

## Cooperstown City Council

March 2, 2020 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Larry Olson, Lee Watne, Deb Eslinger, Tim Erickson, Rick Cushman & Nic Zimprich. Others in attendance: Blaine Larson, Chad Johnson and Nancy Lunde.

**Agenda & Minutes:** Zimprich moved, Eslinger seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the February 3, 2020 meeting were approved with a motion from Eslinger, seconded by Olson. Motion carried unanimously.

**City Owned Property:** There was discussion regarding city owned properties. The properties are as follows: 1005 Park Ave NE, 107 Baker St. SW and Block 56, lots 14,15 and 16. Cushman moved, Olson seconded, to approve the placement of a newspaper ad for sale of these city properties. Motion carried unanimously.

**Fund Balances:** Nancy Lunde reviewed the 2019 year end Fund Balances with the council.

### **Dept. Reports:**

**WSS:** Blaine Larson reported on the activities of the city crew for the past month. Blaine reported on information he received regarding lead lines located in the city. The EPA will be sending more information regarding these lead lines and which ones need to be replaced. Lead lines will need to be reported to new home buyers when applicable.

**Auditor Report:** Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor. Nancy reported the date of the Tax Equalization meeting is April 14, 2020 at 5:00 pm. She asked the council to review the information provided on the Payment Collection boxes. The city will need to provide a box for collection of utility payments when we begin the policy of locking all doors at city hall. After discussion, Eslinger moved, Watne seconded, to approve the purchase of the Model 400 I-G Payment Collection box. Motion carried unanimously. There was discussion regarding the garbage fund. Erickson moved, Olson seconded, to transfer an amount from the general fund to the garbage fund to get this fund into the positive. Motion was amended by Cushman, seconded by Olson, to move enough funds to keep the garbage fund in the positive for the next 2 years. The motions carried unanimously. Chad Johnson questioned the city council regarding his physical therapy and use of sick days to attend therapy. The council stated an employee needs to use sick days and vacation days for therapy. When asked, Chad said he has a lot of sick days available at this time.

**Bills:** The council reviewed the bills with discussion on several, including a bill from Twin City Garage Door for overhead doors for the fire hall. The bills listed were approved to be paid with a motion from Zimprich, seconded by Olson. There was a roll call vote with all members in favor. Motion carried unanimously.

**Permits:** None

The next regular City Council meeting will be April 6, 2020. Erickson moved, Zimprich seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:55 pm.

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Nancy Lunde, City Auditor

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Paul Paintner, Mayor

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Name	Check Date	Check Amt	
<b>1130 Citizens State</b>			
Paid Chk# 110455E BLUE CROSS BLUE SHIELD	3/4/2020	\$5,063.17	BLUE CROSS
Paid Chk# 110456E MARCO TECHNOLOGIES	3/4/2020	\$0.00	COPIER LEASE
Paid Chk# 110457E VISA	3/9/2020	\$760.00	HOLLY-EMS CONF.
Paid Chk# 110458E VERIZON WIRELESS	3/9/2020	\$303.60	MIFI INTERNET
Paid Chk# 110460E EFTPS	4/1/2020	\$5,728.57	PAYROLL TAXES
Paid Chk# 110461E NDPERS	4/1/2020	\$2,378.17	RETIREMENT
Paid Chk# 111081 NODAK ELECTRIC COOPERATIV	3/13/2020	\$251.97	MAIN LIFT
Paid Chk# 111082 TOWN & COUNTRY CO-OP	3/6/2020	\$2,137.46	SHOP-PROPANE
Paid Chk# 111083 ARROWWOOD PRAIRIE CO-OP	3/5/2020	\$2,229.00	CITY FUEL
Paid Chk# 111084 COOPERSTOWN MUN AIRPORT	3/2/2020	\$2,627.48	AIRPORT PROPERTY TAX
Paid Chk# 111085 ALTRU HEALTH SYSTEM	3/2/2020	\$4.00	HEARTSAVER CARDS
Paid Chk# 111086 AMERIPRIDE SERVICES	3/2/2020	\$121.19	TOWELS,MOPS,MATS
Paid Chk# 111087 BETHANY EBERHARDT	3/2/2020	\$124.50	MILEAGE/MEAL
Paid Chk# 111088 BLAINE LARSON	3/2/2020	\$45.50	CELLPHONE-GENERAL
Paid Chk# 111089 BRAGER DISPOSAL SERVICE	3/2/2020	\$6,800.00	CITY HALL DUMPSTER
Paid Chk# 111090 BRETT KRAMER	3/2/2020	\$35.00	CELLPHONE
Paid Chk# 111091 CHAD JOHNSON	3/2/2020	\$273.79	MILEAGE-PARTS
Paid Chk# 111092 CHARLES DEHOFF	3/2/2020	\$169.29	MILEAGE,MEALS-CONF.
Paid Chk# 111093 CHRISTINE OLSON	3/2/2020	\$35.00	CELLPHONE
Paid Chk# 111094 CITY OF FARGO, NORTH DAKOT	3/2/2020	\$14.00	WATER SAMPLES
Paid Chk# 111095 COOPERSTOWN MEDICAL CEN	3/2/2020	\$11.42	SUPPLIES
Paid Chk# 111096 COACHMAN INN	3/2/2020	\$282.00	HOLLY LODGING
Paid Chk# 111097 COOPERSTOWN HARDWARE	3/2/2020	\$152.02	HWY-HARDWARE
Paid Chk# 111098 ELECTRIC PUMP	3/2/2020	\$1,208.20	LIFT STATION MAINTENANCE
Paid Chk# 111099 ELLEFSON SALES EXCAVATING	3/2/2020	\$552.50	SNOW REMOVAL
Paid Chk# 111100 EMERGENCY MEDICAL PRODUC	3/2/2020	\$478.43	LUCAS STRAP
Paid Chk# 111101 EXPRESSWAY SUITES	3/2/2020	\$172.80	BLAINE,BRETT-CONF
Paid Chk# 111102 GLOBAL SAFETY NETWORK,INC	3/2/2020	\$25.00	MILEAGE/DRUG TESTING
Paid Chk# 111103 GRIGGS COUNTY TELEPHONE	3/2/2020	\$793.77	AUDITOR
Paid Chk# 111104 HAWKINS INC	3/2/2020	\$396.04	CHEMICAL
Paid Chk# 111105 HOLIDAY INN OF FARGO	3/2/2020	\$100.00	AMB CONF.
Paid Chk# 111106 HOLLY NEUBERGER	3/2/2020	\$118.08	MILEAGE/FEE-TRAUMA
Paid Chk# 111107 INNOVATIVE OFFICE SOLUTION	3/2/2020	\$27.86	OFFICE FORMS
Paid Chk# 111108 JODI LOGE	3/2/2020	\$37.29	MEALS/CONF.
Paid Chk# 111109 LACEY DEHOFF	3/2/2020	\$52.50	MEALS-CONF.
Paid Chk# 111110 LAKE AGASSIZ WATER AUTHOR	3/2/2020	\$250.00	2020 DUES
Paid Chk# 111111 GRIGGS COUNTY LIBRARY	3/2/2020	\$3,678.47	LIBRARY PROPERTY TAX
Paid Chk# 111112 MARCO TECHNOLOGIES	3/2/2020	\$112.00	COPIER LEASE
Paid Chk# 111113 MIDCONTINENT COMMUNICATIO	3/2/2020	\$125.00	SHOP INTERNET
Paid Chk# 111114 MILLERS FRESH FOODS	3/2/2020	\$227.50	CITY JANITORIAL
Paid Chk# 111115 NANCY LUNDE	3/2/2020	\$35.00	CELLPHONE
Paid Chk# 111116 NANCY PAINTNER	3/2/2020	\$125.75	MEALS/MILEAGE-CONF.
Paid Chk# 111117 ND LEAGUE OF CITIES	3/2/2020	\$30.00	Nancy Webinar
Paid Chk# 111118 NEW CENTURY PRESS	3/2/2020	\$112.26	MINUTES
Paid Chk# 111119 OTTER TAIL POWER CO	3/2/2020	\$4,107.42	CITY HALL

