

## Cooperstown City Council

April 2, 2018 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Welton Cochrane, Rick Cushman, Nic Zimprich, Tim Erickson, Bryan Ressler and Lee Watne. Others in attendance: Blaine Larson and Nancy Lunde.

**Agenda & Minutes:** Zimprich moved, Cochrane seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes, with corrections, from the March 12, 2017 meeting were approved with a motion from Cushman, seconded by Ressler. Motion carried unanimously.

**Notice of Completed Plat:** Nancy Lunde presented the Notice of completed Plat which had been prepared by the city attorney. She asked for approval from the city council. The Notice will then be published. The city council will then consider any objections to the survey and replatting at the May 7, 2018 city council meeting. Cushman moved, Watne seconded, to approve the Notice of Completed Plat. Motion carried unanimously.

**Moore Engineering:** There was discussion of the bids received on the Odegard Avenue Alley Project. Nancy gave the council information received from Andrew Aakre regarding the bid. He reported the schedule of wages in the bid was incorrect as the State had revised those figures in January 2018. Blaine Larson also stated that Andrew Aakre is working with the State, hoping to get a revision regarding the cast iron outer casing that will go around the 10" pipe that goes under the highway. If he can prove it is not needed the whole bid can be much less without that cost added on. He also felt the pavement restoration was very high on the bids and hoped to have that revised. He asks for the council to reject the bids and approval to re-advertise for bids for this project. Cochrane moved, Erickson seconded, to reject the bids received for the Water & Sewer Replacement-Odegard Avenue Alley Project and to authorize a re-advertisement of the project for bids. Motion carried unanimously.

**Visitors Promotion Fund:** Nancy gave the council a little background history of this fund. The city has a lodging tax. These taxes go into the Visitors Promotion Fund. The ordinance states that the fund has a committee of 5 appointed by the governing body. The term is for 4 years and the committee serves as the advisory committee to the city governing body in administering the proceeds from the taxes. This fund must be used to promote, encourage and attract visitors to come to the city. She asked the council for permission to re-establish a committee. Erickson moved, Zimprich seconded, to approve a search for committee members to serve on the Visitors Promotion Fund committee. Motion carried unanimously.

**Cooper Drain:** Tim Erickson stated he has visited with the new Water Board regarding a bill which was sent to the city for spraying expenses. In September of 2017 Griggs County Water Resource District board had Larson Helicopter spray a portion of the

Cooperstown Drain #3. The new Water Resource Board was asking for \$895.63 in reimbursement for this bill. Tim stated they asked the council to wait until spring when the drain can be inspected, and the payment of this bill can then be discussed. The Water Resource Board is seeking legal advice on who can take over the care of a legal drain. Erickson moved, Cushman seconded, to table the discussion of payment of past bills for the Cooper Drain #3 until spring. Motion carried unanimously.

**Dept. Reports:**

**WSS:** Blaine Larson reported on the activities of the city crew for the past month. He stated the city crew has gotten a lot of the meters installed since the last council meeting. They have less than 35 meters left to install. There was discussion of the reports that can be generated and how often people are notified if there is unusual or continuous usage in any households. Nancy stated she would ask Chris Olson to review all reports daily. She reminded the council the reason for installing these meters was to generate more revenue for the city by capturing all water used and to have accurate meter readings, it was not to report to citizens if we suspected leaks in the citizens homes. The reports that are available are a perk and the city is happy to help a homeowner by informing them of the results of a report. But the city cannot be held accountable for all water leaks. All citizens have the capability to monitor their own water usage daily or weekly. Blaine stated he had a conversation with Jim Dillow the Ottertail representative in Cooperstown, regarding street lights. He gave some advice on moving the electric eye that controls the city's street lights. He stated the lights are staying on much longer than necessary and if the eye is adjusted they should turn off more quickly and will save the city money.

**Auditor Report:** Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. The council discussed the 2 properties which the city recently purchased from the county which were forfeited to the County for delinquent taxes. Cushman moved, Zimprich seconded, to approve placement of newspaper ads for the sale of city owned property. The city will ask for \$2800.00/lot for the Lunde property on 2 lots on block 48 and \$1500.00 for the south 15' of lots 1-5 of block 54. Motion carried unanimously. Nancy stated there is still an issue with the purchase of the railroad property. The County Register of Deeds will not accept the quitclaim deed as presented from BNSF. She stated there would need to be a survey. Andrew Aakre stated there was a possibility that this survey could be done in conjunction with a survey that will need to be done at the airport. Nancy will get a couple of quotes on the cost of the survey and email these to the council.

**Bills:** The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Zimprich, seconded by Watne. There was a roll call vote with all members in favor. Motion carried unanimously.

