

Cooperstown City Council
April 5, 2021 – City Hall – 7:00 PM

President Perry called the meeting to order at 7:00 pm. Members present included Steve Perry, Lee Watne, Deb Eslinger, Larry Olson, Allen Gruman & Tim Erickson. Absent: Paul Paintner. Others in attendance: Maureen & Rick Larson, Blaine Larson, David Ludwig, Chad Johnson, Christine Olson, and Nancy Lunde.

Agenda & Minutes: Eslinger moved, Gruman seconded to approve the agenda with additions and corrections. The minutes from the March 1, 2021 meeting were approved with a motion from Erickson, seconded by Olson. Erickson moved, Olson seconded, to approve the minutes from the March 8, 2021 Special meeting. Erickson moved, Olson seconded, to approve a consent agenda including March 10, 2021 Special Meeting, March 15, 2021 Special Meeting, and March 29, 2021 Special Meeting Minutes. All motions carried unanimously.

Planning & Zoning: Erickson moved, Olson seconded, to approve a recommendation from the Cooperstown Planning & Zoning Committee regarding the Petition to Annex and Ordinance 2021-1, An Ordinance Extending the Boundaries of the City of Cooperstown, North Dakota, and Annexing Certain Tracts of Land Adjacent to the Boundaries of the Present City Limits. The recommendation to the City Council is to zone this annexed property as Commercial. Motion carried unanimously.

City Property Bid Opening: The city received one bid on the property that was advertised for sale. Eslinger moved, Olson seconded, to accept a bid of \$500.00 from Aaron Larson for the city lots for sale (Lot 18A of the Commercial Addition to the City of Cooperstown LESS the South 499.2 Feet of Lot 18A of the Commercial Addition to the City of Cooperstown Containing 6 acres). Aye: Watne, Eslinger, Olson & Erickson. Nay: Gruman. Motion carried.

Naastad Brothers Topographic Survey: Tim Erickson reported on the survey that had been completed by Widseth, Smith, & Nolting. He stated there are several culverts that need to be lowered. Eventually there will need to be additional work completed in the Knudson pasture and farther south. Since those areas are located within the county and not in the city the consensus is that those in the county should help to pay for any drain work that is completed. The Griggs County Water Resource Board will need to be contacted about any work to the south and for approval to lower culverts. Naastad Brothers will submit an estimate on what he proposes needs to be done to make the drain work better.

Moore Engineering: There was discussion regarding the Street Improvement District No. 2020-1 and Water Improvement District No. 2021-1 Citywide Street Rehab & ACP Watermain Replacement. Eslinger moved, Erickson seconded, to approve the bid from Bituminous Paving, Inc. for the base bid Part A-Roadway-\$5,287,566.45. Eslinger moved, Olson seconded, to approve Task orders # 4 and #5. Erickson moved, Olson seconded, to approve base bid Part B- Water Improvements for \$527,245.00. Erickson

moved, Olson seconded, to approve Alternate 1-Sheyenne Tooling Sanitary Sewer Service- \$24,652.00. Eslinger moved, Olson seconded, to approve Alternate 2- Manhole Replacement-\$12,170.00. Eslinger moved, Olson seconded, to approve Alternate 4-Force Main-\$43,677.75, with the total low bid of all the above base bids and alternates of \$5,895,311.20. Eslinger moved, Olson seconded, to approve the Construction Engineering Services. Eslinger moved, Gruman seconded, to approve a resolution increasing the base water operating rate for residential and commercial to \$29.75, increasing the over 1100 gallons charge for residential to \$4.75 and for commercial to \$5.00 on the September 2021 billing statements. All 7 motions carried unanimously. The council tabled Alternate 3- Water Main Extension (Larson property).

Abatement of Special Assessment: Erickson moved, Olson seconded, to approve an abatement of special assessments for Lot 18A less .21 acres (5.05 acres) Commercial Addition, Parcel # 21-4010-05286-010 which the city now owns, for amounts owed for 2017, 2018, 2019 and 2020 in the amount of \$8588.68. Motion carried unanimously.

City Nuisance/Blight: There was discussion regarding the blighted areas in the city. The initial list will need to be reviewed to verify what kind of blight is in each yard. The Auditor's Office will call people on the initial list and inform the homeowners that the blight will need to be cleaned up as notices will be mailed from the City Attorney. They will be informed of the dates of Cleanup Week so they can take advantage this.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. The council commended the city crew on their Certificate of Achievement from the N.D. Department of Environmental Quality. Cleanup week will be held May 10 through May 15.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor including information regarding new Christmas decorations which have been ordered for the city. She stated 12 businesses and Boards have donated the total cost towards the purchase of the decorations. These entities will be thanked personally and in a notice in the newspaper. Chris Olson stated she has been working on a Community Facilities Grant with the USDA for equipment purchases. The city could qualify for up to 35% in grant funds to purchase equipment. The council would like her to pursue this grant. Nancy informed the council the Municipal Board would like to purchase an electronic sign and donate to the city. The council approved placing the sign in front of city hall. She reminded the council of the upcoming Tax Equalization Meeting on April 13th at 6:00 pm. Nancy also congratulated David Ludwig on passing the 1A Water Distribution System Operator test and the 1A Water Plant Operator test given by the North Dakota Department of Environmental Quality. The auditor provided a quote for painting the front of the building, above garage doors and around the garage doors. The auditor will place a 3-week ad for bids on painting the exterior of city hall. President Perry brought a letter to the meeting from Byron Kostka regarding the shooting of fireworks. We will address this in June.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Eslinger, seconded by Olson. There was a roll call vote. Aye: Watne, Eslinger, Olson, Erickson & Gruman. Motion carried.