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Name	Check Date	Check Amt	
Paid Chk# 111120 COOPERSTOWN PARK BOARD	3/2/2020	\$7,462.30	PARK BOARD PROPERTY TX
Paid Chk# 111121 POSTMASTER	3/2/2020	\$240.00	YEARLY PRESORT FEE
Paid Chk# 111122 STONES MOBILE RADIO INC.	3/2/2020	\$252.28	THERESA IVERSON BASE-VEHICLE
Paid Chk# 111123 T&M PROPERTIES LLC	3/2/2020	\$5,400.00	6 MONTH SHOP LEASE
Paid Chk# 111124 Zoll Medical Corporation GPO	3/2/2020	\$510.00	PREVENTIVE MAINTENANCE
Paid Chk# 111125 COOPERSTOWN DRUG	3/4/2020	\$885.57	AMB-TRUEPLUS/METRIX,NARCAN
Paid Chk# 111126 CITY OF COOPERSTOWN	3/4/2020	\$5,117.99	to garbage fund
Paid Chk# 111127 GENERAL EQUIPMENT & SUPPLI	3/4/2020	\$403.20	GLASS-LOADER
Paid Chk# 111128 H E EVERSON	3/5/2020	\$82.63	AMB-EXHSTFLUID
Paid Chk# 111129 NES	3/6/2020	\$2,791.27	FIREHALL DOORS
Paid Chk# 111130 TCGD	3/6/2020	\$10,908.00	FIREHALL DOORS
Paid Chk# 111131 COOPERSTOWN MEDICAL CEN	3/6/2020	\$225.00	ALS
Paid Chk# 111132 METRO-BILLING SERVICES	3/9/2020	\$330.00	15 CLAIMS
Paid Chk# 111133 GILBERTSONS	3/9/2020	\$2,005.73	SHOP-FLOOR DRY
Paid Chk# 111134 HIGH PLAINS WATER	3/11/2020	\$35.00	4 BOTTLE WATER
Paid Chk# 111135 COOPERSTOWN MEDICAL CEN	3/12/2020	\$48.91	DRUG SCREEN
Paid Chk# 111136 POSTMASTER	4/23/2020	\$168.52	WATER
Paid Chk# 111137 Briss, Craig	3/31/2020	\$230.87	
Paid Chk# 111138 Eli, Daren	3/31/2020	\$69.26	
Paid Chk# 111139 Eli, Valerie Ann	3/31/2020	\$277.05	
Paid Chk# 111140 Johnson, Chad A.	3/31/2020	\$2,460.16	
Paid Chk# 111141 Keller, Julie M	3/31/2020	\$1,653.86	
Paid Chk# 111142 Olson, Christine L	3/31/2020	\$2,562.10	
Paid Chk# 111143 Paintner, Nancy	3/31/2020	\$736.76	
Paid Chk# 111144 Paintner, Paul	3/31/2020	\$258.07	
Paid Chk# 502318E Monthly ACH	3/31/2020	\$12,916.11	
<b>Total Checks</b>		<b>\$100,343.64</b>	