

COOPERSTOWN CITY COUNCIL
Regular Meeting December 4, 2023

The Cooperstown City Council met Monday, December 4, 2023, at 7:00 pm in the city council room. Present: Paul Paintner, Deb Eslinger, Steve Perry, Larry Olson, Charles Dehoff, and Allen Gruman. Others present: Public Works David Ludwig and Auditor Christine Olson. Pledge of Allegiance was recited.

Motion by Perry, seconded by Olson to approve the agenda with the removal of Brian Osowski/AMKO Advisors. Motion carried.

Motion by Dehoff, seconded by Perry to approve November 6, 2023, regular meeting minutes. Motion carried.

Ludwig gave a report for the public works department. Over the past month street sweeping has been done, snow equipment has been repaired and ready, a water line was put in at 1003 Hobart Ave, flags were taken down and Christmas décor put up. RTS Shearing has arrived and is currently crushing the cement at the landfill. Asphalt millings were put in some alleys, with less than expected results. There was discussion on putting crushed cement or millings in the alleys next spring; Dave was asked to contact Moore Engineering to get their input on if this material would be okay to use for this application, as well as talking to the DEQ to see which material to use for rip rap at the lagoon. Midwest Assistance Program was here to check our water system, and everything was good. The new pickup and skid steer and attachments, except for the broom, have been received. Bears Home Solutions were once again at 204 12th St SE, claiming the city is at fault for the sewer problems. After further discussion with Dan Overmoe of NDRWA, his opinion is still that the problems are not the city's responsibility. Plans for the month of December are to burn the wood pile at the landfill and clean up the interior of the Water Treatment Plant. Electric Pump will also be here to do work on lift #4, located near the elevator. David will also be taking vacation from December 18-29, but will be available if needed for anything. The sewer line at Cherokee Court needs some repair, and Dave is looking at companies to reline this section or replace it.

Christine provided the auditor's report. The Cooperstown Ambulance is recommending rolling the existing Bank Forward CDARS CD and earned interest in a new 12-month CDARS CD at a rate of 5.25% upon the maturity date of 12/14/23, with signors remaining as Paul Paintner, Steve Perry, and Christine Olson. Motion by Perry, seconded by Olson to approve the recommendation from the Ambulance board. Motion carried.

Christine presented a proposal from Nuvei, a company Banyon Data Solutions partners with, for credit card/EFT processing. After discussion it was decided to stick with GovCard for processing due to cost differences.

The Personnel Policy should be reviewed annually, and there was discussion on when new employees should be eligible for benefits; the decision was to leave the policy as is.

The Tree City USA renewal has been completed. Christine asked for approval to submit another grant for tree planting as we have had some residents ask about getting trees planted, and permission was granted.

The city website has a new design that was implemented on November 28. The new fire hall door was replaced, and invoice sent in for insurance. Nelson Electric was contacted to put keypads on the 2 ambulance garage doors. Craig Stockland has been contacted to install a new walk-in door on the ambulance bay. The city has received the 2022 Annual Fluoridation Award. Craig Siek has removed some items from the landfill; he has not been able to be reached for an update as to when he will finish removing his items.

The financial report was presented. Perry asked that the expenses/revenue for the water and sewer funds be looked at to be sure we are collecting enough to cover expenses. Motion by Perry, seconded by Olson to accept the financial report as presented. The list of bills was presented. Motion by Eslinger, seconded by Olson to approve payment of the bills presented. Roll call vote with all voting aye, motion passed unanimously.

An open position on the city council still needs to be filled, so all council members were asked to keep this in mind. This can also be put on the electronic sign to see if there would be some interest.

A letter from Swanson, Warcup Ltd was shared.

Andel's Body Shop has provided an estimate for the work to repair Jeremy Clemens' enclosed trailer. This has been submitted to NDIRF. They have not yet made a liability decision. There is not a deductible that applies to claimant vehicles per the claims adjuster.

Perry suggested the city should look at getting some security cameras for city properties to include city hall, water treatment plant, water tower, and city shop. Chris will get some quotes for the next meeting.

The next regular meeting will be January 8, 2024, at 7 pm.

Motion by Perry, seconded by Olson to adjourn. The meeting was adjourned at 8:15 pm.

