

## Cooperstown City Council

June 4, 2018 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Welton Cochrane, Rick Cushman, Nic Zimprich, Bryan Ressler and Lee Watne. Absent: Tim Erickson. Others in attendance: Blaine Larson and Nancy Lunde.

**Agenda & Minutes:** Zimprich moved, Cushman seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the May 7, 2018 meeting were approved with a motion from Cushman, seconded by Zimprich. Motion carried unanimously. Watne moved, Cochrane seconded, to approve the minutes from the May 9, 2018 meeting. Motion carried unanimously.

**Preliminary Budget:** Nancy Lunde presented the council with the preliminary budget for the city. She informed the council that she will need to provide the preliminary budget to the county by August 10. She reminded the council that once this preliminary budget has been turned in to the county the council cannot increase what they are going to levy, but they can decrease the amount. The final budget needs to be provided to the county before October 7. The council discussed the previous request from the hospital regarding providing the infrastructure for a new hospital building.

**Resolution Affirming Plat:** Nancy Lunde gave the Council information regarding this resolution. Cochrane moved, Watne seconded, to approve a resolution affirming and accepting the renamed Coop plat in the Southwestern Addition, including portions of blocks 2 and 4, in the City of Cooperstown. Motion carried unanimously.

**District Court/Policing/Dog Ordinance:** Nancy Lunde provided the City Council with information regarding the new district court contract that she had received from the State of North Dakota. The state wishes to replace the old district court ordinance with a new one revising the State percentage of fees from 50% to 60%. There was discussion regarding the number of dogs who are still unlicensed in the city. Rick Cushman asked the auditor to send a letter to Tim Webb regarding his dogs running at large and requesting him to pay the fine required, as stated in our dog ordinance. After much discussion regarding the contract, policing or lack of policing and our current dog ordinance, Cochrane moved, Cushman seconded, to approve the new district court contract which was received from the State of North Dakota. Motion carried unanimously.

**Evaluations:** The Personnel Committee would like more time to continue with the evaluation process and would like to bring this to further discussion at the Reorganizational Meeting on June 26<sup>th</sup>. The council will start the meeting with several agenda items before the Oath of Office with the new council members.

**Auditor's Bond:** Cushman moved, Zimprich seconded, to approve the Resolution to set the bond for the City Auditor in the amount of \$1,501,000.00. Motion carried unanimously.

**Proclamation:** Ressler moved, Zimprich seconded, to approve a proclamation by the Mayor, proclaiming June 8, 2017 as Arbor Day. Motion carried unanimously.

**Dept. Reports:**

**WSS:** Blaine Larson reported on the activities of the city crew for the past month. He stated the crew recently has done major work on the lift station. He recently did a survey of the city with Belling Tree Service to determine how many diseased trees would need to be removed this year. He presented a bid from Belling Tree Service. Cushman moved, Ressler seconded, to approve a bid of \$7,500.00 from Belling Tree Service for the removal of 26 diseased trees in the city. Motion carried unanimously.

**Auditor Report:** Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. Nancy informed the council that the Visitor's Promotion Committee approved an application for \$2,000.00 from that fund to be applied towards the yearly cost of the website. Nancy gave the city council an update from Andrew Aakre, Moore Engineering regarding the Water/Sewer Odegard project and the survey of the railroad property. Mayor Paintner stated there was interest in a piece of property the city owns and asked the council to consider the sale of this property. Zimprich moved, Cushman seconded, to approve the sale of the south 15 feet of lots 1,2,3,4 & 5, block 54 in the Original Town to Michelle and Jeremy Zaun for \$1.00. Motion carried unanimously.

**Bills:** The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Ressler, seconded by Watne. There was a roll call vote with all members in favor. Motion carried unanimously.

**Permits:** Cushman moved, Zimprich seconded, to approve the Robert Smith Building Permit. Motion carried unanimously. Cochrane moved, Ressler seconded, to approve the Joe Everson Building Permit. Motion carried unanimously. Zimprich moved, Cushman seconded, to approve the Elmer Gronneberg Building Permit. Motion carried unanimously. There was some concern from the City Council regarding having the city crew measuring lots. The auditor will add a paragraph suggesting residents should have their property professionally surveyed before building on their property. A portion of the Zoning Ordinance will also be added to the building permit regarding the fine which can be assessed if construction is started before the permit is approved by the City Council.

