

COOPERSTOWN CITY COUNCIL
Regular Meeting January 8, 2024

The Cooperstown City Council met Monday, January 8, 2024, at 7:00 pm in the city council room. Present: Deb Eslinger, Steve Perry, Larry Olson, Charles Dehoff, and Allen Gruman. Others present: Auditor Christine Olson and Public Works David Ludwig, Gary Ronan/Jamestown Communications, Phil Fowler/LVC Systems, Travis Palm/DNA Mobility, Brian Osowski/AMKO Advisors, and Brandon Smith/Moore Engineering. Absent: Paul Paintner. Pledge of Allegiance was recited.

Motion by Eslinger, seconded by Dehoff to approve the agenda with the addition of a local permit application from the Knights of Columbus. Motion carried.

Motion by Dehoff, seconded by Olson to approve the December 4, 2023, meeting minutes. Motion carried.

Motion by Olson, seconded by Eslinger to approve the December 21, 2023, special meeting minutes. Motion carried.

Brian Osowski presented information on what the city can do with the excess bond dollars as the 2020-1 street improvement project finished under budget. We are legally not able to earn more than 1.92%, the interest rate of the bond. We can 'sit on' the money until the call date of May 1, 2031, and apply that money to the bond. Another option is to put the money into an escrow account and is then used to pay the interest on the bond until the call date of May 1, 2031. The excess dollars may be able to be combined with sales tax or other money to pay the 2011 assessment off. Council will discuss the options presented and make a decision at a later date.

Gary Ronan of Jamestown Communications presented information for security cameras on city properties.

Travis Palm of DNA Mobility presented information for security cameras on city properties.

Phil Fowler presented information for security cameras on city properties.

Christine shared a letter received from NDIRF regarding the claim of damages to Jeremy Clemens trailer. NDIRF has paid Jeremy \$789.60 for damages to his trailer.

The city received a bill from Cooperstown Township for the culvert repair in May 2023 on the road from Highway 45 to the landfill. Mayor Paintner had a conversation with township member Greg Hazard regarding the repairs last year, and they agreed the city would pay ½ and the township would pay ½. Tom Dahl had come into the office stating Greg Hazard paid ½ of the bill, and the city should have paid 100% of the bill as the city wrecked the road going to the landfill. The council deemed this road is a 50/50 road, and we should do nothing with this bill at this time.

Ludwig gave a report for the public works department. Over the past month RTS Shearing completed the crushing of the cement at the landfill. The roll off truck was tipped over while doing work at the lagoons. Tim Varberg has been working on cleaning up at the city shop and the water treatment plant, and things are looking good. The ice-skating rink is being flooded. The tree pile at the landfill has been burned. After discussion with Moore Engineering, it was determined that the concrete would be the better product to use on the alleys. The plan is to use the millings to put on the dike at the lagoon. Any leftover millings will be sold to any interested parties. Lift station #4, located on the west end of town, needs some repairs. Electric Pump provided a quote for a whole new system; Dave would like to just repair what is not working. We should also be getting quotes to do the repairs from ND Sewage Pump and Lift, who the city has worked with in the past. Sweeney Controls could possibly do the repairs, as well as tying everything to the SCATA system that is used at the water treatment plant, and they should also be providing an estimate. A quote from Insituform for relining the Cherokee Court sewer line was provided for \$111,545.00. A spot repair would need to be done prior to them doing any work, and Naastad Brothers provided a quote of \$31,800.00; they could also do the entire project, replacing the 6" sewer line with an 8" sewer line for a quote of \$326,130.00. Brandon Smith suggested we hold off on relining the sewer line if possible and let CC Steel complete the jetting and televising of the remainder of the city. Dave will see if he can get some additional

information regarding this project. Perry asked Dave to look at what they might need additional help with versus what they can do with the current staff, or different ways of doing things.

Christine provided the auditor's report. Motion by Eslinger, seconded by Olson to designate city funds for deposit into two (2) city banks, including Bravera Bank and Bank Forward. Motion carried. The walk-in door to the ambulance garage has been replaced. The broom for the skid steer has been received, so a request to be reimbursed from USDA Community Facilities grant has been submitted. Elections will be this year, 2024, and up for re-election are Perry, Gruman, and Dehoff, as well as needing to fill Seth Hansons spot. Petitions for signatures can be circulated now.

