

Cooperstown City Council
February 1, 2021 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Lee Watne, Deb Eslinger, Steve Perry, Larry Olson, Allen Gruman & Tim Erickson. Others in attendance: Brandon Smith, Moore Engineering, Joanne White, Blaine Larson, David Ludwig, Chad Johnson and Nancy Lunde.

Agenda & Minutes: The minutes from the January 4, 2021 meeting were approved with a motion from Eslinger, seconded by Olson. Motion carried unanimously.

Moore Engineering: Brandon Smith gave an update on the street improvement project. He reported on activity's completed and what was ongoing. The DWSRF loan application and Facility Plan have been submitted. He reported on the January 8, 2021 meeting that was held with Blaine Larson, Chad Johnson, David Ludwig-City, Andrew Aakre, Justin Hall and Brandon Smith-Moore Engineering. The meeting was held for a final plan review of the project. Brandon asked for a special meeting to be held February 15, 2021 for a final plan review of the project as the ad for bids needs to be submitted by February 18, 2021. The final plan needs to be completed by then. He asked the city to pass the Resolution authorizing the filing of an application with NDDEQ for a loan under the Drinking Water Act. Eslinger moved, Perry seconded, to approve a Resolution authorizing filing of application with the North Dakota Department of Environmental Quality for a loan under the Clean Water Act and/or Safe Drinking Water Act. Motion carried unanimously.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. Blaine asked for permission to extend the office forward to make more room in the shop office. The city employees will do the work. Gruman moved, Perry seconded, to approve up to \$1000.00 for materials for an addition to the shop office, with a signed letter of approval from the owner of the building. Motion carried unanimously.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor.

Cooperstown Medical Center: Nancy Lunde reported on the progress of the hospital building project. The hospital has purchased property in the county and will be requesting annexation into the city.

City Nuisance/Blight: There was discussion regarding the blighted areas in the city. Nancy Lunde will contact Travis Peterson to start the process of mailing notices. The notices require specific information regarding the type and amount of blight so the list of blighted properties will need to be reviewed to determine what to include in the notices. There was discussion of placing some sort of ad or notice in the paper regarding the

city's plan to address blight. Also discussed was a plan to call each person with some sort of blight to inform them of the city's plan to address all sorts of blight within the city.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. He reported the salt shed is working great. He also stated the new LED lights in the water treatment plant have made the building so much brighter. Blaine informed the council of a manhole which needed replacing and a sewer line which needs to be run to a commercial building in the city. There was also discussion of water, sewer and street which may be needed this spring to a new home which will be built. There was discussion regarding a box scraper which the city had received quotes on. Erickson moved, Perry seconded, to approve the purchase of a Reiten box scraper for \$5400.00. Aye: Watne, Erickson, Perry, and Olson. Nay: Gruman, Eslinger. Motion carried.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor. Nancy informed the council all the fluorescent lighting has been replaced with LED lighting at city hall, the ambulance bay, meeting rooms, firehall and water treatment plant with funding through the Energy Conservation grants which the city had received. She also stated the city should be able to receive a rebate on the furnace which is to be installed through Otter Tail. The Otter Tail representative also stated that Otter Tail would possibly donate the cost of adding electric to more of the light poles in the city to accommodate more Christmas decorations. Businesses and several Boards in town have been approached for donations to be used for the purchase of new Christmas decorations. There was discussion regarding increasing sales tax within the city. Nancy will bring information to the next regular city council meeting regarding the tax rate in other cities in North Dakota.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Watne, seconded by Olson. There was a roll call vote. Aye: Watne, Eslinger, Perry, Olson, Erickson & Gruman. Motion carried.

Permits: Eslinger moved, Gruman seconded, to approve the Cooperstown Golf Club Liquor License. Motion carried unanimously. Eslinger moved, Erickson seconded, to approve the GCC Archery Local Permit. Motion carried unanimously.

The next regular City Council meeting will be March 1, 2021. Erickson moved, Olson seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:35 pm.

