

**COOPERSTOWN CITY COUNCIL**  
**Regular Meeting July 10, 2023**

The Cooperstown City Council met Monday, July 10, at 7:00 pm in the city council room. Present: Paul Paintner, Deb Eslinger, Larry Olson, Steve Perry, Seth Hanson, Charles Dehoff, and Allen Gruman. Others present: Public Works David Ludwig, Auditor Christine Olson, Deputy Auditor Naomi Trostad. Pledge of Allegiance was recited.

Motion by Eslinger, seconded by Olson to approve June 5, 2023, meeting minutes. Motion carried.

Motion by Eslinger, seconded by Dehoff to approve June 29, 2023, special meeting minutes. Motion carried.

Paintner made a recommendation to appoint Randi Johnson to the Special Assessment Commission. Motion by Dehoff, seconded by Eslinger to approve the recommendation. Motion carried.

Christine presented optional coverages offered with the property insurance renewal. Motion by Perry, seconded by Eslinger to add the \$919.00 premium, which is a blanket coverage, with the change being \$1,000 deductible per occurrence rather than \$1,000 deductible per building for wind/hail damage. Motion carried.

Christine presented two Capital Improvement Plan proposals, Bolton & Menk quoted \$9,500.00 and Moore Engineering proposed \$6,000.00. Motion by Hanson, seconded by Perry to move ahead with Moore Engineering to develop a CIP. Motion carried, with Gruman voting nay.

Ludwig gave a report for the public works department. Estimates for drainage work on Highway 200 ditches presented were from Ellefson Excavating for tractor/scrapper at \$225.00 per hour/excavator at \$160.00 per hour/bobcat at \$120.00 per hour/backhoe and compactor at \$160.00 per hour; Tom Dahl at \$250.00 per hour; Dirt Pro at \$7,610.00 and Dirt Pro at \$8,750.00. Motion by Gruman, seconded by Hanson to hire Dirt Pro. Motion amended by Perry, seconded by Olson to hire Dirt Pro at \$7,610.00. Motion carried with Eslinger abstaining. Jayden and Max have been painting curbs and helped with tree planting; Tim has been mowing; Jamie has been sweeping streets. Tasks that will be tackled next are fixing the landfill fence, flushing fire hydrants, and painting them. Maguire Iron was here and cleaned the outside of the water tower. We have also taken on mowing at the airport. Loran Anderson, chair of the Airport Authority approached the city to help when the person hired quit. The city will keep track of time spent and discuss later if and at what rate we will charge the airport for any time. Estimates for jetting and televising all city sewer lines presented were from CC Steel for a 5-year maintenance at \$8,685.00 and 3-year maintenance at \$12,165.00, with options for televising, manhole inspections, lift station cleaning, service, and inspections available at additional cost; Pipe Detectives for a 5-year maintenance at \$84,882.00 and 3-year maintenance at \$79,200.00. Motion by Eslinger, seconded by Hanson to hire CC Steel on a 3-year maintenance program with televising. Motion carried.

Christine provided the auditors report. The USDA Community Facilities Grant has been reviewed by the regional manager and was submitted to the national office on July 7. The paperwork for the PACE buydown loan for Sheyenne Tooling was received on June 28, Travis Peterson still needs to sign it. A 10-year decreasing payment schedule was received, and the first payment has been made. Christine attended the NDLC Regional Listening Session on June 28. Some of the takeaways were restructuring of the legacy fund earnings, including an increase for the legacy earnings highway distribution fund; city and park officials will take office and the reorganization will take place at the first meeting of July rather than after the canvassing board meets; communication to the public regarding the budget needs to be in dollars, not mills; the NDPERS Retirement employer contribution will be increasing 1% on January 1, 2024; and there is a petition being circulated to initiate a measure to eliminate property taxes in ND. The NDLC is opposing this proposed measure as it would eliminate the ability of all political subdivisions to levy for property taxes. The NDLC Annual Conference is Sept 20-22, Christine and Naomi will be attending, and council members are encouraged to attend as well. Naomi will be attending the MFOA Conference on July 25-26.

The financial report was presented. Motion by Eslinger, seconded by Olson to approve the financial report. Motion carried. The list of bills was presented. Motion by Olson, seconded by Dehoff to approve payment of the bills presented. Roll call vote with all voting aye, motion passed unanimously.

Motion by Eslinger, seconded by Olson to approve the pledge of securities at Bank Forward for \$927,144.39 and at Bravera Bank for \$5,815,688.00. Motion carried.

Motion by Hanson, seconded by Gruman to approve a Building Permit submitted by Dennis Zorn for a fence. Motion carried.