The financial report was presented. Fund 212 Legacy Earnings Highway Distribution is a new fund, and these funds can be used in the same way as the current Highway Fund monies. Also presented was a spreadsheet that Perry asked about in December to show the revenue and expenses for the various funds to be sure we are collecting enough to cover expenses. Motion by Eslinger, seconded by Olson to accept the financial report as presented. The list of bills was presented. Motion by Eslinger, seconded by Olson to approve payment of the bills presented. Roll call vote with all voting aye, motion passed unanimously.

NDIRF sent an email with the options for the Ford Roll Off truck. We can keep the truck and containers for a net payment of \$18,144.00 or keep the container and let the insurance keep the truck for a net payment of \$18,900.00. Motion by Dehoff, seconded by Olson to keep the truck and containers for a net payment of \$18,144.00. Motion carried.

An open position on the city council still needs to be filled, so all council members were asked to keep this in mind. This can also be put on the electronic sign to see if there would be some interest. A letter from Swanson, Warcup Ltd was shared.

Andel's Body Shop has provided an estimate for the work to repair Jeremy Clemens' enclosed trailer. This has been submitted to NDIRF. They have not yet made a liability decision. There is not a deductible that applies to claimant vehicles per the claims adjuster. Motion by Dehoff, seconded by Olson to keep the truck and containers. Motion carried. Dave is to contact Gilbertson's and ask them to sell the truck for us.

Motion by Gruman, seconded by Olson to approve a Restricted Event Permit submitted by the Masonic Temple. Motion carried. Motion by Eslinger, seconded by Dehoff to approve a Local Permit submitted by the Knights of Columbus. Motion carried.

Perry suggested that Jamestown Communications and LVC Systems amend their estimates to include the wells and monitor for city hall.

A letter from Gregory Lunde was presented, who is interested in filling the vacant council position.

The next regular meeting will be February 5, 2024, at 7 pm.

Motion by Dehoff, seconded by Olson to adjourn. The meeting was adjourned at 9:07 pm.

