

COOPERSTOWN CITY COUNCIL

Regular Meeting June 5, 2023

The Cooperstown City Council met Monday, June 5, at 7:00 pm in the city council room. Present: Paul Paintner, Deb Eslinger, Steve Perry, Seth Hanson, Charles Dehoff, and Allen Gruman. Others present: Public Works David Ludwig, Auditor Christine Olson, Deputy Auditor Naomi Trostad, Sheriff Bob Hook, John Wakefield, Jill Larson, Lisa Frigaard, Janice Piatz, Bernard Piatz, Susan Nelson, Greg Vigesaa, Lori Vigesaa, Kara Mitchell (phone), Steve Williams (phone), and Brandon Smith/Moore Engineering joined at 7:49pm. Absent: Larry Olson. Pledge of Allegiance was recited.

Motion by Dehoff, seconded by Perry to approve May 1, 2023, meeting minutes. Motion carried.

Motion by Perry, seconded by Eslinger to approve May 11, 2023, special meeting minutes. Motion carried.

Motion by Hanson, seconded by Dehoff to approve May 30, 2023, special meeting minutes. Motion carried.

Mayor Paintner gave the floor to Sheriff Bob Hook to talk about motorcycles, golf carts, and mopeds being driven in town. He stated the laws are very clear, stating the minimum age to drive a golf cart is 16 years of age, and then only driven directly from home to the golf course and back; they are not to be driven to the hardware, grocery store or other places in town, or after dark. The minimum age to drive a moped is 14 years old; you must apply for a permit, must be titled, and have insurance, which needs to be on the moped. Small motorcycles also are not legal to drive in city limits. He feels these young children driving the items are a danger and will eventually be involved in an accident. Sheriff Hook asked for the city's backing to enforce the laws.

Mayor Paintner gave the floor to Sue Nelson family spokesperson, Lori Vigesaa who had her plumber Steve Williams, a master plumber with Bears Home Solutions out of Grand Forks on the phone. He spoke about his findings from a visit to her home on 5/8/23 to check drain and sewer lines. He found the drain line was holding water, and in his experience no drain line should hold water. Lori reached out to the ND Plumbing Board Chief who is looking for a follow up call on Tuesday. Paul informed the family that ND Rural Water Association will be here on June 28 to do some smoke testing and camera the line. Paul stated the line is a 4-inch service line rather than a city main sewer line. Lori stated the smell is not a sewer smell. The family stated Sue has spent thousands of dollars on this issue, and what is the city solution to fixing the issue. Perry offered the option to have our city engineer look at what options may be available for her, and what the cost may be. Once that information is received, we will relay that to the family.

Mayor Paintner gave the floor to John Wakefield, Griggs County Commissioner appointed to the Senior Citizens Center. He informed the council that they would like to put up a building to use as a staging place for the Ride Share vehicles. He asked that the city lots located next to their building be gifted to the senior center. Motion by Perry, seconded by Dehoff to enter into a tentative agreement to give the property to the Senior Citizens. Motion carried with Eslinger voting nay.

Brandon Smith of Moore Engineering gave an update on work being done under the correction period. The council has expressed dissatisfaction with the chip seal work done last fall and the excessive amount of chip loss. The contractor will be doing some seal coat repairs for bald spots around town. Moore will be monitoring the chip loss until the end of the correction period before making any decisions as this is not a black and white area. Brandon asked if the council is planning to replace the culvert under 12th St as there is a seal coat that needs to be done in this spot. Brandon will provide a cost for the seal coat to determine if we want to proceed or not. Concrete repairs done last fall have failed as well. The contractor is pursuing a deduct offer with Moore, so Brandon will need to check the areas to determine if the amount is appropriate. Moore would like to meet with the Special Assessment Commission at the end of June or beginning of July. The subcontractor will be coming to do some reseeding and watering of areas that grass has not grown in.

Paintner made the recommendation to appoint Melissa Myers and Welton Cochran to the Special Assessment Commission. Motion by Eslinger, seconded by Hanson to approve the recommendation. Motion carried.