**Old Business:** The council will discuss work on the Cooper Drain at the next regular meeting. Blaine Larson stated the crew would be able to look at repairing the Post Office alley soon. The crew will look at the spoil pile out at Knudson's when the ground has dried up more. Welton Cochrane inquired when the crack sealing would be done in the city. Blaine Larson stated the crew hoped to begin in July. Welton also stated he

had good comments from citizens regarding the digital speed sign. The city council would like to look at data regarding the traffic. They asked if the data package could be added and what the cost is. Nancy will send that information to the council. Welton stated someone had inquired as to the cost of the old Jerry's Autobody Shop and if the city would be willing to sell the building. Nancy will ask the city assessor for the value as shown on the property card. The council would like the auditor to check the price of perhaps getting an appraisal done on the building.

The City Reorganizational meeting will be June 26, 2018 at 6:30pm. The next regular City Council meeting will be July 2, 2018. Zimprich moved, Ressler seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:16 pm.

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Nancy Lunde, City Auditor

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Paul Paintner, Mayor

#### June 2018 Bills Paid

BLUE CROSS BLUE SHIELD	\$5,436.65
PACE PAYMENT SYSTEMS	\$20.00
VERIZON WIRELESS	\$302.63
NDPERS	\$2,264.16
EFTPS	\$8,271.70
ADVANCED BUSINESS METHODS	\$99.01
COOPERSTOWN MUN AIRPORT AUTH	\$125.60
AMERIPRIDE SERVICES	\$79.01
BANK OF NORTH DAKOTA	\$3,357.72
BLAINE LARSON	\$35.00
BRAGER DISPOSAL SERVICE	\$7,390.58
BRIAN SAXBERG	\$41.95
CHAD JOHNSON	\$35.00
CHRISTINE OLSON	\$143.46
CITY OF FARGO, NORTH DAKOTA	\$92.00
COACHMAN INN	\$235.00
COOPERSTOWN DRUG	\$168.68
COOPERSTOWN HARDWARE	\$545.17
ELECTRIC PUMP	\$15,186.00
ELLEFSON SALES EXCAVATING LLC	\$3,405.00
FERGUSON WATERWORKS #2516	\$2,287.70
GRIGGS COUNTY TELEPHONE	\$790.23
H E EVERSON	\$177.64
HAWKINS INC	\$1,259.19
HENRY SCHEIN INC.	\$10.04
JESSICA LENDE	\$150.00
JOHN DEERE FINANCIAL	\$446.46

LAKE AGASSIZ DEV. CORP.	\$1,188.70
LCH BOBCAT SERVICE	\$150.00
GRIGGS COUNTY LIBRARY	\$169.57
METRON-FARNIER,LLC	\$541.55
MIDCONTINENT COMMUNICATIONS	\$100.00
MILLERS FRESH FOODS	\$71.86
MOORE ENGINEERING INC	\$3,600.00
MUNICIPAL GOVERNMENT ACADEMY	\$25.00
NANCY LUNDE	\$35.00
ND ONE CALL, INC	\$53.45
NEW CENTURY PRESS	\$500.29
OTTER TAIL POWER CO	\$3,536.19
COOPERSTOWN PARK BOARD	\$366.44
POSTMASTER	\$72.00
RANDY MYERS	\$43.58
TOWN & COUNTRY CO-OP	\$524.04
V W MOTORS INC	\$849.71
WELTON COCHRANE	\$522.10
ARROWWOOD PRAIRIE CO-OP	\$993.01
REITEN, INC	\$220.14
OFFICE OF THE STATE AUDITOR	\$165.00
NODAK ELECTRIC COOPERATIVE	\$391.54
METRO-BILLING SERVICES	\$357.00
TOWN & COUNTRY CO-OP	\$475.28
BOUQUETS ON BURREL	\$112.04
ND DEPT OF HEALTH	\$60.00
POSTMASTER	\$158.29