Christine Olson, Auditor

Steve Perry, President

***Check Summary Register©**

January 2024

Name	Check Date	Check Amt	
1130 Citizens State			
110759e	ND STATE TAX DEPT	1/2/2024	\$10.80 Quarterly ND payroll taxes
110760e	BCBS	1/2/2024	\$7,786.24
110763e	VERIZON WIRELESS	1/26/2024	\$120.03 MIFI INTERNET
110764e	VISA	1/17/2024	\$3,772.28 Microsoft Office
110765e	NETWORK SOLUTIONS	1/29/2024	\$42.99 Domain name renewal
110766e	EFTPS	2/1/2024	\$6,176.27 PAYROLL TAXES
110767e	NDPERS	2/1/2024	\$3,202.91 RETIREMENT
110768e	VISA	2/1/2024	\$77.89 Fuel
114293	ARROWWOOD PRAIRIE CO-OP	1/2/2024	\$381.72 City hall propane
114316	COOPERSTOWN MUN AIRPORT	1/8/2024	\$259.87 AIRPORT PROPERTY TAX
114317	ARAMARK	1/8/2024	\$302.97 Towels, mops, mats
114318	ARROWWOOD PRAIRIE CO-OP	1/8/2024	\$184.42 Ambulance fuel
114319	BRAGER DISPOSAL SERVICE	1/8/2024	\$6,800.00 CITY HALL DUMPSTER
114320	BRICK & LEAF BOUTIQUE	1/8/2024	\$111.50 Amb plant for Amanda Martin - dad's funeral
114321	BRITE WAY WINDOW CLEANING	1/8/2024	\$143.00 City hall window cleaning
114322	CHRISTINE OLSON	1/8/2024	\$35.00 CELLPHONE
114323	CITY OF FARGO, NORTH DAKOT	1/8/2024	\$14.00 WATER SAMPLES
114324	COACHMAN INN	1/8/2024	\$106.00 Holly lodging x 2 nights
114325	COOPERSTOWN DRUG	1/8/2024	\$128.78 Ambulance meds
114326	COOPERSTOWN HARDWARE	1/8/2024	\$422.01 Misc shop supplies
114327	Dakota Regional Medical Center	1/8/2024	\$390.55 Ambulance meds
114328	DAVID LUDWIG	1/8/2024	\$35.00 CELLPHONE
114329	ELECTRIC PUMP	1/8/2024	\$1,360.08 West lift station relay
114330	ELLEFSON SALES EXCAVATING	1/8/2024	\$340.00 Tipping up roll off truck
114331	EMERGENCY MEDICAL PRODUC	1/8/2024	\$603.39 Stethoscope/BP cuff
114332	F-M AMBULANCE SERVICE	1/8/2024	\$52.00 8 BLS provider cards Holly N
114333	GENERAL EQUIPMENT & SUPPLI	1/8/2024	\$340.49 Loader cutting edge
114334	GRIGGS COUNTY CORONER	1/8/2024	\$61.10 Refund for overpayment on coroner invoice
114335	GRIGGS COUNTY COURIER	1/8/2024	\$45.00 Annual newspaper subscription
114336	GRIGGS COUNTY TELEPHONE	1/8/2024	\$648.99 AUDITOR
114337	H E EVERSON	1/8/2024	\$563.60 Fire Dept Trufuel/Howes
114338	HAWKINS INC	1/8/2024	\$856.67 Azone
114339	J.P. COOKE COMPANY	1/8/2024	\$86.35 2024 Dog tags
114340	JOHN DEERE FINANCIAL	1/8/2024	\$42.79 Grease
114341	JULIE KELLER	1/8/2024	\$185.00 December 2023 cleaning
114342	GRIGGS COUNTY LIBRARY	1/8/2024	\$264.79 LIBRARY PROPERTY TAX
114343	MICHELLE ZAUN	1/8/2024	\$60.00 Decals for pickup
114344	MILLERS FRESH FOODS	1/8/2024	\$315.37 Ambulance food
114345	NAOMI TROSTAD	1/8/2024	\$35.00 Cell phone
114346	NAPA AUTO CARE CENTER	1/8/2024	\$27.98 Headlights for Freightliner
114347	NDRWSA	1/8/2024	\$350.00 Dave conference registration
114348	NDDEQ	1/8/2024	\$55.62 Water samples
114349	NEW CENTURY PRESS	1/8/2024	\$106.45 12/12/23 minutes
114350	OFFICE OF THE STATE AUDITO	1/8/2024	\$750.00 2019 Audit review
114351	OTTER TAIL POWER CO	1/8/2024	\$3,843.24 CITY HALL
114352	COOPERSTOWN PARK BOARD	1/8/2024	\$2,558.55 Property Tax
114353	STOCKLAND & SON CONSTRUC	1/8/2024	\$450.00 Install new ambulance bay door
114354	TIM VARBERG	1/8/2024	\$35.00 Cell phone
114355	TOWN & COUNTRY CO-OP	1/8/2024	\$1,792.61 Ambulance fuel
114356	ARROWWOOD PRAIRIE CO-OP	1/10/2024	\$450.52 City hall propane
114357	JAMESTOWN EMS EDUCATION	1/10/2024	\$30.00 A Andel HC provider cards x 6
114358	METRO-BILLING SERVICES	1/16/2024	\$624.00 Claims x 24
114359	ALLARD TROPHY CO.	1/16/2024	\$8.50 In memory of plate

CITY OF COOPERSTOWN

*Check Summary Register©

January 2024

	Name	Check Date	Check Amt	
114360	NODAK ELECTRIC COOPERATIV	1/16/2024	\$255.40	MAIN LIFT
114361	ARROWWOOD PRAIRIE CO-OP	1/16/2024	\$439.02	City hall propane
114362	POSTMASTER	1/24/2024	\$242.85	Utility billing
114363	ND EMS ASSOCIATION	1/19/2024	\$155.00	H Neuberger JT conference
114364	ARROWWOOD PRAIRIE CO-OP	1/24/2024	\$424.44	City hall propane
114365	Briss, Craig	1/31/2024	\$369.40	
114366	Flatt, Matthew	1/31/2024	\$543.94	
114367	Flatt, Terrah	1/31/2024	\$254.89	
114368	Keller, Julie M	1/31/2024	\$1,478.39	
114369	Ludwig, David O	1/31/2024	\$4,561.37	
114370	Martin, Amanda R	1/31/2024	\$443.15	
114371	Moser, Christopher I	1/31/2024	\$186.55	
114372	Olson, Christine L	1/31/2024	\$3,326.05	
114373	Paintner, Nancy	1/31/2024	\$729.43	
114374	Paintner, Paul	1/31/2024	\$947.00	
114375	Urness, Mark	1/31/2024	\$803.44	
114376	Varberg, Timothy G.	1/31/2024	\$2,685.63	
114377	ZAUN, HANNAH, C	1/31/2024	\$758.20	
503055e	Monthly ACH	1/31/2024	\$12,676.81	
	Total Checks		\$78,728.28	