Motion by Dehoff, seconded by Perry to approve a Local Permit submitted by Lillian Sorbo Ladies Golf for a raffle board. Motion carried.

Motion by Olson, seconded by Hanson to approve a Local Permit submitted by the American Legion Gordon Lindgren Post #143 for a raffle. Motion carried.

Motion by Perry, seconded by Olson to approve a building permit submitted by Chris Hook for an addition to his house. Motion carried.

Motion by Eslinger, seconded by Olson to approve a building permit submitted by Burrel Ave Apartments to install a sign. Motion carried.

Christine shared an email received from Scott Boura, who will be moving here and may be interested in part-time work with the city. He has worked for the City of Grafton for 26 years as their building official, meter reader, with planning and zoning, and cemetery sexton.

Perry commented that the 'old' hospital site maintenance of the grounds has been neglected and asked that the office reach out to them.

Paintner asked if we should proceed with cleaning up the yard at 605 14<sup>th</sup> St NE/Craig Siek. It was agreed that we have gone through all the proper steps and should move forward. Items can be stored in the cold storage building behind city hall. Christine will reach out to find someone to haul items.

The next regular meeting will be held on August 7, 2023, at 7:00 pm.

Motion by Olson, seconded by Perry to adjourn. The meeting adjourned at 8:29 pm.

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Christine Olson, Auditor

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Paul Paintner, Mayor

**1130 Citizens State**

110719e	ND STATE TAX DEPT	7/3/2023	\$249.46	Quarterly ND state payroll taxes
110720e	BLUE CROSS BLUE SHIELD	7/3/2023	\$3,637.65	BLUE CROSS
110721e	VERIZON WIRELESS	7/11/2023	\$120.05	MIFI INTERNET
110722e	VISA	7/17/2023	\$742.48	Microsoft Office
110724e	NDPERS	8/1/2023	\$3,312.30	RETIREMENT
110725e	EFTPS	8/1/2023	\$7,212.77	PAYROLL TAXES
113840	TEAM LABORATORY CHEMICAL	7/3/2023	\$1,859.14	Yellow paint x 6
113889	COOPERSTOWN MUN AIRPORT	7/10/2023	\$303.42	AIRPORT PROPERTY TAX
113890	ALL SEASONS GARDEN CENTE	7/10/2023	\$4,194.15	Tree grant-trees/mulch/stakes/delivery
113891	ANDELS BODY SHOP	7/10/2023	\$8,432.95	2016 Chevy repairs from deer
113892	ARROWWOOD PRAIRIE CO-OP	7/10/2023	\$1,168.39	City fuel
113893	BOUND TREE MEDICAL, LLC	7/10/2023	\$318.52	IV Catheters/syringes/splint
113894	BRAGER DISPOSAL SERVICE	7/10/2023	\$6,800.00	CITY HALL DUMPSTER
113895	BRAVERA INSURANCE, INC	7/10/2023	\$9,874.00	Equipment Breakdown coverage
113896	BRICK & LEAF BOUTIQUE	7/10/2023	\$58.25	Naomi T FIL funeral flowers
113897	BRITE WAY WINDOW CLEANING	7/10/2023	\$143.00	City hall window cleaning
113898	CASH	7/10/2023	\$108.45	Water sample postage
113899	CHRISTINE OLSON	7/10/2023	\$125.39	CELLPHONE
113900	CHRISTIAN-CDJR	7/10/2023	\$132.00	2021 Ford Ambulance broken wire
113901	CITY OF FARGO, NORTH DAKOT	7/10/2023	\$14.00	Water Samples
113902	COACHMAN INN	7/10/2023	\$150.00	Holly lodging x 3 nights
113903	COOPERSTOWN DRUG	7/10/2023	\$404.00	Ambulance meds
113904	COOPERSTOWN HARDWARE	7/10/2023	\$1,451.78	Janitorial supplies
113905	DAVID LUDWIG	7/10/2023	\$35.00	CELLPHONE
113906	DIRT TECH LLC	7/10/2023	\$550.00	Replaced culvert on landfill road-1/2 of bill
113907	EMERGENCY MEDICAL PRODUC	7/10/2023	\$236.67	Nasal cannula/glucose/hemorrhage kit/shears
113908	FERGUSON WATERWORKS #25	7/10/2023	\$534.03	Curb box/lid
113909	FOSTER COUNTY INDEPENDEN	7/10/2023	\$250.50	Receipt books
113910	GovOffice LLC	7/10/2023	\$1,995.50	Annual website hosting fee
113911	GRIGGS COUNTY TELEPHONE	7/10/2023	\$725.27	AUDITOR
113912	H E EVERSON	7/10/2023	\$498.21	Ambulance oxygen
113913	HAWKINS INC	7/10/2023	\$2,825.23	Axone, potassium permanganate
113914	INNOVATIVE OFFICE SOLUTION	7/10/2023	\$106.81	Landfill receipt books
113915	JULIE KELLER	7/10/2023	\$195.00	June cleaning city hall/shop
113916	LEVAYS TREE REMOVAL SERVI	7/10/2023	\$4,500.00	1205 Park Ave - 4 trees/stumps
113917	GRIGGS COUNTY LIBRARY	7/10/2023	\$325.37	LIBRARY PROPERTY TAX
113918	MATHSEN SWEEPING	7/10/2023	\$3,710.00	Sweeping of streets/mileage 5/25/23
113919	MILLERS FRESH FOODS	7/10/2023	\$61.56	Janitorial supplies
113920	MOORE ENGINEERING INC	7/10/2023	\$18,799.22	2020-1 Street Improvement
113921	NANCY PAINTNER	7/10/2023	\$497.87	Mileage Dale Severson golf tourney
113922	NAOMI TROSTAD	7/10/2023	\$35.00	Cell phone
113923	ND LEAGUE OF CITIES	7/10/2023	\$1,323.00	2023-2024 annual dues
113924	ND ONE CALL, INC	7/10/2023	\$65.00	Locates x 25
113925	NDRWSA	7/10/2023	\$245.00	Camera/smoke test 204 12th St SE
113926	NEW CENTURY PRESS	7/10/2023	\$464.86	Minutes - 5/30
113927	OFFICE OF THE STATE AUDITO	7/10/2023	\$750.00	2018 Audit review
113928	OTTER TAIL POWER CO	7/10/2023	\$4,666.28	CITY HALL
113929	COOPERSTOWN PARK BOARD	7/10/2023	\$2,706.53	PARK BOARD PROPERTY TX
113930	PETERSON LAW OFFICES	7/10/2023	\$3,810.00	Nov-Dec-Jan-Feb-Mar-Apr-May-Jun legal servi
113931	PIZZA RANCH	7/10/2023	\$95.05	Tree planting
113932	REITEN, INC	7/10/2023	\$14.06	Sprayer repair
113933	SANFORD HEALTH - OCCUPATI	7/10/2023	\$35.00	Drug testing
113934	SANITATION PRODUCTS, INC	7/10/2023	\$1,883.29	Sweeper broom