Ludwig presented quotes from CC Steel to do custom sewer jetting for the city on a 5-year or 3-year maintenance period. The cost for a 5-year rotation is \$8,685.00 per year and the cost for a 3-year rotation is \$12,165.00. The council asked Dave to contact some other companies to see what they would charge. Dave has talked to NDDEQ about Roger Schilke's holding tank in his new building, and that is something he cannot do. The water has been turned on at the new hospital site. Our street sweeper has been repaired. The mosquito foggers were taken to Jamestown to be calibrated, and fogging has been done. Randy Myers has been working evenings in the street sweeper to get the town done. Custom street sweepers were here for a day to assist with the street cleanup. Jayden Turner, summer help, has started and is doing a great job. Paintner asked about a pressure washer that is in the shop; Dave was told it no longer works.

Christine informed the council the emergency siren has been fixed. Budget will be worked on and presented at the July meeting. The preliminary budget will need to be approved before August 10, with the final budget approved before October 10. Requests to other engineering firms on putting together a CIP have been sent; Apex and Widseth, Smith, & Nolting have met with us and will be getting quotes to us. Follow up for external auditors has been done, with most not taking on any new clients; there are a couple that may take us on, with a cost of \$10,000 to \$15,000 per year. Harold was here on Thursday, June 1st. He has submitted all city audit reports through 2019 to the state. There are some changes in format that the state is requesting from him, and how information for the airport and ambulance is shown. The reports for 2020 and 2021 will be changed and submitted. He should have the 2022 audit report done soon and will submit that as well. The renewal for the city website has come, and the cost has gone from \$995 per year to \$1995 per year. Christine will be attending the regional listening session on June 29.

The financial report was presented. Motion by Eslinger, seconded by Hanson to approve the financial report. Motion carried. The list of bills was presented. Motion by Perry, seconded by Hanson to approve payment of the bills presented. Roll call vote with all voting aye, motion passed unanimously.

Paintner made a recommendation to appoint Lauren Ressler to the Park Board. Motion by Eslinger, seconded by Dehoff to appoint Lauren Ressler to the park board. Motion carried.

The ambulance squad is recommending moving \$150,000 from the ambulance fund into a 7-month CD. Motion by Hanson, seconded by Eslinger to approve moving \$150,000 into a CD at Bank Forward. Motion carried.

The ambulance squad is recommending entering into a cost sharing agreement for a school nurse and full-time paramedic, with the school paying \$45,000 per year towards the salary. Amy Anedel has been offered the position. Travis Peterson has been contacted to write up a contract. Motion by Hanson, seconded by Perry to approve entering into a one-year agreement. Motion carried.

Motion by Eslinger, seconded by Hanson to ratify the text decision to hire contract street sweepers to assist with sweeping. Motion carried.

Christine presented NDIRF property insurance premium renewal rates and optional coverages available. Council is requesting some additional information on the options, to be presented at the next meeting.

Motion by Eslinger, seconded by Dehoff to approve a Local Permit submitted by the Cooperstown Community Foundation. Motion carried.

Motion by Eslinger, seconded by Perry to approve a building permit submitted by Grumpy's. Motion carried.

Eslinger reported on an interview that was held for public works. Motion by Hanson, seconded by Perry to approve the recommendation to hire Jamie Anderson for a 3-month probationary period. Motion carried, with Gruman voting nay.

Perry brought up the issue of excess dirt on Hobart Ave and 9th St that is obstructing the view of the intersection due to the construction project. The contractor will be contacted to move the dirt back.

The next regular meeting will be held on July 10, 2023, at 7:00 pm due to the 4th of July holiday the prior week.

Motion by Perry, seconded by Eslinger to adjourn. The meeting adjourned at 9:04 pm.