**Permits:** None

**Old Business:** There was discussion on the empty lots in town. Welton Cochrane stated like properties should be billed and treated the same. He suggested empty lots

should receive a utility bill including debt sinking, street lights, landfill and mosquito if they are not adjoining other property owned by the same owner or separated by a street. Welton suggested charging the 20 properties not currently incurring a utility bill, or to remove the utility bill from the 30 properties being charged so they are being treated equally. No decision was made regarding this. Rick Cushman asked the council to again consider raising the mosquito fee on the utility bill to \$3.00. This has been tabled at previous meetings. Erickson moved, Cushman seconded, to approve an increase of \$2.00 to the utility bill mosquito fee. Motion carried unanimously. Tim Erickson reviewed the bobcat quotes with the council. Mayor Paintner reminded the council there could be a USDA grant available for a purchase like this. There also could be a grant available from NDIRF within the safety program we are currently working on. The council is looking at the S650 T4 Bobcat Skid-Steer Loader with A71 option package and the 100" Snow & Light material bucket as a good option for the city. The auditor's office will pursue the 2 grants that may be available. Nic Zimprich asked if a quote had been received on chairs for the city hall meeting room. There was discussion on whether to replace the 8 red chairs. Cushman moved, Zimprich seconded, to approve the purchase of 8 chairs for the city hall meeting room. Motion carried unanimously. Nic asked the council if we should be trying to fill the City Forester position. He mentioned names of a few who may be interested. The council stated Nic could go ahead and approach these people and try to set up a Tree Board and Forester. Mayor Paintner asked the council to consider a date for City Cleanup. The council chose May 14<sup>th</sup> as a week for cleanup week. If this date does not work, we will hold cleanup week on May 21<sup>st</sup>.

The Tax Equalization meeting will be April 10, 2018 at 6:00 p.m. at city hall. The next regular City Council meeting will be May 7, 2018 at 7:00 p.m. Zimprich moved, Erickson seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:30 pm.

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Nancy Lunde, City Auditor

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Paul Paintner, Mayor

April 2018 Bills Paid

ND STATE TAX DEPT	\$538.08
BLUE CROSS BLUE SHIELD	\$5,436.65
PACE PAYMENT SYSTEMS	\$20.00
VERIZON WIRELESS	\$302.63
VISA	\$53.49
VISA	\$200.00
EFTPS	\$5,947.18
NDPERS	\$2,203.41
T&K SALES	\$6,341.21
ADVANCED BUSINESS METHODS	\$44.05

COOPERSTOWN MUN AIRPORT AUTH	\$3,700.53
AMERIPRIDE SERVICES	\$79.01
BLAINE LARSON	\$35.00
BOUND TREE MEDICAL, LLC	\$330.61
BRAGER DISPOSAL SERVICE	\$6,536.33
BRIAN SAXBERG	\$39.99
CHAD JOHNSON	\$35.00
CHRISTINE OLSON	\$35.00
CITY OF FARGO, NORTH DAKOTA	\$29.00
COACHMAN INN	\$188.00
COOPERSTOWN COMMUNITY CLUB	\$50.00
COOPERSTOWN TRUE VALUE	\$71.01
DYLAN KRABbenhOFT	\$150.00
FEHR ELECTRIC	\$874.56
FERGUSON WATERWORKS #2516	\$4,608.07
GRIGGS COUNTY TELEPHONE	\$781.21
HAWKINS INC	\$916.63
JOHN DEERE FINANCIAL	\$11.16
LAKE AGASSIZ DEV. CORP.	\$1,188.70
GRIGGS COUNTY LIBRARY	\$4,995.72
MIDCONTINENT COMMUNICATIONS	\$100.00
MILLERS FRESH FOODS	\$1,027.14
MUNICIPAL GOVERNMENT ACADEMY	\$140.00
NANCY LUNDE	\$242.29
NEW CENTURY PRESS	\$306.20
OTTER TAIL POWER CO	\$4,458.86
COOPERSTOWN PARK BOARD	\$10,735.07
PENGUIN MANAGEMENT, INC.	\$1,074.00
RANDY MYERS	\$35.00
REITEN, INC	\$127.50
TEAM LABORATORY CHEMICAL CORP	\$1,367.50
V W MOTORS INC	\$349.64
RADISSON HOTEL BISMARCK	\$83.70
COOPERSTOWN MEDICAL CENTER	\$44.03
MUNICIPAL GOVERNMENT ACADEMY	\$50.00
POSTMASTER	\$157.57
FERGUSON WATERWORKS #2516	\$746.42
H E EVERSON	\$214.25
EDLUND MOTOR CO.	\$49.00
ARROWWOOD PRAIRIE CO-OP	\$1,817.70
TOWN & COUNTRY CO-OP	\$463.10
SWEENEY CONTROLS CO.	\$373.75
NODAK ELECTRIC COOPERATIVE	\$245.21
METRO-BILLING SERVICES	\$336.00
GRIGGS COUNTY LIBRARY	\$1,339.19
CITY OF COOPERSTOWN	\$727.63
ND DEPT OF TRANSPORTATION	\$20.00