

COOPERSTOWN CITY COUNCIL
Regular Meeting February 7, 2022

The Cooperstown City Council met Monday, February 7, 2022, at 7:00 pm in the city council room. Present: Paul Paintner, Larry Olson, Deb Eslinger, Steve Perry, Charles Dehoff, Lee Watne, and Allen Gruman. Others present: Public Works Blaine Larson and Dave Ludwig, Auditor Christine Olson, Deputy Auditor Naomi Trostad, and Chad Johnson, Becky Kuss and Perry Kuss. Absent: None. Pledge of Allegiance was recited.

Motion by Perry, seconded by Olson to approve Jan 3, 2022, meeting minutes. Motion carried unanimously. Motion by Olson, seconded by Perry to approve Jan 10, 2022, meeting minutes. Motion carried unanimously.

Chad Johnson informed the council that he felt the city withheld money for insurance benefits when they should not have been during his employment with the city. Chad was asked to present something in writing to the office for further investigation. No action was taken.

Becky and Perry Kuss approached the council about purchasing some property from the city. They were asked to present the council with a description of property they would like to purchase along with an offer. No action was taken.

Christine Olson presented the council with some suggested changes to the personnel policy in sections 7.02 Paydays and 9.01 Vacation. Motion by Perry, seconded by Eslinger to approve the changes as presented.

Blaine Larson reported on the activity of the street crew for the past month. They have been plowing streets and moving snow piles. The drain in the boiler room was not working properly, so Blaine called Ness Plumbing to fix it. He has a plan to get some heat into the area. Blaine asked if anything could be done with the old boiler system as it is not being used any longer. It was suggested that he talk with Cody Kollman to get a plan. Dave attended the annual water expo in Fargo Feb 1-3. The city crew will be scraping the streets over the next few days, and they would like to utilize local skid steers to help with driveways and corners. Motion by Perry, seconded by Olson to hire local skid steer operators. Motion carried unanimously.

City Auditor Christine Olson gave her monthly report. Information on the Banyon timecard module was presented; no action was taken due to the cost. Information on the Banyon Retirement Report Printing add on that would automate the reporting process to the state for NDPERS retirement was presented; there is a one-time fee of \$595 to add this to the payroll program. Motion by Eslinger, seconded by Gruman to approve the Retirement Report Printing add on. Motion carried unanimously. Wayne Anderson Construction from Carrington was contacted about a quote to insulate the exterior of the City Hall building, he has not provided one yet. An email was received from Sheriff Michaelis asking if the city is interested in discussing policing. Eslinger and Perry would like to be involved in discussions. Christine took part in the Abandoned Auto Fund webinar, NDPERS Training-Understanding Benefits webinar, and NDPERS Training-Processing Payroll Accurately webinar.

The financial report was presented. Harold Rotunda was here on January 24. He mentioned that we should do something with the money in Fund 508; it could be used on our current street project or some other project. No action taken at the time. Motion by Perry, seconded by Olson to approve the financial report. Motion carried unanimously. Motion by Perry, seconded by Olson to approve payment of the bills presented. Roll call vote with all voting aye, motion passed unanimously.

Information on the Backflow Prevention and Cross-Connection Control Program was presented. Nathan Olmstead with NDRW will be here on February 8 to meet with employees about requirements for implementing and tracking required by the state.

Motion by Eslinger, seconded by Dehoff to approve Mayor Paintners appointment of Mary Beth Lunde to the Griggs County Library Board. Motion passed unanimously.

Lexi Broschat, librarian, notified the city that the library lease had expired in 2009. After some discussion, motion by Perry, seconded by Olson to renew the lease agreement with the addition of which entities will provide building, contents, and liability insurance, for another 20-year term. Motion passed unanimously.

Motion by Perry, seconded by Dehoff to approve a Restricted Event Permit submitted by Northern Mayflower Lodge for various games to be played. Motion passed unanimously.

Motion by Eslinger, seconded by Olson to approve a Local Permit submitted by GCC Archery club for a raffle. Motion passed unanimously.

Motion by Eslinger, seconded by Olson to approve an Alcoholic Beverage License renewal for the Cooperstown Golf Course. Motion passed unanimously.

Eslinger provided information on interviews that were held for the Public Works position. Motion by Eslinger to make an employment offer to Tucker Eli with a starting wage of \$16 per hour, with the opportunity of a \$.50 per hour increase with the passing of each of the 9 Wastewater Treatment and Collection, and Water Treatment and Distribution certification tests, and obtaining a Class B driver's license within 6 months of acceptance, seconded by Perry. Motion passed, with Gruman voting nay and Perry abstaining.

