

Cooperstown City Council

July 2, 2018 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Larry Olson, Rick Cushman, Nic Zimprich, Tim Erickson, Lee Watne and Deb Eslinger. Others in attendance: Welton Cochrane, Caleb Kjetland, Moore Engineering, Blaine Larson and Nancy Lunde.

Agenda & Minutes: Zimprich moved, Watne seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the June 4, 2018 meeting were approved with a motion from Cushman, seconded by Zimprich. Motion carried unanimously. Erickson moved, Cushman seconded to approve the minutes from the June 26, 2018 Reorganizational Meeting. Motion carried unanimously. The Mayor gave the Oath of Office to returning councilman Lee Watne.

Pledge of Securities: Nancy Lunde gave the council a little background information regarding the Pledge of Securities. Cushman moved, Olson seconded, to approve the Pledge of Securities: Citizens State Bank: Market Value of \$1,620,734.64 and Bank Forward: Market Value of \$590,000.00. Motion carried unanimously.

Moore Engineering: Caleb Kjetland attended the meeting and provided the council with an invoice for \$4030.00 for engineering services on the Odegard Avenue Sewer/Water Project. He gave an update on the project stating there would be a Pre-Construction conference to be held July 12th in Cooperstown. Caleb also gave an update on the BNSF railroad property survey that was recently completed. He informed the council that the platting process will begin soon on the new hospital project. Cushman moved, Watne seconded, to approve payment of the invoice to Moore Engineering in the amount of \$4030.00. Motion carried unanimously.

Preliminary Budget: There was discussion of the budget figures and some of the budgeted amounts. Nancy Lunde stated the council needs to decide if they want to increase what is levied and by doing so increase property tax or let it remain as it is for another year. She also stated the council needs to decide on if or how much they will assist the hospital with in the proposed new building infrastructure. The city council will wait until the next regular meeting to approve the preliminary budget.

Sales of Lots: The council reviewed the information prepared by Nancy Lunde including the ad which will be placed in the newspaper for the Block 48, Lots 13 & 14. Nancy also provided information on Block 56, Lots 14, 15, 16 and Block 32, Lot 20 and Block 60, Lots north 93' of 21, 22, 23, 24. There was discussion of other small parcels around town which the city owns. The council would like a list of those other properties and would like to contact nearby homeowners to see if they would purchase these properties from the city. If not, they would like to advertise these for sale also. Eslinger moved, Zimprich seconded, to approve the placement of an ad in the Griggs County

Courier regarding the sale of 4 different parcels of city owned property. Aye: Olson, Zimprich, Erickson, Watne and Eslinger. Nay: Cushman. Motion carried.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. The crew has been busy crack sealing streets in town and have used many bags of road patch on holes within the city. Blaine provided pictures of the tank by the water plant which has been removed and filled this past month. He provided pictures of a culvert by Brager Disposal which collapses every year. He has stated the city will need to move the culvert and run it into the drain to be able to permanently fix this issue. The city would need a quote from any contractor we use to help complete this. Blaine suggested the council should consider doing aerial mosquito spraying the week of the fair. Cushman moved, Olson seconded, to approve aerial mosquito spraying of the city, the week of the county fair. Motion carried unanimously.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She also provided the council with a copy of the Griggs County Library budget for the city council. Nancy asked the council to review the information provided by the Deputy Auditor. There are currently 8 houses that do not have auto-read meters. After discussion Cushman moved, Olson seconded, to approve sending letters to 8 residents regarding the placement of new auto-read meters. Motion carried unanimously. Nancy again brought the bill for helicopter spraying of the Cooper Drain to the council for payment. Tim Erickson stated it looked like the spraying had taken care of some of the weeds and growth. Erickson moved, Cushman seconded, to approve payment of \$895.63 to the Griggs County Water Resource District for spraying done by Larson Helicopter in the fall of 2017. Motion carried unanimously.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Cushman, seconded by Eslinger. There was a roll call vote with all members in favor. Motion carried unanimously. Rick Cushman stated the city should ask for bids for our vehicle and liability insurance next year to give other companies a chance to obtain the city business.

Permits: Cushman moved, Zimprich seconded, to approve the Cooperstown Community Club Special Event Permit. Motion carried unanimously. Zimprich moved, Cushman seconded, to approve the Trinity Lutheran Church Fireworks Permit. Motion carried unanimously. Erickson moved, Watne seconded, to approve the Connie Doering Building Permit. Motion carried unanimously. Erickson moved, Olson seconded, to approve the Robert Larson Building Permit pending estimated measurements of lot-lines by Blaine Larson. Motion carried unanimously. Cushman moved, Olson seconded, to approve the Richard Trostad Building Permit pending estimated measurements of lot-lines by Blaine Larson. Motion carried unanimously. Cushman moved, Erickson seconded, to approve the Fishbowl Liquor License. Motion carried unanimously.

