

Cooperstown City Council

April 6, 2020 –Public Conference Call– 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Larry Olson, Lee Watne, Deb Eslinger, Tim Erickson, Rick Cushman & Nic Zimprich. Others in attendance: Blaine Larson, Chad Johnson, Brett Kramer and Nancy Lunde.

Agenda & Minutes: Watne moved, Olson seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the March 2, 2020 meeting were approved with a motion from Cushman, seconded by Zimprich. Motion carried unanimously.

Covid-19: Nancy Lunde informed the council of webinars, press conferences and conference calls that the office has been trying to keep up with during the pandemic. It is important to keep informed of all executive orders from Governor Burgum and any changes that could affect our employees. Nic Zimprich and Rick Cushman expressed concern regarding the city park. Both had spoken to park board members regarding the safety of the playground equipment and the consensus was that the park should be closed until further notice due to the Covid-19 pandemic. Rick volunteered to post laminated signs throughout the park to inform everyone that it would be closed for now.

Health Emergency Declaration: Nancy Lunde asked the council to approve the order. Watne moved, Eslinger seconded to approve the order of Declaration by Mayor Paintner, declaring a Health Emergency Declaration in the City of Cooperstown. Motion carried unanimously.

Clean Up Week: There was discussion regarding the yearly clean up week which the city holds every spring. Due to the Covid-19 pandemic and the possible danger to city employees, Cushman moved, Eslinger seconded, to delay clean up week until a later date with notification to citizens placed on the city website and on Facebook. Motion carried unanimously.

Flex Pace Buydown: Nancy Lunde informed the council that the business requesting the support of the city in in the form of a Flex Pace Buydown is not located within city limits. Any property tax paid would be county property tax. Cushman moved, Eslinger seconded, to deny a request of the city to support a Flex Pace Interest Buydown Loan for Christopher Rondestvedt. Motion carried unanimously.

Old Body Shop: After discussion of the condition of the building and the inability to separate one section of the building from the rest, Eslinger moved, Olson seconded, to deny a request to rent a portion of the building at 604 10th St. NE. Motion carried unanimously.

Quit Claim Deed: The council discussed a quit claim deed brought to the city by Casper Aarestad. Casper purchased 3 lots from Dennis Monson and decided he did not want the property. He wanted to quit claim this property to the city. Cushman moved, Zimprich seconded, to contact the city attorney to determine the cost to draw up a quit claim deed. Motion carried unanimously.

City Lots for Sale: There was discussion regarding the city owned property newspaper ad for properties at 1005 Park Ave NE, 107 Baker St. SW and Block 56, lots 14,15 and 16. After some changes were made to the wording of the ad, Erickson moved, Cushman seconded, to approve the placement of a newspaper ad for sale of these city properties. Motion carried unanimously.

Personnel Committee: Nic Zimprich stated a safety concern was brought to his attention regarding telephone use by city employees while at work. Deb Eslinger and he met with each of the employees regarding this issue and the employees seemed to understand the city's policy. Currently there is no consequence to this violation, but the Personnel Committee did include a sample form to be used to document infractions including a cellphone violation. Could we use this form to document these instances, what course of action if a violation does occur and what would be a suitable consequence such as start out with a warning, a possible loss of phone privileges as this poses potential safety issue for employees and members of the community.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. The City of Cooperstown has received the 2019 Safe Drinking Water Act Certificate of Achievement from the North Dakota Department of Environmental Quality.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor. Nancy reminded the council of the upcoming Tax Equalization Meeting on April 14, 2020 at 5:00 p.m. by conference phone.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Eslinger, seconded by Erickson. There was a roll call vote with all members in favor. Motion carried unanimously.

Community Facilities Direct Loan & Grant: Nancy Lunde provided information regarding this Loan/Grant. There was discussion on leasing and buying equipment. The auditor's office will try to get clarification and more information by the next meeting.

Permits: None

The next regular City Council meeting will be May 4, 2020. Cushman moved, Zimprich seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:45 pm.