Christine Olson, Auditor

Paul Paintner, Mayor

CITY OF COOPERSTOWN

01/19/24 8:53 AM

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*Check Summary Register©

December 2023

Name	Check Date	Check Amt	
1130 Citizens State			
110752e	BCBS	12/4/2023	\$8,062.67 BLUE CROSS
110753e	VISA	12/11/2023	\$3,646.40 Microsoft Office
110754e	VERIZON WIRELESS	12/26/2023	\$120.03 MIFI INTERNET
110756e	VISA	12/20/2023	\$321.45 File of Life folders
110757e	EFTPS	1/2/2024	\$5,536.27 PAYROLL TAXES
110758e	NDPERS	1/2/2024	\$3,043.58 RETIREMENT
110761e	EFTPS	1/5/2024	\$191.18 PAYROLL TAXES
110762e	VISA	1/10/2024	\$114.00 Microsoft Office
114240	COOPERSTOWN MUN AIRPORT	12/4/2023	\$580.38 Property tax
114241	ARAMARK	12/4/2023	\$302.97 Towels, mops, mats
114242	BRAGER DISPOSAL SERVICE	12/4/2023	\$6,800.00 CITY HALL DUMPSTER
114243	BRAVERA INSURANCE, INC	12/4/2023	\$543.00 Add 2024 Ram 2500 pickup
114244	CHRISTINE OLSON	12/4/2023	\$119.73 CELLPHONE
114245	CITY OF FARGO, NORTH DAKOT	12/4/2023	\$14.00 WATER SAMPLES
114246	COACHMAN INN	12/4/2023	\$53.00 Ambulance Holly lodging x 1 night
114247	COOPERSTOWN HARDWARE	12/4/2023	\$473.24 Ambulance keys
114248	DAKOTA SUPPLY GROUP	12/4/2023	\$109.44 Shear ring coupling
114249	DANIEL GRIGGS	12/4/2023	\$35.00 Cell phone
114250	DAVID LUDWIG	12/4/2023	\$35.00 CELLPHONE
114251	DEBRA ESLINGER	12/4/2023	\$40.00 Ambulance cupcakes
114252	DIRT PRO	12/4/2023	\$500.00 Water line at 1003 Hobart Ave
114253	EMERGENCY MEDICAL PRODUC	12/4/2023	\$445.95 Window punch
114254	GENERAL EQUIPMENT & SUPPLI	12/4/2023	\$3,026.55 Cutting edges: grader/plow/payloader/tractor
114255	GILBERTSONS	12/4/2023	\$103.02 Load binder
114256	GRIGGS COUNTY TELEPHONE	12/4/2023	\$627.25 AUDITOR
114257	HAWKINS INC	12/4/2023	\$1,542.54 Azone, potassium permanganate
114258	HOMETOWN SERVICE CENTER	12/4/2023	\$193.00 2 new tires for generator trailer
114259	JAMIE ANDERSON	12/4/2023	\$115.94 Mileage for sweeper parts
114260	JOHN DEERE FINANCIAL	12/4/2023	\$808.19 Gas generator batteries
114261	JULIE KELLER	12/4/2023	\$175.00 November 2023 cleaning
114262	KRABbenhOFT SERVICE	12/4/2023	\$35.30 Tube & tire repair
114263	KW DRILLING SERVICES ND	12/4/2023	\$2,195.00 Water line boring 1003 Hobart Ave
114264	GRIGGS COUNTY LIBRARY	12/4/2023	\$695.57 LIBRARY PROPERTY TAX
114265	MILLERS FRESH FOODS	12/4/2023	\$323.46 Ambulance food
114266	MOORE ENGINEERING INC	12/4/2023	\$537.50 Capital Improvement Plan
114267	NAOMI TROSTAD	12/4/2023	\$35.00 Cell phone
114268	NAPA AUTO CARE CENTER	12/4/2023	\$360.97 Air/oil filters
114269	NDAAO	12/4/2023	\$50.00 Assessor annual dues
114270	NEW CENTURY PRESS	12/4/2023	\$116.92 11/6 minutes
114271	Office Experts	12/4/2023	\$109.45 Desk calendars/page dividers/flash drive
114272	OTTER TAIL POWER CO	12/4/2023	\$3,881.36 CITY HALL
114273	COOPERSTOWN PARK BOARD	12/4/2023	\$3,919.56 PARK BOARD PROPERTY TX
114274	PETERSON LAW OFFICES	12/4/2023	\$1,720.00 July 2023-Dec 2023 legal services
114275	RADISSON HOTEL BISMARCK	12/4/2023	\$99.80 David water class/testing lodging
114276	REITEN, INC	12/4/2023	\$2,060.56 Repair snow pusher
114277	SANFORD HEALTH - OCCUPATI	12/4/2023	\$70.00 Ambulance drug test x 2
114278	SANITATION PRODUCTS, INC	12/4/2023	\$135.00 Sweeper side brush
114279	TIM VARBERG	12/4/2023	\$35.00 Cell phone
114280	API Garage Door	12/4/2023	\$3,538.00 Replace north fire hall door
114281	ND ONE CALL, INC	12/6/2023	\$15.60 Locates x 12
114282	ARROWWOOD PRAIRIE CO-OP	12/7/2023	\$180.74 City fuel
114283	PREMIER SPECIALTY VEHICLES	12/7/2023	\$1,114.45 2016 Amb door locks/panel replaced/calibratio
114284	TOWN & COUNTRY CO-OP	12/7/2023	\$2,052.72 Ambulance fuel

