

## Cooperstown City Council

July 6, 2020 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Lee Watne, Deb Eslinger, Steve Perry, Larry Olson, Allen Gruman & Tim Erickson. Others in attendance: JoAnne White, Chad Johnson, Nancy Lunde and Blaine Larson.

**Agenda & Minutes:** Perry moved, Eslinger seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the June 1, 2020 meeting were approved with a motion from Erickson, seconded by Olson. Motion carried unanimously. Eslinger moved, Watne seconded, to approve the minutes from the June 23, 2020 Reorganizational Meeting. Motion carried unanimously.

**Committees:** Mayor Paintner proposed the following appointments to committees. Eslinger moved, Perry seconded, to approve the committee appointments. Motion carried unanimously. The council members were appointed to the following committees:

*Finance:* Perry

*Water & Sewer:* Erickson

*Streets & Alleys:* Gruman

*Board of Health:* Eslinger

*Personnel:* Eslinger

*Waterboard:* Erickson

*Library:* Watne

*Zoning Commission:* Watne

*Parks:* Perry

*Refuse & Inert:* Gruman

*Renaissance Zone:* Olson

*Forestry:* Olson

*Ambulance:* Eslinger

*EDC:* Paintner

*Safety Committee:* Paintner

*Ordinances & Blight:* All Members

Erickson moved, Eslinger seconded, to approve a resolution to appoint Nancy Lunde, Paul Paintner and Steve Perry as authorized to sign all documents relating to the business of the City of Cooperstown. Motion carried unanimously.

**Streets:** The council discussed the condition of the city streets. Nancy Lunde will contact Andrew Aakre with Moore Engineering for more information regarding special assessment districts. The council would like to hold a public meeting to relay information to the public and to gauge the reaction of the public to another special assessment district.

### **Dept. Reports:**

**WSS:** Blaine Larson reported on the activities of the city crew for the past month. He also reported on the condition of the alleys in town. They are so overgrown with branches at this time that the crew will not be able to fog for mosquitoes in those areas. The auditor's office will place something in Facebook, the city newspaper and will create another newsletter to be mailed citywide. The newsletter will contain information on many of the issues that are plaguing the city at this time. Gruman moved, Olson

seconded, to approve placement of a new curb-stop by the Neal Watne home. Motion carried unanimously.

**Auditor Report:** Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor. She asked the council to begin reviewing the financial information provided and gave the council a timeline of events for the budgeting process. Nancy reported the Visitor's Promotional Committee met and approved payments to the city from their funds. They approved \$500.00 towards the annual website fee, \$308.50 to pay for planter plants and \$300.00 towards the Trinity Lutheran fireworks display.

**Bills:** The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Eslinger, seconded by Watne. There was a roll call vote with all members in favor. Motion carried unanimously.

**Permits:** Eslinger moved, Gruman seconded, to approve Di's Oasis Special Event Permit. Motion carried unanimously. Erickson moved, Gruman seconded, to approve the Trinity Lutheran Fireworks Permit. Motion carried unanimously. Erickson moved, Olson seconded, to approve the GCC Dollars for Scholars Local Permit. Motion carried unanimously. Eslinger moved, Perry seconded, to approve the Chester Aanden Building Permit. Motion carried unanimously. Gruman moved, Olson seconded, to approve the Lisa Martens Building Permit. Motion carried unanimously. Gruman moved, Olson seconded, to approve the Scott Saxberg Building Permit. Motion carried unanimously.

The next regular City Council meeting will be August 3, 2020. Perry moved, Eslinger seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:00 pm.