Nancy Lunde, City Auditor



Paul Paintner, Mayor

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Name	Check Date	Check Amt	
1130 Citizens State			
Paid Chk# 110462E ND STATE TAX DEPT	4/7/2020	\$592.89	QUARTERLY STATE TAXES
Paid Chk# 110463E VERIZON WIRELESS	4/9/2020	\$303.15	MIFI INTERNET
Paid Chk# 110465E BLUE CROSS BLUE SHIELD	4/13/2020	\$5,063.17	BLUE CROSS
Paid Chk# 110466E VISA	4/13/2020	\$92.63	BITS
Paid Chk# 110467E VISA	4/20/2020	\$126.82	THERMOMETER
Paid Chk# 110468E EFTPS	5/1/2020	\$6,470.16	PAYROLL TAXES
Paid Chk# 110469E NDPERS	5/1/2020	\$2,395.21	RETIREMENT
Paid Chk# 111145 POSTMASTER	4/24/2020	\$169.09	WATER
Paid Chk# 111146 NODAK ELECTRIC COOPERATIV	4/13/2020	\$308.86	MAIN LIFT
Paid Chk# 111147 COOPERSTOWN MUN AIRPORT	4/6/2020	\$3,680.65	AIRPORT PROPERTY TAX
Paid Chk# 111148 AMERIPRIDE SERVICES	4/6/2020	\$129.13	TOWELS,MOPS,MATS
Paid Chk# 111149 ARROWWOOD PRAIRIE CO-OP	4/6/2020	\$918.57	AMB FUEL
Paid Chk# 111150 BLAINE LARSON	4/6/2020	\$35.00	CELLPHONE-LANDFILL
Paid Chk# 111151 BLUETARP FINANCIAL	4/6/2020	\$0.00	
Paid Chk# 111152 BOHLMAN PEST CONTROL	4/6/2020	\$135.00	PEST CONTROL
Paid Chk# 111153 BRAGER DISPOSAL SERVICE	4/6/2020	\$6,800.00	RESIDENTIAL
Paid Chk# 111154 BRETT KRAMER	4/6/2020	\$35.00	CELLPHONE
Paid Chk# 111155 BRIAN SAXBERG	4/6/2020	\$114.99	DOMAINE NAME RENEWAL
Paid Chk# 111156 CHAD JOHNSON	4/6/2020	\$265.00	CELLPHONE
Paid Chk# 111157 CHRISTINE OLSON	4/6/2020	\$35.00	CELLPHONE
Paid Chk# 111158 CITY OF FARGO, NORTH DAKOT	4/6/2020	\$14.00	WATER SAMPLES
Paid Chk# 111159 COACHMAN INN	4/6/2020	\$94.00	HOLLY LODGING
Paid Chk# 111160 COOPERSTOWN DRUG	4/6/2020	\$3.29	HAND SANITIZER
Paid Chk# 111161 COOPERSTOWN HARDWARE	4/6/2020	\$602.90	STREET-OIL,TIRESEALANT,VALVE,C
Paid Chk# 111162 ELECTRIC PUMP	4/6/2020	\$3,036.70	LIFTSTATION SWITCH/STARTER
Paid Chk# 111163 GILBERTSONS	4/6/2020	\$1,217.50	TRUCK REPAIRS
Paid Chk# 111164 GovOffice LLC	4/6/2020	\$995.00	WEBSITE
Paid Chk# 111165 GRIGGS COUNTY TELEPHONE	4/6/2020	\$854.03	CITY SHOP
Paid Chk# 111166 H E EVERSON	4/6/2020	\$886.31	PARTS
Paid Chk# 111167 HAWKINS INC	4/6/2020	\$950.70	AZONE
Paid Chk# 111168 JOHN DEERE FINANCIAL	4/6/2020	\$51.04	FUELSENDER,BUSHING
Paid Chk# 111169 GRIGGS COUNTY LIBRARY	4/6/2020	\$5,152.91	LIBRARY PROPERTY TAX
Paid Chk# 111170 MIDCONTINENT COMMUNICATIO	4/6/2020	\$125.00	SHOP INTERNET
Paid Chk# 111171 MILLERS FRESH FOODS	4/6/2020	\$47.81	JANITORIAL
Paid Chk# 111172 NANCY LUNDE	4/6/2020	\$41.00	CELLPHONE
Paid Chk# 111173 NAPA AUTO CARE CENTER	4/6/2020	\$44.14	TRUCK REPAIRS
Paid Chk# 111174 NDDEQ	4/6/2020	\$18.54	FLUORIDE
Paid Chk# 111175 ND ONE CALL, INC	4/6/2020	\$4.80	LOCATES-4
Paid Chk# 111176 NEW CENTURY PRESS	4/6/2020	\$218.58	
Paid Chk# 111177 OTTER TAIL POWER CO	4/6/2020	\$3,414.04	HEAT AMB
Paid Chk# 111178 COOPERSTOWN PARK BOARD	4/6/2020	\$10,453.42	PARK BOARD PROPERTY TX
Paid Chk# 111179 PENGUIN MANAGEMENT, INC.	4/6/2020	\$1,074.00	FIRE E-DISPATCH
Paid Chk# 111180 PETERSON LAW OFFICES	4/6/2020	\$525.00	LEGAL FEES
Paid Chk# 111181 SANFORD HEALTH - OCCUPATI	4/6/2020	\$34.00	DRUG TEST
Paid Chk# 111182 SANITATION PRODUCTS, INC	4/6/2020	\$722.57	REPAIRS