Permits: Rick Larson attended the meeting on behalf of his nephew, Stephen Larson. He gave the council information regarding the building permit for his nephew and a history of the property in question. His nephew would like to build a house and to purchase a portion of the railroad property currently owned by the city. Erickson moved, Gruman seconded, to approve the Stephen Larson Building Permit pending survey of property and further discussion on the adjoining railroad property and intended driveways. Motion carried unanimously. Eslinger moved, Erickson seconded, to approve the Cooperstown Medical Center Building Permit and to waive the \$24,468.00 building permit fee. Motion carried unanimously. Erickson moved, Olson seconded, to approve the Byron Kostka Building Permit. Motion carried unanimously. Eslinger moved, Olson seconded, to approve the Mary Stockland Liquor License (On-sale beer & wine). Motion carried unanimously. Erickson moved, Gruman seconded, to approve the Chad Johnson Building Permit. Motion carried unanimously. Erickson moved, Olson seconded, to approve the Chris Hook Building Permit. Motion carried unanimously.

The next regular City Council meeting will be May 3, 2021. Erickson moved, Olson seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:10 pm.

/s/ Nancy Lunde
Nancy Lunde, Auditor

/s/ Steve Perry
Steve Perry, President

CITY OF COOPERSTOWN

05/26/21 10:57 AM

Page 1

*Check Summary Register©

April 2021

Name	Check Date	Check Amt	
1130 Citizens State			
110530e	ND STATE TAX DEPT	4/7/2021	\$477.07 QUARTERLY STATE TAXES
110531e	BLUE CROSS BLUE SHIELD	4/2/2021	\$6,696.55 BLUE CROSS
110532e	VERIZON WIRELESS	4/9/2021	\$120.03 MIFI INTERNET
110533e	VISA	4/19/2021	\$137.00 VEHICLE INSPECTION
110534e	EFTPS	4/30/2021	\$7,331.48 Payroll tax
111939	COOPERSTOWN MUN AIRPORT	4/5/2021	\$4,216.42 AIRPORT PROPERTY TAX
111940	ARAMARK	4/5/2021	\$158.89 TOWELS,MOPS,MATS
111941	ARROWWOOD ELECTRIC INC	4/5/2021	\$21,878.44 FURNACES-FIRE,AMB,MEETING ROOM
111942	ARROWWOOD PRAIRIE CO-OP	4/5/2021	\$1,363.78 CITY FUEL
111943	BLAINE LARSON	4/5/2021	\$35.00 CELLPHONE-GENERAL
111944	BRAGER DISPOSAL SERVICE	4/5/2021	\$6,800.00 CITY HALL DUMPSTER
111945	BRAUN INTERTEC CORPORATIO	4/5/2021	\$10,224.00 GEOTECH. EVAL.
111946	BRIAN SAXBERG	4/5/2021	\$50.98 DOMAIN NAME RENEWAL,ADAPTER
111947	CHAD JOHNSON	4/5/2021	\$35.00 CELLPHONE
111948	CHRISTINE OLSON	4/5/2021	\$35.00 CELLPHONE
111949	CITY OF FARGO, NORTH DAKOT	4/5/2021	\$14.00 WATER SAMPLES
111950	COACHMAN INN	4/5/2021	\$141.00 HOLLY LODGING
111951	COOPERSTOWN DRUG	4/5/2021	\$288.66 AMB-MEDS
111952	COOPERSTOWN HARDWARE	4/5/2021	\$490.91 SHOP-DRILLPRESS SWITCH,PAINT ETC.
111953	CORE & MAIN	4/5/2021	\$1,621.89 REEL & ROD ASSEMB.
111954	DAKOTA SUPPLY GROUP	4/5/2021	\$295.30 SHUT OFF TOOL
111955	DAVID LUDWIG	4/5/2021	\$248.93 CELLPHONE
111956	GENERAL EQUIPMENT & SUPPL	4/5/2021	\$634.86 BOLT ON LOADER EDGE
111957	GILBERTSONS	4/5/2021	\$181.27 WELDING JACKET/AIRTANK
