

COOPERSTOWN CITY COUNCIL
Regular Meeting February 5, 2024

The Cooperstown City Council met Monday, February 5, 2024, at 7:00 pm in the city council room. Present: Paul Paintner, Deb Eslinger, Steve Perry, Larry Olson, Charles Dehoff, and Allen Gruman. Others present: Auditor Christine Olson and Public Works David Ludwig, Gary Ronan/Jamestown Communications, Griggs County Sheriff Mike Beaver, Griggs County Deputy Tyler Rispa, Mike Eslinger, and Shaun Steffen. Pledge of Allegiance was recited.

Motion by Perry, seconded by Dehoff to approve the agenda with the addition of Zion Lutheran Church assessment and Mike Eslinger/Dirt Pro. Motion carried.

Motion by Eslinger, seconded by Olson to approve the January 8, 2024, meeting minutes. Motion carried.

Sheriff Mike Beaver gave an introduction of the current staff for the Griggs County Sheriff's office. He also informed the city he would like to continue discussion of a contract for policing between the city and the county, as nothing happened with the previous sheriff.

Revised quotes for security cameras from Gary Ronan of Jamestown Communications and Phil Fowler of LVC Systems were reviewed. Motion by Perry, seconded by Gruman to have cameras installed by Jamestown Communications at a cost of \$15,766.00.

AMKO Advisors had presented information on what can be done with the excess bond funds for the street project at the last meeting. There was continued discussion on our options. Request by Perry to get more information; have AMKO run the numbers if we pay off the 2011 assessment loan with the excess funds from the 2020 project, what is the cost each year for us to do this; or leave 2011 assessment alone and escrow the excess funds from 2020 and how will that affect property owners. Motion by Perry, seconded by Olson to table any decisions until next month. Motion carried.

Ludwig gave a report for the public works department. Lift station #4 control panel needs to be upgraded. Quotes from Sweeney Controls for \$6,025.00 and Electric Pump for \$5,655.00 were presented and discussed. Electrician costs would be in addition to the quotes. Sweeney could also install SCADA cellular service for a recurring cost of \$45.00 per month on all lift stations. Motion by Perry, seconded by Olson to upgrade lift station #4 with Sweeney Controls for \$6,025.00. Motion carried. There is a lot of what appears to be used motor oil in Lift station #4, estimated to be over 300 gallons. Samples have been sent in for testing; we are waiting for the results to find out how this can be disposed of. With the amount of oil present in the lift, this is not the result of something being dumped over a period of time. There was a broken water pipe at Central Plains and were unable to locate the curb stop or gate valve shut off. Dave asked to purchase a new locator as what we have is older and doesn't work well. The council recommended that Dave purchase a new locator as it is a necessary piece of equipment. There is a water leak on Newell Ave that will need to be fixed as the street is heaving and a homeowner is getting water in his basement due to this. Gilbertson's has offered \$2,500.00 for the wrecked Ford roll-off truck. They have also located another truck as a replacement for \$87,000. Motion by Eslinger, seconded by Gruman to sell the truck to Gilbertson's for \$2,500.00. Motion carried. We are waiting for a quote from Sherbenski for sewer line work to be done on Cherokee Court.

Christine provided the auditor's report. The reimbursement paperwork for the USDA Community Facilities grant has been received; once signed we will receive the reimbursement.

The financial report was presented. Perry asked that we find out if we can move the money in Fund 508 to the reserve fund. Gruman asked if those funds could be used to pay the 2011 bond off. Motion by Eslinger, seconded by Olson, to accept the financial report as presented. Motion carried. The list of bills was presented. Motion by Dehoff, seconded by Olson to approve payment of the bills presented. Roll call vote with all voting aye, motion passed unanimously.

A property tax abatement from Shaun & Mari Steffen was received from the Griggs County Auditor and presented to the council. The abatement form shows they would like to abate the special assessment for Lots 6 and 7, plus 10' vacated alley, Block 24; the reason for request is 'property does not have any street frontage yet was assessed for street project. Property is grass around all sides.' Christine informed the council that special assessments are not subject to abatement per NDCC 40-24-16; she also reminded the council there is a process we go through for the special assessments, placing notices in the paper and holding public hearings for residents to attend. The special assessment committee met, looked at all parcels within the city, and made the recommendations to the council, which were approved. Steffen argued that the special assessment committee did not do their job in defining what properties benefit from the project. Motion by Perry, seconded by Olson to pass a resolution to deny the abatement as special assessments are not subject to abatement. Motion carried.