Information was received from South Central Dakota Regional Council on assistance they can provide to cities on preparing or updating ordinances and comprehensive plans. No action taken.

Perry reminded the council that a plan for remaining work and maintenance of the Cooper Drain should be discussed soon. He will be in contact with Naastad Brothers. No action taken.

The next regular meeting will be March 7, 2022, at 7:00 pm.

Motion to adjourn by Perry, seconded by Olson. Motion carried unanimously. Meeting adjourned at 8:36 pm.

Christine Olson, Auditor

Paul Paintner, Mayor

1130 Citizens State

110601e	BLUE CROSS BLUE SHIELD	2/2/2022	\$5,795.47	BLUE CROSS
110602e	VERIZON WIRELESS	2/11/2022	\$120.03	MIFI INTERNET
110605e	VISA	2/17/2022	\$128.85	Mannequin lungs
110607e	EFTPS	3/2/2022	\$5,293.31	PAYROLL TAXES
110608e	NDPERS	3/10/2022	\$2,125.92	RETIREMENT
112620	COOPERSTOWN MUN AIRPORT	2/7/2022	\$2,270.77	AIRPORT PROPERTY TAX
112621	ALTRU HEALTH SYSTEM	2/7/2022	\$146.00	CPR Heartsaver cards/training
112622	ARAMARK	2/7/2022	\$206.42	Towels, mops, mats
112623	ARROWWOOD PRAIRIE CO-OP	2/7/2022	\$3,694.12	City hall propane
112624	BANK OF NORTH DAKOTA	2/7/2022	\$19,841.22	Admin Fee-Series '06, '11, '12, '14, '15
112625	BLAINE LARSON	2/7/2022	\$35.00	CELLPHONE-GENERAL
112626	BOUND TREE MEDICAL, LLC	2/7/2022	\$571.48	Ambulance blankets, body bags
112627	BRAGER DISPOSAL SERVICE	2/7/2022	\$6,800.00	CITY HALL DUMPSTER
112628	CCAA	2/7/2022	\$3,000.00	2022 RCC Annual Membership
112629	CHARLES DEHOFF	2/7/2022	\$310.00	EMS conference x 2
112630	CHRISTINE OLSON	2/7/2022	\$35.00	CELLPHONE
112631	CITY OF FARGO, NORTH DAKOT	2/7/2022	\$14.00	Water samples
112632	COOPERSTOWN MEDICAL CEN	2/7/2022	\$72.00	Drug screen x 2
112633	COACHMAN INN	2/7/2022	\$346.50	City Christmas party
112634	COOPERSTOWN COMMUNITY C	2/7/2022	\$25.00	
112635	COOPERSTOWN DRUG	2/7/2022	\$18.87	Ambulance-tape
112636	COOPERSTOWN HARDWARE	2/7/2022	\$484.52	Shop supplies
112637	CORE & MAIN	2/7/2022	\$684.31	Ratchet shear
112638	DAVID LUDWIG	2/7/2022	\$413.64	CELLPHONE
112639	DIRT PRO	2/7/2022	\$2,800.00	Snow removal Jan 12, 13, 14
112640	ELLEFSON SALES EXCAVATING	2/7/2022	\$2,140.00	Bobcat snow removal driveways
112641	EMERGENCY MEDICAL PRODUC	2/7/2022	\$888.45	Blankets
112642	FERGUSON WATERWORKS #25	2/7/2022	\$2,606.27	Meter bottoms for new hospital
112643	GENERAL EQUIPMENT & SUPPLI	2/7/2022	\$779.42	Grader edges, bolts, nuts
112644	GILBERTSONS	2/7/2022	\$180.20	Freightliner dip stick, shift boot
112645	GovOffice LLC	2/7/2022	\$50.00	Email service
112646	GRIGGS COUNTY TELEPHONE	2/7/2022	\$609.69	AUDITOR
112647	GRIGGS COUNTY TREASURER	2/7/2022	\$24,757.28	Country Club taxes
112648	H E EVERSON	2/7/2022	\$13.98	Fire dept miniature lamps
112649	HAWKINS INC	2/7/2022	\$2,058.67	Azone, permanganate, hydrofluosilicic acid
112650	HOMETOWN SERVICE CENTER	2/7/2022	\$568.42	'98 Dodge brakes, oil change
112651	JOHN DEERE FINANCIAL	2/7/2022	\$83.46	Sweeper
112652	LAKE AGASSIZ WATER AUTHOR	2/7/2022	\$250.00	2022 membership dues
112653	LEE GILBERTSON	2/7/2022	\$50.03	Ambulance fuel
112654	GRIGGS COUNTY LIBRARY	2/7/2022	\$3,104.69	LIBRARY PROPERTY TAX
112655	LUMBER MART INC	2/7/2022	\$239.97	Lumber for Cold Storage bldg
112656	LVC SYSTEMS	2/7/2022	\$150.00	Ambulance laptop cleanup
112657	METRO-BILLING SERVICES	2/7/2022	\$437.00	19 Claims
112658	MILLERS FRESH FOODS	2/7/2022	\$236.19	City cleaning supplies
112659	NAOMI TROSTAD	2/7/2022	\$102.86	Cell phone
112660	NAPA AUTO CARE CENTER	2/7/2022	\$75.00	Roll off truck tire repair
112661	ND LEAGUE OF CITIES	2/7/2022	\$30.00	Chris webinar
112662	ND ONE CALL, INC	2/7/2022	\$2.50	Locate tickets x 1
112663	NDDEQ	2/7/2022	\$37.08	Water samples
112664	NDLTAP	2/7/2022	\$25.00	Winter Maintenance Training-Dave
112665	NEW CENTURY PRESS	2/7/2022	\$242.76	MINUTES
112666	Noridian Medicare JF Part B Re	2/7/2022	\$70.30	Refund of claim overpayment
112667	OASIS	2/7/2022	\$468.00	City Christmas Party

