

COOPERSTOWN CITY COUNCIL
Regular Meeting September 11, 2023

The Cooperstown City Council met Monday, September 11, at 7:00 pm in the city council room. Present: Paul Paintner, Deb Eslinger, Larry Olson, Seth Hanson, Charles Dehoff, and Allen Gruman. Others present: Public Works David Ludwig, Auditor Christine Olson, Deputy Auditor Naomi Trostad, Brandon Smith/Moore Engineering, Joanne White. Absent: Steve Perry. Pledge of Allegiance was recited.

Motion by Dehoff, seconded by Hanson to approve August 7, 2023, meeting minutes. Motion carried.

Derek Simenson, principal at Griggs County Central, talked about the referendum of \$7.9 million to add additional space to the existing school building. Simenson answered many questions and encouraged everyone to attend the next public meeting to be held at the school on September 18 at 6:30 pm, as well as to cast a vote on September 26 from 9 am to 7 pm at the school.

Mayor Paintner joined the meeting at 7:13 pm.

Brandon Smith provided a progress report for the street improvement project. The special assessment schedule will be a public hearing at 6 pm on September 18, and only the special assessment commission needs to be present. After that a publication of the notice of confirmation and need for action, and then a special meeting of the city council will need to take place October 16 or 24. An update on the grass seeding from the street project was given, and the opinion is that the grass looks good at this point as there has been a lot more effort put in this summer. The defective concrete work list was given to the contractor, and they came back with a deduct offer, which is being reviewed by Moore Engineering. A DWSRF update has been put together to be submitted to the state. The lead service line replacement project should be given the go-ahead by the state in the next couple of weeks. The chip seal update has been evaluated and was determined there was nothing indicating fault of the contractors, and they feel it is a good product; there were some areas they found that the contractor did reseal. Andrew would like to have a kickoff meeting to develop the Capital Improvement Plan and offered 3 dates; this will be held on September 18 at 7:00 pm.

Motion by Eslinger, seconded by Olson to close the regular meeting and open the preliminary budget hearing. Motion carried. Having received no comments motion by Eslinger, seconded by Hanson to close the budget hearing and reconvene the regular meeting. Motion carried.

2 quotes from Twin City Garage Door to fix the north fire hall door were reviewed, one for \$2,856.00 to replace 4 sections, and one for \$3,486.00 to replace the entire garage door. Motion by Olson, seconded by Dehoff to approve a quote from Twin City Garage Door to replace the north fire hall door at a cost of \$3,486.00. Motion carried.

Ludwig gave a report for the public works department. Over the past month several curb stops have been replaced, and a water line was repaired. Lift station #1 lift float and relays for alarm system malfunctioned; the generator at lift station #3 was not producing electricity even though it was running, Abraham Generator made the repairs. They did recommend that we get a service agreement with Interstate Power to do yearly routine maintenance. An estimate was provided. Motion by Eslinger, seconded by Hanson to approve Interstate Power Systems conducting routine maintenance on generators at a cost of \$1785.18. Motion carried, with Gruman voting nay. Jamie Anderson has expressed interest in going to part time work. The manhole has been lowered and the street graded on Roberts Ave and 1st St. The sewer was camera-ed on the 700 block of Lenham Ave as a resident had some sewer issues. The city line was jetted the night before, and everything looked good. Coming up will be street sweeping, grass seeding in the ditches along Highway 200, there will be some alleys that need gravel work, the culvert on 1st St will be replaced along the alley to the south of Roberts Ave. RTS Shearing was contacted regarding crushing the cement at the landfill, and they are expected to be here toward the end of September. CC Steel was contacted about camera-ing and jetting sewers, and they should be here toward the end of

September. Dan Ludwig would be available to move the items from Craig Siek property later in the week. Chris did talk with Travis Peterson about the process we need to follow when undertaking the moving of items. Per our ordinance we need to hold vehicles newer than 7 years, if older than 7 years and have no value they can go as scrap, if older than 7 years and has value we need to hold items for the required number of days. If not claimed by the owner, there needs to be a public auction held, with proceeds going to the city to cover any costs associated; any remaining funds need to be held for 90 days and then turned over to the state per NDCC. Dan would like to do the work and receive some of the items in lieu of payment for the work. This will not work per our ordinance. David will call and see if they would be willing to do the work for a fee.

Christine provided the auditor's report. A meeting with Isaac regarding the USDA Community Facilities Grant, and one of the requirements is that we have a CIP in place; information was provided to Isaac showing that we are in the process of developing a plan to see if we can get the equipment ordered now. The assessor training has been going well; the final online course should be completed by early October. There is one required course offered by the state that will not be offered until the fall of 2024. The NDLC Annual Conference will be Sept 20-22, and the office will be closed on those days. Council members were encouraged to attend.