Christine Olson, Auditor

Paul Paintner, Mayor

CITY OF COOPERSTOWN

07/11/23 4:42 PM

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*Check Summary Register©

June 2023

Name	Check Date	Check Amt	
1130 Citizens State			
110712e	BLUE CROSS BLUE SHIELD	6/5/2023	\$5,963.52 BLUE CROSS
110713e	VISA	6/12/2023	\$397.98 Microsoft Office
110714e	ZIONS BANK	6/26/2023	\$400.00 Series 2021B annual paying agent fee
110715e	VERIZON WIRELESS	6/13/2023	\$120.03 MIFI INTERNET
110716e	EFTPS	7/3/2023	\$6,835.56 PAYROLL TAXES
110717e	NDPERS	7/3/2023	\$1,882.67 RETIREMENT
110718e	EFTPS	7/3/2023	\$60.99 PAYROLL TAXES
113760	A & A LANDSCAPING	6/5/2023	\$2,247.00 City hall landscaping materials/labor
113761	COOPERSTOWN MUN AIRPORT	6/5/2023	\$263.59 AIRPORT PROPERTY TAX
113762	AMERICAN LEGION POST 143	6/5/2023	\$1,000.00 30-3x5 US; 1-4x6 US; 2-3x5 ND
113763	ARAMARK	6/5/2023	\$267.28 Mops, mats, towels
113764	ARROWWOOD PRAIRIE CO-OP	6/5/2023	\$1,239.19 CITY FUEL
113765	BOHLMAN PEST CONTROL	6/5/2023	\$145.00 PEST CONTROL
113766	BRAGER DISPOSAL SERVICE	6/5/2023	\$6,800.00 CITY HALL DUMPSTER
113767	BRICK & LEAF BOUTIQUE	6/5/2023	\$58.25 Paul P grandma funeral flowers
113768	CC STEEL LLC	6/5/2023	\$625.00 Sewer camera 204 12th St SE
113769	CHRISTINE OLSON	6/5/2023	\$35.00 CELLPHONE
113770	CITY OF FARGO, NORTH DAKOT	6/5/2023	\$62.00 Wastewater sample
113771	COACHMAN INN	6/5/2023	\$200.00 Holly lodging x 4 nights
113772	COOPER IMPLEMENT CO., INC.	6/5/2023	\$0.00 Sewer jetter hose fitting rack
113773	COOPERSTOWN HARDWARE	6/5/2023	\$301.51 Fire Dept air compressor parts
113774	DAVID LUDWIG	6/5/2023	\$513.62 CELLPHONE
113775	DON ZIMPRICH	6/5/2023	\$150.00 Boulevard repair
113776	ELECTRIC PUMP	6/5/2023	\$550.00 Lift station/pump inspections
113777	ELLEFSON SALES EXCAVATING	6/5/2023	\$2,300.00 Biobcat snow removal 3/10, 3/12, 3/31, 4/20
113778	EMERGENCY MEDICAL PRODUC	6/5/2023	\$3,395.83 Extraction device/patient mover/tarp kit
113779	GILBERTSONS	6/5/2023	\$85.80 Freightliner heated mirrors
113780	GRIGGS COUNTY TELEPHONE	6/5/2023	\$622.22 AUDITOR
113781	H E EVERSON	6/5/2023	\$48.70 Fire Dept regulator
113782	HAWKINS INC	6/5/2023	\$2,262.44 Azone, Clearitas
113783	HOLLY NEUBERGER	6/5/2023	\$7.50 Wash ambulance
113784	JAMESTOWN COMMUNICATION	6/5/2023	\$447.80 Emergency siren repair
113785	JERRY RAHLF	6/5/2023	\$75.00 Gravel on curb removed @ pool
113786	JOHN DEERE FINANCIAL	6/5/2023	\$47.41 JD tractor oil filter
113787	JULIE KELLER	6/5/2023	\$220.00 Cleaning city hall/shop/landfill trailer
113788	LEVAYS TREE REMOVAL SERVI	6/5/2023	\$2,400.00 Removed 3 trees, ground 4 stumps
113789	GRIGGS COUNTY LIBRARY	6/5/2023	\$288.79 LIBRARY PROPERTY TAX
113790	LINDA OLSON	6/5/2023	\$288.83 Flowers for city planters
113791	LVC SYSTEMS	6/5/2023	\$130.00 Install Tenable on city hall/shop/WTP computer
113792	MILLERS FRESH FOODS	6/5/2023	\$39.13 Shop coffee
113793	MOORE ENGINEERING INC	6/5/2023	\$2,687.90 2020-1 Street Improvement
113794	NAOMI TROSTAD	6/5/2023	\$35.00 Cell phone
113795	NAPA AUTO CARE CENTER	6/5/2023	\$255.98 Sweeper hydraulic oil
113796	NEW CENTURY PRESS	6/5/2023	\$504.66 Public works assistant ad
113797	OTTER TAIL POWER CO	6/5/2023	\$4,099.92 CITY HALL
113798	COOPERSTOWN PARK BOARD	6/5/2023	\$2,377.99 PARK BOARD PROPERTY TX
113799	PAUL PAINTNER	6/5/2023	\$85.15 Mosquito fogger clinic mileage
113800	RITEWAY	6/5/2023	\$861.71 Utility billing postcards
113801	SANITATION PRODUCTS, INC	6/5/2023	\$5,607.90 Repairs to street sweeper
113802	SHAYLA CHARETTE	6/5/2023	\$217.46 EMS conference mileage
113803	VAN DIEST SUPPLY CO	6/5/2023	\$1,320.40 Altosid briquets 150 day
113804	Zoll Medical Corporation GPO	6/5/2023	\$930.00 Preventive Maintenance
113805	BANK FORWARD	6/6/2023	\$150,000.00 7-month CD