Zion Lutheran Church has talked with Christine and Perry about a parcel they were assessed on and feel they should not have been assessed. Christine has asked Moore Engineering some questions regarding this parcel. Andrew Aakre informed her that the parcel is included in the assessment, but that it is labeled incorrectly on the parcel map. They are also being assessed less than if the parcels would have been marked correctly on the parcel map. He will be sending an email explaining all of this. Perry feels we have done a disservice to several property owners and should see if we can amend the special assessments.

Mike Eslinger presented information on a project the school would like him to quote. He would like to know what the city would charge him for taking cement to the landfill for demolition of the swimming pool. He also would like to know if the city would sell clay for fill and millings for a temporary drive that would be put in. Motion by Olson, seconded by Olson to set a rate of \$225.00 per load of concrete hauled to the landfill by Dirt Pro for demolition of the swimming pool. Motion carried. At this time, we have no extra clay for fill, and no millings will be sold until city projects that they will be used for are completed.

The next regular meeting will be March 4, 2024, at 7 pm.

Motion by Olson, seconded by Eslinger to adjourn. The meeting was adjourned at 8:32 pm.

Christine Olson, Auditor

Paul Paintner, Mayor

1130 Citizens State

110769e	BLUE CROSS BLUE SHIELD	2/5/2024	\$6,549.16	BLUE CROSS
110770e	VERIZON WIRELESS	2/26/2024	\$120.03	MIFI INTERNET
110772e	VISA	2/12/2024	\$514.10	Microsoft Office
110773e	EFTPS	3/2/2024	\$5,506.45	PAYROLL TAXES
110774e	EFTPS	3/2/2024	\$488.90	PAYROLL TAXES
110775e	NDPERS	3/2/2024	\$3,115.39	RETIREMENT
114378	COOPERSTOWN MUN AIRPORT	2/5/2024	\$153.26	Property tax
114379	ARAMARK	2/5/2024	\$302.97	Towels, mops, mats
114380	ARROWWOOD PRAIRIE CO-OP	2/5/2024	\$347.43	City hall propane
114381	BANK FORWARD	2/5/2024	\$125.00	Ambulance 5 gift cards @ \$25 each
114382	BANK OF NORTH DAKOTA	2/5/2024	\$14,756.63	Admin fees Series 2021
114383	BOUND TREE MEDICAL, LLC	2/5/2024	\$146.34	IV flush syringe; Curaplex dart
114384	BRAGER DISPOSAL SERVICE	2/5/2024	\$6,800.00	CITY HALL DUMPSTER
114385	CCAA	2/5/2024	\$5,000.00	2024 RC Cooper Annual membership
114386	CHRISTINE OLSON	2/5/2024	\$35.00	CELLPHONE
114387	CITY OF FARGO, NORTH DAKOT	2/5/2024	\$14.00	WATER SAMPLES
114388	COOPERSTOWN DRUG	2/5/2024	\$82.62	Ambulance meds
114389	COOPERSTOWN HARDWARE	2/5/2024	\$451.56	Shop supplies
114390	COOPERSTOWN-GRIGGS EDC	2/5/2024	\$2,703.16	PACE buydown yrly pymt-A to Z Property Partn
114391	DAVID LUDWIG	2/5/2024	\$85.03	CELLPHONE
114392	EMERGENCY MEDICAL PRODUC	2/5/2024	\$1,938.24	AED wall cabinet
114393	GILBERTSONS	2/5/2024	\$227.60	Mirrors for Freightliner
114394	GRIGGS COUNTY TELEPHONE	2/5/2024	\$625.18	AUDITOR
114395	GRIGGS COUNTY TREASURER	2/5/2024	\$61,173.50	Park Board special assessments
114396	H E EVERSON	2/5/2024	\$4.91	Ambulance DEF
114397	HAWKINS INC	2/5/2024	\$2,419.68	Azone, clearitas
114398	HOLLY NEUBERGER	2/5/2024	\$59.53	Candy for education trivia
114399	JULIE KELLER	2/5/2024	\$165.00	Jan 2024 cleaning
114400	LAKE AGASSIZ WATER AUTHOR	2/5/2024	\$250.00	2024 membership dues
114401	GRIGGS COUNTY LIBRARY	2/5/2024	\$214.56	Property tax
114402	MFOA OF ND	2/5/2024	\$80.00	2024 dues - Chris Olson/Naomi Trostad
114403	MILLERS FRESH FOODS	2/5/2024	\$34.88	Ambulance water/batteries
114404	NAOMI TROSTAD	2/5/2024	\$108.70	Cell phone
114405	ND LEAGUE OF CITIES	2/5/2024	\$80.00	Grant Finder membership
114406	NEW CENTURY PRESS	2/5/2024	\$132.62	1/8/24 minutes
114407	NEWMAN TRAFFIC SIGNS	2/5/2024	\$1,356.46	Traffic signs
114408	Office Experts	2/5/2024	\$85.00	Hand towels
114409	OTTER TAIL POWER CO	2/5/2024	\$4,832.29	CITY HALL
114410	COOPERSTOWN PARK BOARD	2/5/2024	\$10,264.88	Property tax
114411	FERGUSON ENT-DBA POLLARD	2/5/2024	\$595.00	Confined space gas meter
114412	SANFORD HEALTH - OCCUPATI	2/5/2024	\$70.00	Ambulance drug screen x 2
114413	SWEENEY CONTROLS CO.	2/5/2024	\$797.00	West lift service - relay
114414	TIM VARBERG	2/5/2024	\$35.00	Cell phone
114415	TOWN & COUNTRY CO-OP	2/5/2024	\$407.99	Ambulance fuel
114416	VANGUARD APPRAISALS INC	2/5/2024	\$7,375.00	Annual service renewal
114417	WSI	2/5/2024	\$2,247.22	2024 premium
114418	MARCO TECHNOLOGIES	2/7/2024	\$476.10	COPIER LEASE
114419	ND EMS ASSOCIATION	2/9/2024	\$155.00	L Dehoff conference registration
114420	MARCO TECHNOLOGIES	2/12/2024	\$114.73	COPIER LEASE
114421	CASH	2/13/2024	\$131.64	Misc office postage
114422	BANK OF NORTH DAKOTA	2/13/2024	\$2,063.10	Interest Series 2012
114423	NODAK ELECTRIC COOPERATIV	2/13/2024	\$271.73	MAIN LIFT
114424	ARROWWOOD PRAIRIE CO-OP	2/14/2024	\$395.28	City hall propane