111958	GovOffice LLC	4/5/2021	\$995.00 WEBSITE
111959	GRIGGS COUNTY TELEPHONE	4/5/2021	\$624.28 AUDITOR
111960	H E EVERSON	4/5/2021	\$7.56 TRUCK PARTS
111961	HAWKINS INC	4/5/2021	\$671.70 AZONE
111962	JOHN DEERE FINANCIAL	4/5/2021	\$407.87 EQUIP. REPAIRS
111963	GRIGGS COUNTY LIBRARY	4/5/2021	\$5,902.98 LIBRARY PROPERTY TAX
111964	LUNSETH PLUMBING & HEATIN	4/5/2021	\$153.94 CAPS FOR LAGOON
111965	MFOA OF ND	4/5/2021	\$30.00 DUES-OLSON
111966	MILLERS FRESH FOODS	4/5/2021	\$501.49 AMB
111967	MOORE ENGINEERING INC	4/5/2021	\$22,750.00 Street-DESIGN & BIDDING SERVICES
111968	NANCY LUNDE	4/5/2021	\$35.00 CELLPHONE
111969	NAPA AUTO CARE CENTER	4/5/2021	\$63.22 HOSE-TRUCK
111970	ND LEAGUE OF CITIES	4/5/2021	\$30.00 CHRIS CLASS
111971	ND ONE CALL, INC	4/5/2021	\$9.60 LOCATES-4
111972	NEW CENTURY PRESS	4/5/2021	\$835.41 CITY LOTS SALE AD X2
111973	OTTER TAIL POWER CO	4/5/2021	\$3,325.25 CITY HALL
111974	COOPERSTOWN PARK BOARD	4/5/2021	\$12,486.13 PARK BOARD PROPERTY TX
111975	PENGUIN MANAGEMENT, INC.	4/5/2021	\$1,074.00 AMB E-DISPATCH
111976	RADISSON HOTEL BISMARCK	4/5/2021	\$86.40 DAVID TRAINING
111977	RAW, INC	4/5/2021	\$135.39 AMB CHG. OIL
111978	REITEN, INC	4/5/2021	\$26.00 PIPE
111979	SANFORD HEALTH - OCCUPATI	4/5/2021	\$210.00 AMB-DRUG TESTS
111980	TOWN & COUNTRY CO-OP	4/5/2021	\$381.06 FIRE FUEL
111981	TYLER KELLER	4/5/2021	\$75.00 TRAINING
111982	VALERIE ELI	4/5/2021	\$75.00 TRAINING
111983	VALLEY GLASS SHOP	4/5/2021	\$12,681.92 6 WINDOWS
111984	WESTERN UNITED LIFE INSURA	4/5/2021	\$435.35 INSURANCE OVERPAYMENT REIMBURSE.
111985	NDDEQ	4/7/2021	\$37.08 FLUORIDE TEST
111986	MOORE ENGINEERING INC	4/9/2021	\$9,150.00 Bidding Services

CITY OF COOPERSTOWN

*Check Summary Register©

April 2021

Name	Check Date	Check Amt	
111987	METRO-BILLING SERVICES	4/9/2021	\$483.00 21 claims
111988	FORUM COMMUNICATIONS	4/9/2021	\$346.32 Street proj bids
111989	MARCO TECHNOLOGIES	4/9/2021	\$73.25 COPIER LEASE
111990	NDDEQ	4/9/2021	\$20.00 DAVID LUDWIG TEST X2
111991	NODAK ELECTRIC COOPERATIV	4/12/2021	\$262.58 MAIN LIFT
111992	COOPERSTOWN MEDICAL CEN	4/12/2021	\$152.00 DRUG SCREEN
111993	LUMBER MART INC	4/12/2021	\$6.67 PINE-TRUCK
111994	GILBERTSONS	4/12/2021	\$3,114.00 AMB GRILL GUARD
111995	ZIONS BANK	4/14/2021	\$315,088.33 Refunding Improvement Bond 2021A-Princ.
111996	CORE & MAIN	4/15/2021	\$439.67 CURB BOX,CURB BOX ROD
111997	POSTMASTER	4/23/2021	\$170.59 WATER
111998	Briss, Craig	4/30/2021	\$230.87
111999	Eli, Valerie Ann	4/30/2021	\$184.70
112000	Johnson, Chad A.	4/30/2021	\$2,691.85
112001	Keller, Julie M	4/30/2021	\$1,839.48
112002	Ludwig, David O	4/30/2021	\$2,203.82
112003	Martin, Amanda R	4/30/2021	\$246.58
112004	Michaelis, Bennett W	4/30/2021	\$633.80
112005	Moser, Christopher I	4/30/2021	\$248.42
112006	Olson, Christine L	4/30/2021	\$2,831.07
112007	Paintner, Nancy	4/30/2021	\$341.50
112008	Paintner, Paul	4/30/2021	\$703.20
502529e	Monthly ACH	4/30/2021	\$14,536.76
Total Checks			\$483,521.55