

Cooperstown City Council
October 5, 2020 – City Hall – 7:00 PM

Mayor Paintner called the meeting to order at 7:00 pm. Members present included Paul Paintner, Lee Watne, Deb Eslinger, Steve Perry, Allen Gruman & Tim Erickson. Absent: Larry Olson. Others in attendance: Wayne Slinger- General Equipment, Chris Landis- Ironhide, Brandon Smith-Moore Engineering, Andrew Aakre-Moore Engineering, Tom Dahl, Joanne White, Nancy Lunde, David Ludwig and Blaine Larson.

Agenda & Minutes: Eslinger moved, Watne seconded, to approve the agenda with additions and corrections. Motion carried unanimously. The minutes from the September 8, 2020 meeting were approved with a motion from Perry, seconded by Eslinger. Motion carried unanimously. Eslinger moved, Gruman seconded, to approve the minutes from the September 22, 2020 Special Meeting. Motion carried unanimously.

Loader Bids: The loader bids which had been submitted were opened and reviewed. As there seemed to be confusion regarding what information the city was requesting in their Invitation for Bids, the council asked if a different Invitation for Bids document could be prepared, to reject these bids and request new bids. Perry moved, Eslinger seconded, to reject all loader bids submitted and to send out a new Invitation for Bids on a loader. Motion carried unanimously.

Streets: Andrew Aakre and Brandon Smith with Moore Engineering attended the meeting with information regarding the proposed street project. He informed the City Council of several programs the city is eligible for and reminded them of several areas in town that have old water main pipe that should be replaced. These are areas located in streets that will need total replacement. Andrew presented information regarding the Drinking Water State Revolving Fund Program that could assist with the cost of this water main replacement. Erickson moved, Perry seconded, to approve an application for financial assistance through the Drinking Water State Revolving Fund (DWSRF) Program. Motion carried unanimously. He also reported on a Bank of North Dakota loan program available to the city for a project of this type. This is a 2% loan through the Bank of North Dakota with the Bank of North Dakota handling the Assessment bond. Eslinger moved, Erickson seconded, to approve an application for the Bank of North Dakota Infrastructure Revolving Loan Fund Program. Motion carried unanimously. The next step in the process is to approve a resolution to create a street improvement district. Eslinger moved, Erickson seconded, to approve a resolution to create a Street Improvement District. Motion carried unanimously. Eslinger moved, Perry seconded, to direct the engineer to prepare the Engineer's Report. Motion carried unanimously. Andrew Aakre presented the Engineer's Report to the city council for their approval. Perry moved, Eslinger seconded, to approve the Street Improvement District 2020-1 Citywide Street Resurfacing Engineer's Report. Motion carried unanimously. Eslinger moved, Erickson seconded, to adopt a Resolution of Necessity for Street Improvement District No. 2020-1. Motion carried unanimously. Eslinger moved, Perry seconded to approve publication of the Resolution of Necessity. Motion carried unanimously. There

will be a hearing held on November 9th regarding the sufficiency of protests and if the number of protests will bar proceeding with the project.

Cooper Drain #3: Tom Dahl, a member of the Griggs County Water Resource District Board attended the meeting with information regarding Cooper Drain #3. There was discussion of many problem areas in the drain and areas that needed fixing or improvement. Tom stated that old Highway #7 needs to be removed, the culverts in the pasture need to be removed and the area south of Highway 200 needs to drain properly. He stated that all culverts will need to be cleaned out at both ends to allow water to drain. Perry moved, Eslinger seconded, to approve further investigation by Tim Erickson and the Griggs County Water Resource District Board on the matter of clean-up of Cooper Drain #3. Motion carried unanimously.

Public Hearing: Mayor Paintner adjourned the City Council Meeting. Eslinger moved, Watne seconded, to move the meeting to the Public Hearing. Mayor Paintner opened the public hearing. Members present included Paul Paintner, Lee Watne, Deb Eslinger, Steve Perry, Allen Gruman & Tim Erickson. Absent: Larry Olson. Others in attendance: Joanne White, Nancy Lunde, David Ludwig and Blaine Larson. Nancy Lunde read a statement including this information: the public hearing was being held because the City of Cooperstown is submitting a Community Development Block Grant application to the State of North Dakota, Division of Community Services. Nancy asked for comments, no comments were given. Perry moved, Eslinger seconded to approve closing the Public Hearing. Mayor Paintner reconvened the regular City Council meeting.

Final Budget: After discussion Erickson moved, Eslinger seconded, to approve the 2021 Final Budget with a property tax levy for the general fund of \$214,737.00. Motion carried unanimously.

Dept. Reports:

WSS: Blaine Larson reported on the activities of the city crew for the past month. Blaine asked the council to consider a storage shed or cover for the salt/sand mix that is used on the streets in the winter. Steve Perry will do a little research on costs and sizes of shelters.

Auditor Report: Nancy Lunde provided the auditor's monthly financial report, payroll report and list of receipts. She asked the council to review the information provided by the Deputy Auditor. The auditor requested the city council to approve the certifying of unpaid utility bills to property taxes of residents within the city. Eslinger moved, Erickson seconded, to approve the certifying of unpaid utility bills to the property taxes of Robert Norwood-\$434.00, Kyle Ostenson-\$180.10, E.C. Turner-\$394.50, Scott Helmer-\$138.00, Robert Norwood-\$434.00, Bob Hook-\$176.48, Clayton Williams-\$401.86, Josh Engelking-\$245.25, Rushmore Loan-\$500.32 and Neal Watne-\$919.85. Motion carried unanimously. Nancy provided information to the whole council regarding Cooperstown City Ordinances and N.D. Century Code. She stressed to the council that all council members need to follow these laws and cannot act alone. All decisions

regarding the city must go through the city council with the council approval on any actions to be made. The council will meet again on November 9th to discuss Ordinance 2017-3 with the city attorney and get clarification of the ordinance. He can give further direction to the council on the proper procedures to take.

Bills: The council reviewed the bills with discussion on several. The bills listed were approved to be paid with a motion from Erickson, seconded by Eslinger. There was a roll call vote with all members in favor. Motion carried unanimously.

Permits: Eslinger moved, Perry seconded, to approve the Lisa Martens Conditional Use Permit. Motion carried unanimously. Watne moved, Gruman seconded, to approve the Di's Oasis Liquor License. Motion carried unanimously.

The next regular City Council meeting will be November 2, 2020. Perry moved, Erickson seconded, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:00 pm.

Nancy Lunde, Auditor

Paul Paintner, Mayor

CITY OF COOPERSTOWN

*Check Summary Register©

October 2020

Name	Check Date	Check Amt	
1130 Citizens State			
110495e	ND STATE DISPURSEMENT UNIT	10/9/2020	\$555.50 QUARTERLY STATE TAXES
110497e	VERIZON WIRELESS	10/13/2020	\$120.03 MIFI INTERNET
110498e	VISA	10/13/2020	\$680.76 CARBONITE 3 YR. BACDKUP PLAN
110499e	BLUE CROSS BLUE SHIELD	10/16/2020	\$6,585.68 BLUE CROSS
110501e	NDPERS	10/30/2020	\$2,480.89 RETIREMENT
110502e	EFTPS	10/30/2020	\$6,405.65 PAYROLL TAXES
111529	ABRAHAM GENERATOR SALES	10/5/2020	\$2,500.00 MAIN LIFT AMP
111530	AGRI-SALES INCORPORATED	10/5/2020	\$716.00 FLAME,COMPADRE
111531	AMERIPRIDE SERVICES	10/5/2020	\$137.83 TOWELS,MOPS,MATS
111532	ARROWWOOD PRAIRIE CO-OP	10/5/2020	\$955.52 CITY FUEL
111533	BANYON DATA SYSTEMS, INC	10/5/2020	\$2,114.00 BACKUP SUPPORT
111534	BLAINE LARSON	10/5/2020	\$35.00 CELLPHONE-LANDFILL
111535	BRAGER DISPOSAL SERVICE	10/5/2020	\$6,800.00 CITY HALL DUMPSTER
111536	CHAD JOHNSON	10/5/2020	\$35.00 CELLPHONE
111537	CHRIS OLSON	10/5/2020	\$35.00 CELLPHONE
111538	CITY OF FARGO, NORTH DAKOT	10/5/2020	\$14.00 WATER SAMPLES
111539	COACHMAN INN	10/5/2020	\$235.00 HOLLY LODGING
111540	COOPERSTOWN HARDWARE	10/5/2020	\$239.55 LANDFILL
111541	DAKOTA SUPPLY GROUP	10/5/2020	\$1,359.92 3 HANDYLOC CAMFER TOOLS
111542	DARRELL MICHAELIS CONSTRU	10/5/2020	\$4,222.80 SIDEWALK RAMP
111543	DAVID HEINZE	10/5/2020	\$260.00 MOWING DRAIN
111544	DAVID LUDWIG	10/5/2020	\$35.00 CELLPHONE
111545	ELLEFSON SALES & EXCAVATIN	10/5/2020	\$1,470.00 LANDFILL
111546	EMERGENCY MEDICAL PRODUC	10/5/2020	\$212.90 AIRWAYS
111547	FEHR ELECTRIC	10/5/2020	\$206.92 AMB BAY LIGHT
111548	FERGUSON WATERWORKS	10/5/2020	\$4,213.65 COUPS,PLUGS
111549	GRIGGS COUNTY TELEPHONE	10/5/2020	\$612.16 AUDITOR
111550	H E EVERSON	10/5/2020	\$165.24 AIRCOMPRESSOR OIL
111551	HAWKINS INC	10/5/2020	\$3,393.51
111552	JOHN DEERE FINANCIAL	10/5/2020	\$51.87 FIRE-HOSE
111553	MARCO TECHNOLOGIES	10/5/2020	\$0.00 COPIER LEASE
111554	METRON-FARNIER,LLC	10/5/2020	\$493.93 5 meters
111555	MILLERS FRESH FOODS	10/5/2020	\$122.56 AMB-FOOD
111556	NANCY LUNDE	10/5/2020	\$36.50 CELLPHONE
111557	NANCY PAINTNER	10/5/2020	\$302.68 THERMOMETER, BATTERY
111558	NAPA AUTO CARE CENTER	10/5/2020	\$51.78 RING
111559	ND ONE CALL, INC	10/5/2020	\$42.00 LOCATES-17
111560	ND RURAL WATER SYSTEMS	10/5/2020	\$139.44 SMOKE TESTING
111561	NEW CENTURY PRESS	10/5/2020	\$341.72 MINUTES X 4
111562	NORMA ASHLAND	10/5/2020	\$150.00 UTILITY DEPOSIT REFUND
111563	NORMONT EQUIPMENT	10/5/2020	\$9,060.19 CRACKSEAL PALLETS
111564	OTTER TAIL POWER CO	10/5/2020	\$3,211.50 CITY HALL
111565	PENGUIN MANAGEMENT, INC.	10/5/2020	\$1,074.00 AMB E-DISPATCH
111566	PETERSON LAW OFFICES	10/5/2020	\$900.00 JULY-SEPT LEGAL FEES
111567	POLLARDWATER	10/5/2020	\$195.76 CURB BOX
111568	RILEY LOEKS	10/5/2020	\$150.00 UTILITY DEPOSIT REFUND
111569	STARION BOND SERVICES	10/5/2020	\$30,583.75 BOND INTEREST
111570	STRAND READY MIX	10/5/2020	\$487.50 CEMENT
111571	TAFELMEYER SEED SALES	10/5/2020	\$1,160.00 MOW DRAIN
111572	THRESSA PIATZ	10/5/2020	\$150.00 UTILITY DEPOSIT REFUND
111573	TIM ERICKSON	10/5/2020	\$218.51 REIMBURSE MILEAGE TO BISMARCK
111574	POSTMASTER	10/22/2020	\$168.80 WATER
111575	SANFORD HEALTH - OCCUPATI	10/9/2020	\$102.00 AMB DRUG TESTING

CITY OF COOPERSTOWN

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*Check Summary Register©

October 2020

Name	Check Date	Check Amt	
111576	TOWN & COUNTRY CO-OP	10/9/2020	\$182.04 FIRE FUEL
111577	NDDEQ	10/9/2020	\$37.08 FLUORIDE
111578	BRIAN SAXBERG	10/9/2020	\$100.00 OFFICE COMPUTERS
111579	NODAK ELECTRIC COOPERATIV	10/13/2020	\$212.87 MAIN LIFT
111580	TOWN & COUNTRY CO-OP	10/13/2020	\$3,870.00 CONTRACT PROPANE-SHOP
111581	ARROWWOOD PRAIRIE CO-OP	10/13/2020	\$500.00 CITYHALL PROPANE CONTRACT
111582	HIGH PLAINS WATER	10/13/2020	\$42.00 3 bottled water
111583	METRO-BILLING SERVICES	10/13/2020	\$506.00 23 CLAIMS
111584	GRIGGS STEELE EMPOWERME	10/30/2020	\$9,088.11 FINAL PMT:19-14-01,19-04-02
111585	LUMBER MART INC	10/16/2020	\$154.30 PAINT/SUPPLIES
111586	ND DEPT OF HEALTH/ACCT.DIV	10/30/2020	\$50.00 AMB LICENSE
111588	Briss, Craig	10/31/2020	\$184.70
111589	Eli, Valerie Ann	10/31/2020	\$207.79
111590	Johnson, Chad A.	10/31/2020	\$2,679.20
111591	Keller, Julie M	10/31/2020	\$1,883.80
111592	Ludwig, David O	10/31/2020	\$2,099.78
111593	Martin, Amanda R	10/31/2020	\$400.59
111594	Michaelis, Bennett W	10/31/2020	\$627.52
111595	MOSER, CHRISTOPHER I	10/31/2020	\$69.26
111596	Olson, Christine L	10/31/2020	\$2,554.93
111597	Paintner, Nancy	10/31/2020	\$226.98
111598	Paintner, Paul	10/31/2020	\$22.57
502434e	Monthly ACH	10/31/2020	\$13,004.95
Total Checks			\$134,696.47