114425	QUALITY INN & SUITES	2/20/2024	\$96.30	Holly EMS Conference
114426	TEAM LABORATORY CHEMICAL	2/20/2024	\$3,045.00	Pryme Zyme for lagoon
114427	METRO-BILLING SERVICES	2/20/2024	\$432.00	Claims x 18
114428	POSTMASTER	2/20/2024	\$241.63	Utility bills postage
114429	BANK FORWARD	2/22/2024	\$0.00	Gift card for Eunice Zimprich family
114430	COACHMAN INN	2/22/2024	\$25.00	Gift certificate for Don Zimprich (death of wife)
114431	Briss, Craig	2/29/2024	\$277.05	
114432	Eslinger, Michael	2/29/2024	\$277.05	
114433	Flatt, Matthew	2/29/2024	\$99.73	
114434	Flatt, Terrah	2/29/2024	\$132.98	
114435	Keller, Julie M	2/29/2024	\$1,000.15	
114436	Ludwig, David O	2/29/2024	\$3,898.09	
114437	Martin, Amanda R	2/29/2024	\$543.01	
114438	Moser, Christopher I	2/29/2024	\$166.23	
114439	Olson, Christine L	2/29/2024	\$3,025.37	
114440	Paintner, Nancy	2/29/2024	\$700.80	
114441	Paintner, Paul	2/29/2024	\$714.88	
114442	Urness, Mark	2/29/2024	\$543.01	
114443	Varberg, Timothy G.	2/29/2024	\$2,515.19	
114444	ZAUN, HANNAH, C	2/29/2024	\$486.69	
114445	Zimprich, Donald	2/29/2024	\$391.56	
503072e	Monthly ACH	2/29/2024	\$11,177.44	
503074e	Monthly ACH	2/29/2024	\$1,751.78	
	Total Checks		\$178,025.79	