

Cooperstown City Council

September 10, 2018 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Larry Olson, Rick Cushman, Nic Zimprich, Lee Watne and Deb Eslinger. Absent: Tim Erickson. Others in attendance: Welton Cochrane, JoAnne White, Caleb Kjetland, Moore Engineering, Blaine Larson and Nancy Lunde.

Agenda & Minutes: Zimprich moved, Watne seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the August 6, 2018 meeting were approved with a motion from Zimprich, seconded by Olson. Motion carried unanimously. Eslinger moved, Olson seconded, to approve the minutes from the August 13, 2018 special meeting. Motion carried unanimously. Zimprich moved, Eslinger seconded, to approve the minutes from the August 21, 2018 special meeting. Motion carried unanimously.

Moore Engineering: Caleb Kjetland attended the meeting with information and a request for payment on the Odegard Avenue Alley Water & Sewer Replacement project. There was discussion of the work that has been done on this project at this time. As the contractual completion date was September 1, 2018, there will need to be a later discussion as the Council decides if there are liquidated damages that the City may want to assess. L2 Contracting has put the completion date at 3 weeks out. Caleb Kjetland asked for a partial payment to L2 Contracting. Eslinger moved, Olson seconded, to approve the Contractor's Application No. 1 for payment of \$71,440.56 to L2 Contracting. Motion carried unanimously. Blaine Larson asked if Moore Engineering would reconsider how many pins they had placed when doing the survey of the railroad property in the City of Cooperstown. Blaine asked Caleb Kjetland for clarification regarding a vacated street which is located west of the railroad property. Caleb will bring this issue to the attention of Andrew Aakre.

Ordinance 2018-1: Eslinger moved, Olson seconded, to approve the second reading and adoption of Ordinance 2018-1, An Ordinance to Repeal Ordinance No 2008-1 of the City of Cooperstown and to establish and regulate the city sales, use and gross receipts tax under the Home Rule Charter of the City of Cooperstown. The only revision in this ordinance was to remove the \$50.00 sales tax cap that was included in ordinance 2008-1. Motion carried unanimously.

Constitution Week Proclamation: Eslinger moved, Watne seconded, to approve a proclamation by the Mayor, proclaiming the week of September 17-23, 2018 as Constitution Week. Motion carried unanimously.

CMC: Deb Eslinger brought a request from the Medical Center asking the Council to consider again their request for a portion of the local share of funds required for the Medical Center to be able to get the loan they are currently completing an application

for. There was discussion of the several options the city would have to be able to fulfill this request. The Council did not make any decision at this time.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. He stated the city would be smoke testing sewer lines in parts of the city on September 27, 2018. Blaine stated there was a building project out on the south side of Cooperstown at Abraham Generator Sales. He stated that Councilman Tim Erickson, Brent Ellefson and he had looked at the area and the project. They feel the best way to add sewer and water lines for the project is to extend it with 6-inch lines in line with the existing lines and Abrahams can hook into the lines from there. This will help with the slope of the lines in the area. There would be a curb stop installed at that point also. There was discussion of options and costs. A councilperson would like an estimate on the cost of this project. The council reviewed information on winch and tripod systems. After discussion Olson moved, Watne seconded to approve the purchase of a Salalift Winch & Tripod System for \$3299.95 and a carry bag for \$194.95 to be used for ladderless entry into manholes. Motion carried unanimously.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. Nancy asked the council to review the information provided by the Deputy Auditor. She asked the council to review the report on the Mosquito Fund and the Garbage Fund. After discussion the council asked Nancy to do a little research with Brager Disposal regarding the city dumpsters. She will report at the next council meeting. Nancy announced that the City of Cooperstown has now achieved its 30th year as a Tree City USA by the Arbor Day Foundation. She has received new city signs to install on the outskirts of town. Nancy stated Megan Vig, the County Agent informed her she would like to be appointed City Forester. Mayor Paintner appointed Megan Vig as the City Forester and asked the Council to ratify the appointment. Eslinger moved, Zimprich seconded, to ratify the appointment of Megan Vig as the City Forester for the City of Cooperstown. Motion carried unanimously.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Watne, seconded by Olson. There was a roll call vote with all members in favor. Motion carried unanimously.