CITY OF COOPERSTOWN

*Check Summary Register©

December 2023

Name	Check Date	Check Amt	
114285	ALTRU HEALTH SYSTEM	12/12/2023	\$61.00 N Paintner/D Eslinger training
114286	JAMESTOWN EMS EDUCATION	12/12/2023	\$40.00 A Andel HC & ACLS provider cards
114287	MARCO TECHNOLOGIES	12/14/2023	\$304.46 COPIER LEASE
114288	NES	12/15/2023	\$282.40 2 wireless garage door keypad entry
114289	RTS SHEARING	12/15/2023	\$48,976.70 Crushing concrete at landfill
114290	METRO-BILLING SERVICES	12/18/2023	\$144.00 Claims x 6
114291	NODAK ELECTRIC COOPERATIV	12/18/2023	\$247.50 MAIN LIFT
114292	POSTMASTER	12/21/2023	\$241.22 Utility billing postage
114293	PIZZA RANCH	12/18/2023	\$125.00 Ambulance X-mas gift cards x 5
114294	TOWN & COUNTRY CO-OP	12/18/2023	\$125.00 Ambulance X-mas gift cards x 5
114295	COACHMAN INN	12/18/2023	\$125.00 Ambulance X-mas gift cards x 5
114296	NANAS CAFE	12/18/2023	\$125.00 Ambulance X-mas gift cards x 5
114297	BRICK & LEAF BOUTIQUE	12/18/2023	\$125.00 Ambulance X-mas gift cards x 5
114298	MOTOROLA SOLUTIONS	12/20/2023	\$89,870.10 30 radios for ambulance
114300	Briss, Craig	12/31/2023	\$461.75
114301	Eslinger, Debra	12/31/2023	\$69.26
114302	Flatt, Matthew	12/31/2023	\$130.22
114303	Flatt, Terrah	12/31/2023	\$174.54
114304	Keller, Julie M	12/31/2023	\$879.18
114305	Ludwig, David O	12/31/2023	\$4,911.39
114306	Martin, Amanda R	12/31/2023	\$5.54
114307	Michaelis, Bennett W	12/31/2023	\$41.56
114308	Moser, Christopher I	12/31/2023	\$1.85
114309	Olson, Christine L	12/31/2023	\$3,019.16
114310	Paintner, Nancy	12/31/2023	\$938.28
114311	Paintner, Paul	12/31/2023	\$437.22
114312	Urness, Mark	12/31/2023	\$631.67
114313	Varberg, Timothy G.	12/31/2023	\$2,913.44
114314	ZAUN, HANNAH, C	12/31/2023	\$185.63
114315	ND CHILD SUPPORT DIVISION	12/18/2023	\$1,353.60 Remittance ID 204525
503034e	Monthly ACH	12/31/2023	\$10,489.56
503038e	Monthly ACH	12/31/2023	\$661.41
Total Checks			\$229,058.38