CITY OF COOPERSTOWN

*Check Summary Register©

June 2023

	Name	Check Date	Check Amt	
113806	ND ONE CALL, INC	6/7/2023	\$33.80	Locates x 13
113807	TOWN & COUNTRY CO-OP	6/7/2023	\$797.06	Ambulance fuel
113808	NDDEQ	6/8/2023	\$18.54	Water samples
113809	METRO-BILLING SERVICES	6/13/2023	\$192.00	Claims x 8
113810	MARCO TECHNOLOGIES	6/13/2023	\$114.73	COPIER LEASE
113811	NODAK ELECTRIC COOPERATIV	6/13/2023	\$396.01	MAIN LIFT
113812	ARAMARK	6/14/2023	\$302.97	Mats, mops, towels
113813	INSURE FORWARD	6/16/2023	\$7,020.00	General liability insurance
113814	ESO SOLUTIONS INC	6/20/2023	\$868.72	Cardiac monitor integration
113815	POSTMASTER	6/22/2023	\$234.51	Utility billing postage
113816	TOWN & COUNTRY CO-OP	6/20/2023	\$337.25	City shop propane
113817	TEAM LABORATORY CHEMICAL	6/26/2023	\$534.54	Yellow street paint-4 pails
113818	JOHN DEERE FINANCIAL	6/27/2023	\$1,277.44	Sweeper air filter/pintle hook kit
113819	COOPERSTOWN-GRIGGS EDC	6/29/2023	\$10,295.27	PACE buydown yrly pymt-Sheyenne Tooling
113820	Baron, Ryan	6/30/2023	\$102.98	
113821	Eslinger, Debra	6/30/2023	\$1,108.20	
113822	Flatt, Terrah	6/30/2023	\$44.32	
113823	Gruman, Allen W	6/30/2023	\$1,108.20	
113824	Hanson, Seth	6/30/2023	\$1,015.85	
113825	Keller, Julie M	6/30/2023	\$756.34	
113826	Ludwig, David O	6/30/2023	\$5,367.39	
113827	Ludwig, Maximus	6/30/2023	\$1,413.86	
113828	Martin, Amanda R	6/30/2023	\$174.41	
113829	Michaelis, Bennett W	6/30/2023	\$1,004.31	
113830	Moser, Christopher I	6/30/2023	\$207.79	
113831	Oison, Christine L	6/30/2023	\$3,166.64	
113832	Olson, Larry G	6/30/2023	\$923.50	
113833	Paintner, Nancy	6/30/2023	\$817.30	
113834	Paintner, Paul	6/30/2023	\$2,422.86	
113835	Perry, Steven T	6/30/2023	\$1,108.20	
113836	Turner, Jayden	6/30/2023	\$2,242.45	
113837	Urness, Mark	6/30/2023	\$183.77	
113838	Varberg, Timothy G.	6/30/2023	\$1,707.10	
113839	ZAUN, HANNAH, C	6/30/2023	\$444.21	
502939e	Monthly ACH	6/30/2023	\$10,425.29	
	Total Checks		\$269,929.52	