The financial report was presented. Information on the differences in some of the funds was asked to be provided; the Emergency Fund is a levied fund, and the Reserve Fund is not. The American Rescue Plan Act Fund can be used for infrastructure, including roads; health services; environmental remediation; and provision of police, fire, and other public safety services. The NDLC's position is to use the funds for water, sewer, and wastewater projects. The Prairie Dog Funds can be used for water treatment plants; sewer lines and water lines, including lift stations, water tanks and towers, and road and bridge infrastructure. The Prairie Dog Funds need to have a designated use by the end of 2024 and need to be spent by the end of 2026. MSC Eslinger, Dehoff to accept the financial report as presented.

The list of bills was presented. MSC Dehoff, Olson to approve payment of the bills presented. Roll call vote with all voting aye, motion passed unanimously.

The possibility of a Fall Clean Up was discussed. After discussion it was decided to hold clean up the week of October 2-7. Dave will check with Jamie Anderson to see if this is something he can help with.

MSC Dehoff, Eslinger to approve a proclamation by Mayor Paintner proclaiming the week of September 17-23 as Constitution Week.

MSC Gruman, Hanson to approve a building permit submitted by Mark Urness.

MSC Dehoff, Olson to approve a building permit submitted by Melvin Crawford.

MSC Dehoff, Hanson to approve a building permit submitted by Matthew Hofmann.

MSC Hanson, Eslinger to approve a special event permit submitted by Di's Oasis.

MSC Dehoff, Hanson to approve a local permit submitted by Cooperstown Fire Dept.

MSC Olson, Hanson to adjourn. The meeting adjourned at 8:34 pm.