Nancy Lunde, Auditor

Paul Paintner, Mayor

CITY OF COOPERSTOWN

03/04/21 10:04 AM

Page 1

*Check Summary Register©

February 2021

Name	Check Date	Check Amt	
1130 Citizens State			
11851	Voided	2/22/2021	\$0.00 Check AddUnused
110517e	BLUE CROSS BLUE SHIELD	2/2/2021	\$6,696.55 BLUE CROSS
110521e	VERIZON WIRELESS	2/11/2021	\$120.03 MIFI INTERNET
110522e	VISA	2/12/2021	\$582.20 WTP BATTERY BACKUP
110523e	EFTPS	3/1/2021	\$5,423.01 PAYROLL TAXES
110524e	NDPERS	3/1/2021	\$2,362.62 RETIREMENT
111782	GRIGGS COUNTY TELEPHONE	2/4/2021	\$617.76 AUDITOR
111783	POSTMASTER	2/23/2021	\$172.35 WATER
111784	ARROWWOOD PRAIRIE CO-OP	2/5/2021	\$1,227.71 CITY FUEL
111785	TOWN & COUNTRY CO-OP	2/8/2021	\$40.74 AMB FUEL
111786	MARCO TECHNOLOGIES	2/8/2021	\$112.00 COPIER LEASE
111787	NODAK ELECTRIC COOPERATIV	2/12/2021	\$277.35 MAIN LIFT
111788	BLUETARP FINANCIAL	2/2/2021	\$75.18 FENDER MOUNTED RADIO
111789	701 TREE SERVICE	1/1/2020	\$660.00 3 STUMPS/DISPOSE
111790	AED PROFESSIONALS	1/1/2020	\$940.15 LUCAS CORD,PADZ
111791	COOPERSTOWN MUN AIRPORT	1/1/2020	\$2,777.73 AIRPORT PROPERTY TAX
111792	ARAMARK	1/1/2020	\$138.16 TOWEL,MOPS,MATS
111793	BANK OF NORTH DAKOTA	1/1/2020	\$15,350.00 WATER TREATMENT 2012 ADMIN
111794	BLAINE LARSON	1/1/2020	\$35.00 CELLPHONE-GENERAL
1795	BRAGER DISPOSAL SERVICE	1/1/2020	\$6,800.00 CITY HALL DUMPSTER
1796	CCAA	1/1/2020	\$3,000.00 2021 MEMBERSHIP FEE
1797	CHAD JOHNSON	1/1/2020	\$35.00 CELLPHONE
111798	CHRISTINE OLSON	1/1/2020	\$35.00 CELLPHONE
111799	CITIZENS INSURANCE AGENCY	1/1/2020	\$79.00 INSURE NEW AMBULANCE
111800	CITY OF FARGO, NORTH DAKOT	1/1/2020	\$14.00 WATER SAMPLES
111801	COOPERSTOWN MEDICAL CEN	1/1/2020	\$21.88 AMB-2 GAIT BELTS
111802	COACHMAN INN	1/1/2020	\$188.00 HOLLY LODGING
111803	COOPERSTOWN HARDWARE	1/1/2020	\$613.35 SHOP-OFFICE CONSTRUCTION
111804	DAKOTA SUPPLY GROUP	1/1/2020	\$287.91 2 METER SETTERS
111805	DAVID LUDWIG	1/1/2020	\$501.46 CELLPHONE
111806	DEBRA ESLINGER	1/1/2020	\$120.00 AMB EMS CLASS
111807	ELECTRIC PUMP	1/1/2020	\$4,611.70 LIFT STATION
111808	EMERGENCY MEDICAL PRODUC	1/1/2020	\$943.61 3-THERMOMETERS
111809	FERGUSON WATERWORKS #25	1/1/2020	\$611.53 CLAMPS
111810	GovOffice LLC	1/1/2020	\$50.00 2021 EMAIL ACCOUNT
111811	GRIGGS COUNTY TREASURER	1/1/2020	\$26,055.75 Taxes on 12.5 acres
111812	H E EVERSON	1/1/2020	\$9.24 WIPER BLADE
111813	HAWKINS INC	1/1/2020	\$723.90 AZONE
111814	JOHN DEERE FINANCIAL	1/1/2020	\$43.59 TRUCK REPAIRS
111815	LACEY DEHOFF	1/1/2020	\$120.00 NDEMS CLASS
111816	GRIGGS COUNTY LIBRARY	1/1/2020	\$3,671.87 LIBRARY PROPERTY TAX
111817	LUMBER MART INC	1/1/2020	\$242.87 SHOP-MR HEATER
111818	MILLERS FRESH FOODS	1/1/2020	\$373.88 Batteries,food
111819	MOORE ENGINEERING INC	1/1/2020	\$68,000.00 STREET IMPROVEMENT DISTRICT
11820	NANCY LUNDE	1/1/2020	\$110.00 CELLPHONE
1821	NANCY PAINTNER	1/1/2020	\$240.00 AMB-NDEMS CLASS-NANCY
1822	NAPA AUTO CARE CENTER	1/1/2020	\$16.29
1823	NEW CENTURY PRESS	1/1/2020	\$62.81 MINUTES
111824	METRO-BILLING SERVICES	2/11/2021	\$621.00 27 CLAIMS
111825	OTTER TAIL POWER CO	1/1/2020	\$4,075.19 CITY HALL
111826	COOPERSTOWN PARK BOARD	1/1/2020	\$11,465.29 PARK BOARD PROPERTY TX
111827	PETERSON LAW OFFICES	1/1/2020	\$1,160.00 OCT-DEC LEGAL FEES
111828	TOWNER CO. AMBULANCE SER	1/1/2020	\$6,200.00 emt CLASS X5,1DEPOSIT