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Name	Check Date	Check Amt	
Paid Chk# 111183 STARION BOND SERVICES	4/6/2020	\$313,848.75	BOND INTEREST
Paid Chk# 111184 SWEENEY CONTROLS CO.	4/6/2020	\$900.00	CONTROL SYSTEM UPGRADE
Paid Chk# 111185 TEAM LABORATORY CHEMICAL	4/6/2020	\$3,951.50	ROAD PATCH
Paid Chk# 111186 TOWN & COUNTRY CO-OP	4/6/2020	\$501.71	SHOP-PROPANE
Paid Chk# 111187 VINTAGE PINK BOUTIQUE_	4/6/2020	\$58.58	FLOWERS-WELTON
Paid Chk# 111188 BLUETARP FINANCIAL	4/7/2020	\$149.90	CONES
Paid Chk# 111189 TOWN & COUNTRY CO-OP	4/8/2020	\$42.57	AMB-FUEL
Paid Chk# 111190 METRO-BILLING SERVICES	4/9/2020	\$462.00	21 CLAIMS
Paid Chk# 111191 NDDEQ	4/9/2020	\$50.32	FLUORIDE/NITRATE TEST
Paid Chk# 111192 MARCO TECHNOLOGIES	4/13/2020	\$112.00	COPIER LEASE
Paid Chk# 111193 CITY OF COOPERSTOWN	4/28/2020	\$112.05	WATER-POSTAGE
Paid Chk# 111194 Briss, Craig	4/30/2020	\$184.70	
Paid Chk# 111195 Eli, Valerie Ann	4/30/2020	\$184.70	
Paid Chk# 111196 Johnson, Chad A.	4/30/2020	\$2,448.33	
Paid Chk# 111197 Keller, Julie M	4/30/2020	\$2,055.08	
Paid Chk# 111198 Loge, Jodi	4/30/2020	\$69.26	
Paid Chk# 111199 Michaelis, Bennett W	4/30/2020	\$328.89	
Paid Chk# 111200 Olson, Christine L	4/30/2020	\$2,493.62	
Paid Chk# 111201 Paintner, Nancy	4/30/2020	\$458.78	
Paid Chk# 111202 Paintner, Paul	4/30/2020	\$131.54	
Paid Chk# 502334E Monthly ACH	4/30/2020	\$15,320.63	
Total Checks		\$402,116.51	