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Nancy Lunde, City Auditor

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Paul Paintner, Mayor

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July 2020

Name	Check Date	Check Amt	
<b>1130 Citizens State</b>			
Paid Chk# 110480E ND STATE TAX DEPT	7/1/2020	\$636.96	STATE TAXES
Paid Chk# 110481E BLUE CROSS BLUE SHIELD	7/9/2020	\$5,063.17	BLUE CROSS
Paid Chk# 110482E VERIZON WIRELESS	7/9/2020	\$49.47	MIFI INTERNET
Paid Chk# 110483E VISA	7/13/2020	\$158.56	OFFICE SUPPLIES-VOICE RECORDER
Paid Chk# 110485E EFTPS	8/3/2020	\$7,009.44	PAYROLL TAXES
Paid Chk# 110486E NDPERS	8/3/2020	\$2,390.87	RETIREMENT
Paid Chk# 111333 AIRPORT	7/6/2020	\$559.71	AIRPORT PROPERTY TAX
Paid Chk# 111334 AMERIPRIDE SERVICES	7/6/2020	\$285.11	TOWELS,MOPS,MATS
Paid Chk# 111335 ARROWWOOD PRAIRIE CO-OP	7/6/2020	\$1,143.72	CITY FUEL
Paid Chk# 111336 BANK OF NORTH DAKOTA	7/6/2020	\$6.14	COMMUNITY WATER INTEREST
Paid Chk# 111337 BELLING TREE SERVICE	7/6/2020	\$3,850.00	TREE/STUMP REMOVAL
Paid Chk# 111338 BLAINE LARSON	7/6/2020	\$35.00	CELLPHONE-GENERAL
Paid Chk# 111339 BRAGER DISPOSAL SERVICE	7/6/2020	\$6,800.00	CITY HALL DUMPSTER
Paid Chk# 111340 CAROL CARLSON	7/6/2020	\$75.00	EMS MANAGEMENT COURSE
Paid Chk# 111341 CHAD JOHNSON	7/6/2020	\$35.00	CELLPHONE
Paid Chk# 111342 CHRIS OLSON	7/6/2020	\$35.00	CELLPHONE
Paid Chk# 111343 CITY OF COOPERSTOWN	7/6/2020	\$808.50	VISITORS PROMOTION-WEBSITE,FLO
Paid Chk# 111344 CITY OF FARGO, NORTH DAKOT	7/6/2020	\$14.00	WATER SAMPLES
Paid Chk# 111345 COACHMAN INN	7/6/2020	\$188.00	HOLLY LODGING
Paid Chk# 111346 COOPERSTOWN DRUG	7/6/2020	\$20.21	AMB-VICKS,PROBE
Paid Chk# 111347 COOPERSTOWN HARDWARE	7/6/2020	\$772.20	WATER-BUSHING,THERMOSTAT,DEHUM
Paid Chk# 111348 DAKOTA SUPPLY GROUP	7/6/2020	\$4,583.51	PIPE
Paid Chk# 111349 DARRELL MICHAELIS CONSTRU	7/6/2020	\$2,975.04	CEMENT APRON
Paid Chk# 111350 ELLEFSON SALES & EXCAVATIN	7/6/2020	\$10,290.00	CURBSTOP,FIREHYDRANTS
Paid Chk# 111351 EMERGENCY MEDICAL PRODUC	7/6/2020	\$1,258.11	DEFIB PADS
Paid Chk# 111352 FEHR ELECTRIC	7/6/2020	\$127.89	WATERPLANT
Paid Chk# 111353 GILBERTSONS	7/6/2020	\$5,504.00	GRAVEL/HAULING
Paid Chk# 111354 GRIGGS COUNTY TELEPHONE	7/6/2020	\$530.88	AUDITOR
Paid Chk# 111355 H E EVERSON	7/6/2020	\$61.44	FIRE-FILTERS
Paid Chk# 111356 HAWKINS INC	7/6/2020	\$3,375.01	AZONE/POT.PERM.
Paid Chk# 111357 HENRY SCHEIN INC.	7/6/2020	\$119.92	SANICLOTH
Paid Chk# 111358 HOMETOWN SERVICE CENTER	7/6/2020	\$171.20	AMB REPAIR
Paid Chk# 111359 INNOVATIVE OFFICE SOLUTION	7/6/2020	\$231.17	CITY CHECKS
Paid Chk# 111360 JOHN DEERE FINANCIAL	7/6/2020	\$679.56	FIRE PARTS
Paid Chk# 111361 KRABbenhOFT SERVICE	7/6/2020	\$564.15	PICKUP REPAIRS
Paid Chk# 111362 LIBRARY	7/6/2020	\$2,352.25	LIBRARY PROPERTY TAX
Paid Chk# 111363 MARCO TECHNOLOGIES	7/6/2020	\$228.25	COPIER LEASE
Paid Chk# 111364 MILLERS FRESH FOODS	7/6/2020	\$31.23	SHOP-TISSUE,COFFEE
Paid Chk# 111365 MOORE ENGINEERING INC	7/6/2020	\$9,550.00	STREET EVALUATION
Paid Chk# 111366 NANCY LUNDE	7/6/2020	\$35.00	CELLPHONE
Paid Chk# 111367 NAPA AUTO CARE CENTER	7/6/2020	\$50.90	MOWER REPAIRS
Paid Chk# 111368 ND LEAGUE OF CITIES	7/6/2020	\$1,259.00	2021 DUES
Paid Chk# 111369 ND ONE CALL, INC	7/6/2020	\$33.60	LOCATES-28
Paid Chk# 111370 NEW CENTURY PRESS	7/6/2020	\$207.25	MINUTES
Paid Chk# 111371 PARK BOARD	7/6/2020	\$1,590.19	PARK BOARD PROPERTY TX