Old Business: The Knudson spoil pile is being removed by Ellefson Sales and Excavating today. Rick Cushman inquired if renters would be reimbursed prorated rent if the Old Body Shop is sold. The council will cross that bridge when they come to it. Rick asked the rest of the city council to look at the fence posts around the old city tree shed. The posts have been placed on the boulevard. Rick also asked if the area by Andrew Johnsons new shop will be paved soon. Blaine stated the crew will be repairing this soon. Rick asked when the Tenneson's will be tearing down the house on the east edge of town. Mayor Paintner stated he had spoken to Tenneson's and informed them the city council would be talking about this at the meeting tonight.

The next regular City Council meeting will be August 6, 2018. Zimprich moved, Eslinger seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:05 pm.

Nancy Lunde, City Auditor

Paul Paintner, Mayor

July 2018 Bills Paid

ND STATE TAX DEPT	\$599.63
PACE PAYMENT SYSTEMS	\$20.00
BLUE CROSS BLUE SHIELD	\$5,436.65
VERIZON WIRELESS	\$302.31
EFTPS	\$5,577.59
NDPERS	\$2,261.33
EFTPS	\$79.10
NDPERS	\$78.87
ND DEPT OF HEALTH/ACCT.DIV	\$100.00
ADVANCED BUSINESS METHODS	\$67.79
COOPERSTOWN MUN AIRPORT AUTH	\$45.22
AMERICAN LEGION POST 143	\$161.00
AMERIPRIDE SERVICES	\$79.01
AMY ANDEL	\$10.50
BELLING TREE SERVICE	\$10,600.00
BLAINE LARSON	\$35.00
BOUND TREE MEDICAL, LLC	\$1,399.21
BOUQUETS ON BURREL	\$340.89
BRAGER DISPOSAL SERVICE	\$7,390.58
BRIAN SAXBERG	\$100.00
CCA	\$3,000.00
CHAD JOHNSON	\$35.00
CHRISTINE OLSON	\$35.00
CITIZENS INSURANCE AGENCY	\$8,663.00
CITY OF FARGO, NORTH DAKOTA	\$29.00
COOPER IMPLEMENT CO., INC.	\$1,097.31

COOPERSTOWN HARDWARE	\$270.14
FERGUSON WATERWORKS #2516	\$5,480.90
GRIGGS CO. WATER RESOURCE DIST	\$895.63
GRIGGS COUNTY TELEPHONE	\$724.32
GRIGGS COUNTY TREASURER	\$200.00
HANSON ELECTRIC	\$86.96
HAWKINS INC	\$2,050.47
HOLLY NEUBERGER	\$139.24
HUB INTERNATIONAL INS.	\$496.00
INSURE FORWARD	\$5,383.00
JAMESTOWN COMMUNICATIONS	\$150.00
JOHN DEERE FINANCIAL	\$157.06
KRABbenhOFT SERVICE	\$79.98
LAKE AGASSIZ DEV. CORP.	\$1,188.70
GRIGGS COUNTY LIBRARY	\$61.05
MIDCONTINENT COMMUNICATIONS	\$100.00
MIDSTATES WIRELESS	\$443.41
MILLERS FRESH FOODS	\$829.61
MOORE ENGINEERING INC	\$6,030.00
NANCY LUNDE	\$35.00
NANCY PAINTNER	\$304.40
NAPA AUTO CARE CENTER	\$26.00
ND ONE CALL, INC	\$45.60
NEW CENTURY PRESS	\$140.38
NORMONT EQUIPMENT	\$4,818.96
OTTER TAIL POWER CO	\$3,525.25
COOPERSTOWN PARK BOARD	\$132.40
RAMADA BISMARCK HOTEL	\$90.00
RANDY MYERS	\$35.00
SANITATION PRODUCTS, INC	\$1,583.75
TEAM LABORATORY CHEMICAL CORP	\$2,062.00
TOM GILBERTSON & SONS	\$1,800.00
VAN DIEST SUPPLY CO	\$734.80
JAMIE SCHEMIONEK	\$150.00
ARROWWOOD PRAIRIE CO-OP	\$1,789.18
HENRY SCHEIN INC.	\$475.42
REITEN, INC	\$44.27
H E EVERSON	\$204.72
COOPERSTOWN DRUG	\$960.00
ND INSURANCE DEPARTMENT	\$3,691.14
ELWOOD ELLEFSON	\$150.00
MIKE ESLINGER	\$150.00
COACHMAN INN	\$188.00
INNOVATIVE OFFICE SOLUTONS,LLC	\$84.97
SANFORD HEALTH - OCCUPATIONAL	\$140.00
METRO-BILLING SERVICES	\$252.00
POSTMASTER	\$164.73
BOUQUETS ON BURREL	\$55.38
BELLING TREE SERVICE	\$75.00
NODAK ELECTRIC COOPERATIVE	\$251.24
CURTIS JOHNSON	\$150.00

CITY OF COOPERSTOWN	\$142.73
CITY OF COOPERSTOWN	\$215.18
CITY OF COOPERSTOWN	\$340.89
TRINITY LUTHERAN CHURCH	\$300.00