Christine Olson, Auditor

Paul Paintner, Mayor

CITY OF COOPERSTOWN

*Check Summary Register©

September 2023

Name	Check Date	Check Amt	
1130 Citizens State			
110732e	BLUE CROSS BLUE SHIELD	9/1/2023	\$10,504.04 BLUE CROSS
110733e	VERIZON WIRELESS	9/11/2023	\$120.03 MIFI INTERNET
110734e	VISA	9/12/2023	\$2,109.70 Concrete saw blade
110735e	VISA	9/25/2023	\$97.00 ACLS course digital video
110737e	EFTPS	10/2/2023	\$5,918.94 PAYROLL TAXES
110738e	NDPERS	10/2/2023	\$2,793.90 RETIREMENT
114045	ABRAHAM GENERATOR SALES	9/11/2023	\$2,000.00 Lift #3 generator rectifier assembly kit
114046	COOPERSTOWN MUN AIRPORT	9/11/2023	\$434.93 Property Tax - Airport
114047	ARROWWOOD PRAIRIE CO-OP	9/11/2023	\$1,923.57 City fuel
114048	BRAGER DISPOSAL SERVICE	9/11/2023	\$6,800.00 CITY HALL DUMPSTER
114049	BRITE WAY WINDOW CLEANING	9/11/2023	\$143.00 City hall window cleaning
114050	CHRISTINE OLSON	9/11/2023	\$35.00 Cell phone
114051	CHRISTIAN-CDJR	9/11/2023	\$2,441.32 Fire Dept 2017 Ram 3500 battery/ignition switc
114052	CITY OF FARGO, NORTH DAKOT	9/11/2023	\$14.00 WATER SAMPLES
114053	COOPERSTOWN DRUG	9/11/2023	\$16.98 Ambulance test strips
114054	COOPERSTOWN HARDWARE	9/11/2023	\$702.59 Plug/adaptor/clamp
114055	Dakota Regional Medical Center	9/11/2023	\$72.00 Ambulance drug screen x 2
114056	DAVID LUDWIG	9/11/2023	\$315.34 Cell phone
114057	ELECTRIC PUMP	9/11/2023	\$97.52 Main lift float
114058	ELLEFSON SALES EXCAVATING	9/11/2023	\$5,440.00 Valley gutter 1st Ave & Roberts
114059	EMERGENCY MEDICAL PRODUC	9/11/2023	\$480.72 I-gel resus packs
114060	FERGUSON WATERWORKS #25	9/11/2023	\$2,649.34 Meter bottoms
114061	FINLEY FARMERS ELEVATOR	9/11/2023	\$860.00 Grass Seed-200#
114062	GREAT PLAINS DIRECTORY SER	9/11/2023	\$156.00 Ambulance County plat books x 3
114063	GRIGGS COUNTY TELEPHONE	9/11/2023	\$572.77 AUDITOR
114064	H E EVERSON	9/11/2023	\$54.49 Ambulance DEF
114065	HAWKINS INC	9/11/2023	\$3,170.51 Azone, postassium permanganate
114066	JAMIE ANDERSON	9/11/2023	\$239.36 Cell phone
114067	JULIE KELLER	9/11/2023	\$170.00 August 2023 cleaning
114068	KIMBALL MIDWEST	9/11/2023	\$656.39 Shop bolts/washers/nuts
114069	KRABbenhOFT SERVICE	9/11/2023	\$36.68 Mower tire repair
114070	GRIGGS COUNTY LIBRARY	9/11/2023	\$500.54 Property Tax - Library
114071	LUMBER MART INC	9/11/2023	\$144.90 Landfill fence repair supplies
114072	LVC SYSTEMS	9/11/2023	\$60.00 Shop email resolution
114073	MANNING MECHANICAL INC	9/11/2023	\$27,400.00 Install & check RPZ's
114074	MARCO TECHNOLOGIES	9/11/2023	\$114.73 COPIER LEASE
114075	MEDICA	9/11/2023	\$1,046.04 Overpayment on claim
114076	MILLERS FRESH FOODS	9/11/2023	\$154.36 Ambulance parade candy
114077	MOORE ENGINEERING INC	9/11/2023	\$10,883.52 2020-1 Street Improvement
114078	NANCY PAINTNER	9/11/2023	\$156.00 File of Life magnets
114079	NAOMI TROSTAD	9/11/2023	\$35.00 Cell phone
114080	NAPA AUTO CARE CENTER	9/11/2023	\$28.99 Sweeper - rubber hose
114081	ND ONE CALL, INC	9/11/2023	\$44.20 Locates x 17
114082	NDRWSA	9/11/2023	\$150.00 Sewer camera 710 Lenham Ave SW
114083	NDDEQ	9/11/2023	\$185.37 Water samples - flouride
114084	NEW CENTURY PRESS	9/11/2023	\$459.93 Special Assessment Notice of Hearing
114085	OTTER TAIL POWER CO	9/11/2023	\$3,578.13 CITY HALL
114086	COOPERSTOWN PARK BOARD	9/11/2023	\$3,295.02 Property Tax - Park Board
114087	FERGUSON ENT-DBA POLLARD	9/11/2023	\$93.77 Flouride reagent ampule
114088	QUALITY ALIGNMENT & BRAKE	9/11/2023	\$816.40 Ambulance 2021 Ford tie rod end/drag link
114089	REITEN, INC	9/11/2023	\$30.63 Water truck
114090	SANFORD HEALTH - OCCUPATI	9/11/2023	\$70.00 Ambulance drug screen x 2
114091	SANITATION PRODUCTS, INC	9/11/2023	\$1,209.38 Sweeper Main broom assembly

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*Check Summary Register©

September 2023

Name	Check Date	Check Amt	
114092	STONES MOBILE RADIO INC.	9/11/2023	\$1,108.69 Ambulance-Binford repeater
114093	T&M PROPERTIES LLC	9/11/2023	\$5,400.00 6 month shop lease
114094	TIM VARBERG	9/11/2023	\$35.00 Cell phone
114095	TOWN & COUNTRY CO-OP	9/11/2023	\$331.79 City fuel
114096	API Garage Door	9/11/2023	\$160.00 Look at Fire Dept garage door that was hit
114097	VANDER HAAGS INC	9/11/2023	\$0.00 Water truck fuel tank
114098	NODAK ELECTRIC COOPERATIV	9/12/2023	\$233.04 MAIN LIFT
114099	INNOVATIVE OFFICE SOLUTION	9/12/2023	\$75.17 Tape/sharpie markers/manilla folders
114100	ESO SOLUTIONS INC	9/12/2023	\$444.58 HER Access-Billing extract add on
114101	METRO-BILLING SERVICES	9/13/2023	\$192.00 Claims x 7
114102	SARAH ZORN	9/15/2023	\$34.47 Fall plants for city planters
114103	BANK FORWARD	9/15/2023	\$100.00 Ambulance gift cards x 5
114104	TOWN & COUNTRY CO-OP	9/18/2023	\$7,632.00 Contract propane - city shop - Acct 17616
114105	MOTOROLA SOLUTIONS	9/25/2023	\$5,054.40 Radio base unit
114106	POSTMASTER	9/26/2023	\$243.24 Utility bill postage
114107	ARROWWOOD PRAIRIE CO-OP	9/27/2023	\$2,000.00 City hall propane contract
114108	Flatt, Matthew	9/30/2023	\$225.33
114109	Flatt, Terrah	9/30/2023	\$88.66
114110	Keller, