

COOPERSTOWN CITY COUNCIL
Regular Meeting April 4, 2022

The Cooperstown City Council met Monday, April 4, 2022, at 7:08 pm in the city council room. Present: Paul Paintner, Deb Eslinger, Larry Olson, Steve Perry, Charles Dehoff, and Allen Gruman. Others present: Public Works Blaine Larson, Tucker Eli, and Dave Ludwig, Auditor Christine Olson, Deputy Auditor Naomi Trostad, Andrew Aakre of Moore Engineering, Kevin Kingsley of Ditch Witch, Farrah Saxberg, and Bryan Pfeifer. Absent: Lee Watne. Pledge of Allegiance was recited.

Motion by Eslinger, seconded by Olson to approve March 7, 2022, meeting minutes. Motion carried unanimously.

Andrew Aakre provided an update and timeline for punch list items regarding the street project. A list will be presented at the May meeting.

Perry asked that the Griggs County Water Board be contacted and asked to provide the council with input on a maintenance plan.

Kevin Kingsley provided information and a quote of \$21,500.00 for a 2011 Ditch Witch 500-gallon Vac System. Motion by Eslinger to purchase the 2011 Ditch Witch Vac System for \$21,500.00, seconded by Perry. After discussion, Eslinger amended the motion to purchase the 2011 Ditch Witch Vac System for \$21,500.00 using funds from the Water Fund, seconded by Perry. Motion carried unanimously.

Motion by Perry, seconded by Olson to not hire SCDRC to update city ordinances. Motion carried unanimously.

Olson provided information on Skid Steer rental rates. Gruman will research pricing to purchase a comfort cab for the utility tractor that was recently purchased. No further action taken.

Blaine Larson reported on the activity of the street crew for the past month. Larson presented an estimate from RTS Shearing to crush the cement at the city landfill, which can be used for alley repair and rip rap at the lagoon. Motion by Perry, seconded by Olson to hire RTS Shearing to crush the cement at the landfill. Motion carried unanimously. Aaron Larson contacted Larson to see if the city will build an approach onto his property. Upon discussion the council decided the location of the approach may be determined by the city, but construction of an approach is the responsibility of the property owner.

City Auditor Christine Olson gave her monthly report. Christine reminded the council that election petitions need to be turned in April 11 by 4 pm. Sheriff Michaelis contacted the office to see if there was still an interest in meeting to discuss a possible policing contract. Christine provided an update on the status of delivery of the mowing equipment purchased with a USDA grant. Christine will be looking into the training required by the state for Tucker to take the driving test for his CDL license.

The financial report was presented. Motion by Olson, seconded by Dehoff to accept the financial report as presented. Motion carried unanimously. The list of bills was presented. Motion by Olson, seconded by Dehoff to approve payment of the bills presented. Roll call vote with all voting aye, motion passed unanimously.

Motion by Eslinger, seconded by Olson to approve a Local Permit submitted by Spirit Lake Riders Motorcycle Club for a raffle. Motion passed unanimously.

A Backflow Prevention and Cross Connection Control program comprehensive policy was presented. Motion by Perry, seconded by Olson to adopt the policy as presented. Motion carried unanimously.

Ordinance No. 2022-1, Protection of Public Water System was presented for the first reading. Motion by Olson, seconded by Perry to approve the 1st reading of Ordinance No. 2022-1. Motion carried unanimously.

Gruman provided a list of property's he feels have blight problems. Motion by Olson, seconded by Perry to proceed with the process to send letters to property owners.

Farah Saxberg presented options for Vanguard Camavision training. Motion by Olson, seconded by Dehoff to approve the purchase of 16 hours of training at \$135.00 per hour, for a total of \$2,160.00. Motion carried unanimously.

The next regular meeting will be May 2, 2022, at 7:00 pm.

Motion to adjourn by Olson, seconded by Eslinger. Motion carried unanimously. Meeting adjourned at 8:36 pm.

Christine Olson, Auditor

Paul Paintner, Mayor

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***Check Summary Register©**

April 2022

| Name | Check Date | Check Amt | |
|----------------------------|------------------------------|-----------|---|
| 1130 Citizens State | | | |
| 110615e | ND STATE TAX DEPT | 4/1/2022 | \$447.07 Quarterly state payroll taxes |
| 110618e | VERIZON WIRELESS | 4/26/2022 | \$120.03 MIFI INTERNET |
| 110619e | BLUE CROSS BLUE SHIELD | 4/29/2022 | \$7,622.24 BLUE CROSS |
| 110620e | NDPERS | 5/2/2022 | \$2,446.54 RETIREMENT |
| 110621e | EFTPS | 5/2/2022 | \$5,105.40 PAYROLL TAXES |
| 110622e | ZIONS BANK | 4/30/2022 | \$399,003.75 Bond 2021A Interest |
| 110623e | BRAVERA BANK | 4/30/2022 | \$30.00 Wire transfer fee |
| 112778 | ND EMS FOUNDATION | 4/1/2022 | \$270.00 EMS conference registration - Amy Aniel |
| 112779 | COOPERSTOWN MUN AIRPORT | 4/4/2022 | \$4,439.82 AIRPORT PROPERTY TAX |
| 112780 | ARAMARK | 4/4/2022 | \$227.14 |
| 112781 | ARROWWOOD PRAIRIE CO-OP | 4/4/2022 | \$645.00 City hall propane |
| 112782 | BLAINE LARSON | 4/4/2022 | \$35.00 CELLPHONE-GENERAL |
| 112783 | BOHLMAN PEST CONTROL | 4/4/2022 | \$135.00 PEST CONTROL |
| 112784 | BRAGER DISPOSAL SERVICE | 4/4/2022 | \$6,800.00 CITY HALL DUMPSTER |
| 112785 | CHRISTINE OLSON | 4/4/2022 | \$239.75 CELLPHONE |
| 112786 | CITY OF FARGO, NORTH DAKOT | 4/4/2022 | \$14.00 WATER SAMPLES |
| 112787 | COACHMAN INN | 4/4/2022 | \$336.00 Holly lodging x 7 nights |
| 112788 | COOPERSTOWN DRUG | 4/4/2022 | \$35.96 Ambulance medi strips |
| 112789 | COOPERSTOWN HARDWARE | 4/4/2022 | \$300.68 Water Tower locks |
| 112790 | CORE & MAIN | 4/4/2022 | \$292.39 Brass meter, gaskets |
| 112791 | DAVID LUDWIG | 4/4/2022 | \$415.04 CELLPHONE |
| 112792 | DIRT PRO | 4/4/2022 | \$10,860.00 25% pymt for building demo-604 10th St NE |
| 112793 | ELLEFSON SALES EXCAVATING | 4/4/2022 | \$3,200.00 Bobcat snow removal Feb 7-9, 14, 18 |
| 112794 | EMERGENCY MEDICAL PRODUC | 4/4/2022 | \$1,164.31 Ambulance semi prosplint kit |
| 112795 | FERGUSON WATERWORKS #25 | 4/4/2022 | \$111.50 Flange kit |
| 112796 | FINLEY LUMBER & SUPPLY | 4/4/2022 | \$11.88 Ambulance |
| 112797 | GENERAL EQUIPMENT & SUPPLI | 4/4/2022 | \$89.67 Lamp - payloader |
| 112798 | GILBERTSONS | 4/4/2022 | \$433.50 Tire repair - payloader |
| 112799 | GovOffice LLC | 4/4/2022 | \$995.00 Website hosting Mar '22-Feb '23 |
| 112800 | GRIGGS COUNTY TELEPHONE | 4/4/2022 | \$605.40 AUDITOR |
| 112801 | H E EVERSON | 4/4/2022 | \$1,250.67 Ambulance oxygen |
| 112802 | HAWKINS INC | 4/4/2022 | \$534.20 Azone |
| 112803 | JAMESTOWN COMMUNICATION | 4/4/2022 | \$150.00 Ambulance FAA radio license renewal |
| 112804 | JOHN DEERE FINANCIAL | 4/4/2022 | \$350.90 Utility tractor block heater kit |
| 112805 | GRIGGS COUNTY LIBRARY | 4/4/2022 | \$6,148.67 LIBRARY PROPERTY TAX |
| 112806 | LISA SALVESEN | 4/4/2022 | \$94.28 Mileage & meals |
| 112807 | MILLERS FRESH FOODS | 4/4/2022 | \$205.52 Cleaning supplies/batteries |
| 112808 | NAOMI TROSTAD | 4/4/2022 | \$35.00 Cell phone |
| 112809 | ND LEAGUE OF CITIES | 4/4/2022 | \$30.00 Chris webinar |
| 112810 | ND ONE CALL, INC | 4/4/2022 | \$10.40 Locate tickets x 8 |
| 112811 | NDDEQ | 4/4/2022 | \$142.08 Water samples |
| 112812 | NEW CENTURY PRESS | 4/4/2022 | \$892.90 Fund Equity report |
| 112813 | OTTER TAIL POWER CO | 4/4/2022 | \$4,385.77 CITY HALL |
| 112814 | COOPERSTOWN PARK BOARD | 4/4/2022 | \$15,619.16 PARK BOARD PROPERTY TX |
| 112815 | PENGUIN MANAGEMENT, INC. | 4/4/2022 | \$1,080.00 Fire dept E-Distpatch |
| 112816 | PIZZA RANCH | 4/4/2022 | \$182.92 Active shooter meeting |
| 112817 | REITEN, INC | 4/4/2022 | \$25.05 Christmas décor trailer |
| 112818 | TUCKER ELI | 4/4/2022 | \$245.60 Cell phone |
| 112819 | ZIONS BANK | 4/4/2022 | \$0.00 Interest-Refunding Improvement Bond 2021A |
| 112820 | Zoll Medical Corporation GPO | 4/4/2022 | \$16,199.90 Battery, autopulse charger, quik case, lifeband |
| 112821 | ARROWWOOD PRAIRIE CO-OP | 4/7/2022 | \$409.53 Ambulance fuel |
| 112822 | FERGUSON WATERWORKS #25 | 4/7/2022 | \$166.28 Coupler, flange kit |
| 112823 | DITCH WITCH OF NORTH DAKO | 4/7/2022 | \$21,500.00 2011 Ditch Witch 500 Gal Vac System |

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April 2022

| | Name | Check Date | Check Amt | |
|---------|---------------------------|------------|---------------------|--------------------------------------|
| 112824 | TOWN & COUNTRY CO-OP | 4/11/2022 | \$503.50 | |
| 112825 | MARCO TECHNOLOGIES | 4/11/2022 | \$112.00 | Copier lease |
| 112826 | NODAK ELECTRIC COOPERATIV | 4/11/2022 | \$271.94 | Main lift |
| 112827 | ND EMS FOUNDATION | 4/18/2022 | \$500.00 | Dale Severson memorial golf scramble |
| 112828 | POSTMASTER | 4/22/2022 | \$195.69 | WATER |
| 112829 | BAYMONT INN & SUITES | 4/18/2022 | \$172.80 | Hotel Spring Workshop - Chris |
| 112830 | ARROWWOOD PRAIRIE CO-OP | 4/18/2022 | \$483.75 | City hall propane |
| 112831 | METRO-BILLING SERVICES | 4/18/2022 | \$529.00 | |
| 112832 | BANK FORWARD | 4/20/2022 | \$900.00 | Ambulance gift cards 9 @ \$100 each |
| 112833 | Briss, Craig | 4/30/2022 | \$230.87 | |
| 112834 | Eli, Tucker | 4/30/2022 | \$2,234.11 | |
| 112835 | Eli, Valerie Ann | 4/30/2022 | \$184.70 | |
| 112836 | Ellefson, Brent | 4/30/2022 | \$193.93 | |
| 112837 | Flatt, Matthew | 4/30/2022 | \$66.50 | |
| 112838 | Keller, Julie M | 4/30/2022 | \$1,597.21 | |
| 112839 | Ludwig, David O | 4/30/2022 | \$2,929.76 | |
| 112840 | Martin, Amanda R | 4/30/2022 | \$333.39 | |
| 112841 | Moser, Christopher I | 4/30/2022 | \$132.98 | |
| 112842 | Olson, Christine L | 4/30/2022 | \$2,754.14 | |
| 112843 | Paintner, Nancy | 4/30/2022 | \$459.71 | |
| 112844 | Paintner, Paul | 4/30/2022 | \$322.71 | |
| 112845 | Eli, Tucker | 4/30/2022 | \$118.20 | |
| 502717e | Monthly ACH | 4/30/2022 | \$10,655.11 | |
| | Total Checks | | \$541,972.90 | |