112668	Office Experts	2/7/2022	\$55.36	File folder jackets, calendar
112669	OTTER TAIL POWER CO	2/7/2022	\$4,219.15	CITY HALL
112670	COOPERSTOWN PARK BOARD	2/7/2022	\$8,557.89	PARK BOARD PROPERTY TX
112671	PETERSON LAW OFFICES	2/7/2022	\$1,840.00	Oct-Nov-Dec-Jan legal services
112672	REITEN, INC	2/7/2022	\$1,240.15	Mailbox repairs
112673	VANGUARD APPRAISALS INC	2/7/2022	\$5,775.00	Service renewal
112674	WSI	2/7/2022	\$1,820.35	2022 Premium
112675	MARCO TECHNOLOGIES	2/11/2022	\$112.00	COPIER LEASE
112676	MAX AIR, LLC	2/11/2022	\$403.85	WTP air dryer
112677	TOWN & COUNTRY CO-OP	2/11/2022	\$741.75	Ambulance fuel
112678	NODAK ELECTRIC COOPERATIV	2/11/2022	\$284.00	MAIN LIFT
112679	ARROWWOOD PRAIRIE CO-OP	2/11/2022	\$645.00	Propane-city hall
112680	METRO-BILLING SERVICES	2/14/2022	\$115.00	5 claims
112681	ZIONS BANK	2/14/2022	\$400.00	Refunding improvement bond 2021A annual pa
112682	HENRY SCHEIN INC.	2/15/2022	\$210.26	Ambulance body bags
112683	POSTMASTER	2/23/2022	\$195.02	WATER
112684	ARROWWOOD PRAIRIE CO-OP	2/23/2022	\$580.50	City hall propane
112685	ARROWWOOD PRAIRIE CO-OP	2/25/2022	\$645.00	City hall propane
112686	Briss, Craig	2/28/2022	\$184.70	
112687	ELI, TUCKER	2/28/2022	\$1,203.24	
112688	Eli, Valerie Ann	2/28/2022	\$184.70	
112689	Ellefson, Brent	2/28/2022	\$584.11	
112690	Eslinger, Debra	2/28/2022	\$138.52	
112691	Keller, Julie M	2/28/2022	\$1,705.23	
112692	Ludwig, David O	2/28/2022	\$3,192.65	
112693	Martin, Amanda R	2/28/2022	\$224.41	
112694	Moser, Christopher I	2/28/2022	\$204.10	
112695	Olson, Christine L	2/28/2022	\$2,613.72	
112696	Paintner, Nancy	2/28/2022	\$182.66	
112697	Paintner, Paul	2/28/2022	\$583.14	
502687e	Monthly ACH	2/28/2022	\$9,345.95	
	Total Checks		\$143,677.06	