113935	STONES MOBILE RADIO INC.	7/10/2023	\$1,259.33	Radio batteries
113936	TOWN & COUNTRY CO-OP	7/10/2023	\$1,374.10	Ambulance fuel - Acct 17635
113937	MARCO TECHNOLOGIES	7/11/2023	\$114.73	COPIER LEASE
113938	NODAK ELECTRIC COOPERATIV	7/11/2023	\$292.43	MAIN LIFT
113939	METRO-BILLING SERVICES	7/13/2023	\$528.00	Claims x 22
113940	NDDEQ	7/17/2023	\$18.54	Water sample - flouride
113941	NDDEQ	7/17/2023	\$100.00	David water certification renewal
113942	INSURE FORWARD	7/19/2023	\$5,730.00	Property liability insurance
113943	TEAM LABORATORY CHEMICAL	7/21/2023	\$4,742.35	Yellow street paint x 10
113944	POSTMASTER	7/26/2023	\$241.32	Utility billing postage
113945	Baron, Ryan	7/31/2023	\$191.64	
113946	Flatt, Matthew	7/31/2023	\$91.42	
113947	Flatt, Terrah	7/31/2023	\$136.67	
113948	Keller, Julie M	7/31/2023	\$1,146.86	
113949	Ludwig, David O	7/31/2023	\$4,838.39	
113950	Ludwig, Maximus	7/31/2023	\$1,020.87	
113951	Martin, Amanda R	7/31/2023	\$295.39	
113952	Michaelis, Bennett W	7/31/2023	\$872.71	
113953	Moser, Christopher I	7/31/2023	\$246.58	
113954	Olson, Christine L	7/31/2023	\$3,122.75	
113955	Paintner, Nancy	7/31/2023	\$823.77	
113956	Paintner, Paul	7/31/2023	\$270.99	
113957	Turner, Jayden	7/31/2023	\$1,081.77	
113958	Urness, Mark	7/31/2023	\$312.14	
113959	Varberg, Timothy G.	7/31/2023	\$3,473.02	
113960	ZAUN, HANNAH, C	7/31/2023	\$545.79	
113961	Ludwig, David O	7/31/2023	\$565.03	
502955e	Monthly ACH	7/31/2023	\$14,389.44	
	<b>Total Checks</b>		<b>\$150,577.49</b>	