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Name	Check Date	Check Amt	
Paid Chk# 111372	PETERSON LAW OFFICES	7/6/2020	\$420.00 LEGAL FEES/APRIL-JUNE
Paid Chk# 111373	PREMIER SPECIALTY VEHICLES	7/6/2020	\$191.46 VALVES
Paid Chk# 111374	REITEN, INC	7/6/2020	\$567.52 GATE VALVES
Paid Chk# 111375	STONES MOBILE RADIO INC.	7/6/2020	\$200.00 AMB
Paid Chk# 111376	SWEENEY CONTROLS CO.	7/6/2020	\$180.00 TROUBLESHOOT COMMUNICATION
Paid Chk# 111377	TRINITY LUTHERAN CHURCH	7/6/2020	\$300.00 VISITORS PROMOTION FOR FIREWORK
Paid Chk# 111378	HIGH PLAINS WATER	7/7/2020	\$28.00 3 BOTTLE WATER
Paid Chk# 111379	TOWN & COUNTRY CO-OP	7/8/2020	\$128.86 AMB FUEL
Paid Chk# 111380	SANFORD HEALTH - OCCUPATI	7/8/2020	\$68.00 DRUG TEST
Paid Chk# 111381	NODAK ELECTRIC COOPERATIV	7/13/2020	\$317.39 MAIN LIFT
Paid Chk# 111382	Go Promo	7/13/2020	\$1,222.46 SHIRTS
Paid Chk# 111383	DAKOTA SUPPLY GROUP	7/13/2020	\$315.18 ADAPTERS
Paid Chk# 111384	OTTER TAIL POWER CO	7/16/2020	\$3,237.27 CITY HALL
Paid Chk# 111385	POSTMASTER	7/23/2020	\$168.80 WATER
Paid Chk# 111386	METRO-BILLING SERVICES	7/27/2020	\$176.00 8 claims
Paid Chk# 111387	Briss, Craig	7/31/2020	\$184.70
Paid Chk# 111388	Eli, Valerie Ann	7/31/2020	\$184.70
Paid Chk# 111389	Johnson, Chad A.	7/31/2020	\$3,035.15
Paid Chk# 111390	Keller, Julie M	7/31/2020	\$2,660.20
Paid Chk# 111391	Ludwig, David O	7/31/2020	\$1,829.34
Paid Chk# 111392	Michaelis, Bennett W	7/31/2020	\$614.96
Paid Chk# 111393	Olson, Christine L	7/31/2020	\$2,631.94
Paid Chk# 111394	Paintner, Nancy	7/31/2020	\$536.35
Paid Chk# 111395	Paintner, Paul	7/31/2020	\$155.56
Paid Chk# 502384E	Monthly ACH	7/31/2020	\$13,760.26
<b>Total Checks</b>			<b>\$108,859.71</b>