.15 METER COUP.
111882	DAVID LUDWIG	3/1/2021	\$35.00 CELLPHONE
111883	GENERAL EQUIPMENT & SUPPL	3/1/2021	\$105.36 COOLANT
111884	GILBERTSONS	3/1/2021	\$309.13 SHOP PARTS/SUPPLIES
111885	GRIGGS COUNTY TELEPHONE	3/1/2021	\$618.30 AUDITOR
111886	H E EVERSON	3/1/2021	\$394.42 SHOP SUPPLIES
111887	HAWKINS INC	3/1/2021	\$1,195.91 AZONE
111888	HOLLY NEUBERGER	3/1/2021	\$50.00 INSTRUCTOR UPDATE
111889	INNOVATIVE OFFICE SOLUTION	3/1/2021	\$122.93 SHOP TOWELS
111890	JOHN DEERE FINANCIAL	3/1/2021	\$43.59 MAINTAINER REPAIRS
111891	GRIGGS COUNTY LIBRARY	3/1/2021	\$2,532.88 LIBRARY PROPERTY TAX
111892	LVC SYSTEMS	3/1/2021	\$150.00 SERVICE OFFICE COMPUTERS
111893	MAX AIR, LLC	3/1/2021	\$522.92 WTP-AIR DRYER
111894	MILLERS FRESH FOODS	3/1/2021	\$10.35 CITY-JANITORIAL
111895	MOORE ENGINEERING INC	3/1/2021	\$81,600.00 DESIGN SERVICES
111896	NANCY LUNDE	3/1/2021	\$35.00 CELLPHONE
111897	NANCY PAINTNER	3/1/2021	\$125.00 April Conf.
111898	ND ONE CALL, INC	3/1/2021	\$13.85 LOCATES-10
111899	NEW CENTURY PRESS	3/1/2021	\$251.10 MINUTES X2
111900	Office Experts	3/1/2021	\$80.00 CHAIR MATS-SHOP
111901	OTTER TAIL POWER CO	3/1/2021	\$3,706.35 CITY HALL
111902	COOPERSTOWN PARK BOARD	3/1/2021	\$5,351.71 PARK BOARD PROPERTY TX
111903	POSTMASTER	3/1/2021	\$245.00 YEARLY PRESORT FEE
111904	T&M PROPERTIES LLC	3/1/2021	\$5,400.00 6 MO. SHOP LEASE
111905	WIDSETH,SMITH,NOLTING & AS	3/1/2021	\$2,775.00 LAND SURVEY
111909	Voided	3/11/2021	\$0.00 Check AddUnused
111916	Voided	3/29/2021	\$0.00 Check AddUnused
<b>Total Checks</b>			<b>\$127,881.25</b>