Permits: Cushman moved, Zimprich seconded, to approve the Omar Abraham Building Permit. Motion carried unanimously. Zimprich moved, Cushman seconded, to approve the American Legion Post 143 Local Permit. Motion carried unanimously. Zimprich moved, Watne seconded, to approve the Griggs County Central Sadd Local Permit. Motion carried unanimously. Eslinger moved, Olson seconded, to approve the CCAA Local Permit. Motion carried unanimously. Zimprich moved, Watne seconded, to approve the Cooper Fire & Rescue Local Permit. Motion carried unanimously.

The Preliminary Budget was approved and is available for review at City Hall. The governing body will adopt the final budget during the regular monthly council meeting at city hall on October 1, 2018.

Old Business: There was discussion of city owned lots available for sale in town. The council would like to sell as many of these properties as they can. Nancy Lunde will look into options for advertising these properties.

The next regular City Council meeting will be October 1, 2018. Cushman moved, Zimprich seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:30 pm.

Nancy Lunde, City Auditor

Paul Paintner, Mayor

September 2018 Bills Paid

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| ADVANCED BUSINESS METHODS | \$79.59 |
| COOPERSTOWN MUN AIRPORT AUTH | \$78.34 |
| AMERIPRIDE SERVICES | \$180.99 |
| ANDELS BODY SHOP | \$370.75 |
| ARROWWOOD PRAIRIE CO-OP | \$1,434.78 |
| BLAINE LARSON | \$35.00 |
| BOUND TREE MEDICAL, LLC | \$463.38 |
| BRAGER DISPOSAL SERVICE | \$7,290.08 |
| BRIAN SAXBERG | \$150.00 |
| CHAD JOHNSON | \$35.00 |
| CHRISTINE OLSON | \$35.00 |
| CITY OF FARGO, NORTH DAKOTA | \$29.00 |
| COOPERSTOWN MEDICAL CENTER | \$31.19 |
| COACHMAN INN | \$141.00 |
| COOPERSTOWN HARDWARE | \$178.67 |
| ELLEFSON SALES EXCAVATING LLC | \$5,340.00 |
| EMERGENCY MEDICAL PRODUCTS | \$67.19 |
| FERGUSON WATERWORKS #2516 | \$152.68 |
| GRIGGS COUNTY TELEPHONE | \$785.27 |
| H E EVERSON | \$103.92 |
| HAWKINS INC | \$3,396.91 |
| HENRY SCHEIN INC. | \$20.30 |
| HIGH PLAINS WATER | \$34.00 |
| HOLLY NEUBERGER | \$63.32 |
| JOHN DEERE FINANCIAL | \$171.95 |
| GRIGGS COUNTY LIBRARY | \$105.75 |
| MIDCONTINENT COMMUNICATIONS | \$95.17 |
| MIDSTATES WIRELESS | \$977.00 |
| MILLERS FRESH FOODS | \$239.86 |
| MOORE ENGINEERING INC | \$1,535.00 |
| MUNICIPAL GOVERNMENT ACADEMY | \$30.00 |
| NANCY LUNDE | \$35.00 |
| ND ONE CALL, INC | \$40.80 |
| NEW CENTURY PRESS | \$155.77 |

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| NORMONT EQUIPMENT | \$189.93 |
| OTTER TAIL POWER CO | \$3,035.80 |
| COOPERSTOWN PARK BOARD | \$229.15 |
| PAUL PAINTNER | \$54.50 |
| RANDY MYERS | \$35.00 |
| REITEN, INC | \$6.43 |
| SWEENEY CONTROLS CO. | \$851.00 |
| T&K SALES | \$28.88 |
| T&M PROPERTIES LLC | \$5,400.00 |
| THE HOME SHOP | \$58.25 |
| TOM GILBERTSON & SONS | \$5,061.50 |
| TRAFFIC LOGIX CORP. | \$400.00 |