***Check Summary Register©**

February 2021

Name	Check Date	Check Amt	
111829	VANGUARD APPRAISALS INC	1/1/2020	\$5,775.00 SERVICE RENEWAL
111830	WIDSETH,SMITH,NOLTING & AS	1/1/2020	\$2,775.00 LAND SURVEY LAYOUTS
111831	WSI	1/1/2020	\$3,172.35 FOR 2021
111834	VALERIE ELI	2/3/2021	\$20.00 RECERTIFICATION
111835	REITEN, INC	2/3/2021	\$127.36 MOWER/TRUCK
111836	CITIZENS STATE BANK	2/18/2021	\$100.00 GIFTCARD/WELTON
111837	LUMBER MART INC	2/5/2021	\$380.50 SHOP OFFICE RENOVATION
111838	HOMETOWN SERVICE CENTER	2/8/2021	\$484.82 CITY-PICKUP OIL CHANGE
111839	NDDEQ	2/8/2021	\$18.54 FLUORIDE TEST
111840	HACH COMPANY	2/8/2021	\$59.34 FLUORIDE
111841	INNOVATIVE OFFICE SOLUTION	2/8/2021	\$118.94 OFFICE SUPPLIES-CITY
111842	HIGH PLAINS WATER	2/9/2021	\$17.00 2 BOTTLE WATER
111843	RAYMOND DEPLOYOY	2/11/2021	\$150.00 UTILITY DEPOSIT REFUND
111844	LAKE AGASSIZ WATER AUTHOR	2/12/2021	\$250.00 2021 DUES
111845	NDDEQ	2/16/2021	\$20.00 DAVID LUDWIG EXAM FEE X2
111846	BANK FORWARD	2/16/2021	\$220.00 11AMB MEETING GIFT CARDS
111848	TRINITY HEALTH-COMMUNITY A	2/19/2021	\$925.00 EMT TESTING
111853	Briss, Craig	2/28/2021	\$184.70
111854	Eli, Valerie Ann	2/28/2021	\$184.70
111855	Johnson, Chad A.	2/28/2021	\$2,647.60
111856	Keller, Julie M	2/28/2021	\$989.06
111857	Ludwig, David O	2/28/2021	\$2,150.49
111858	Martin, Amanda R	2/28/2021	\$110.82
111859	Moser, Christopher I	2/28/2021	\$224.41
111860	Olson, Christine L	2/28/2021	\$2,335.25
111861	Paintner, Nancy	2/28/2021	\$430.15
111862	Paintner, Paul	2/28/2021	\$200.81
111863	Rahlf, Jerry	2/28/2021	\$113.59
502498e	Monthly ACH	2/28/2021	\$11,061.29
Total Checks			\$213,959.38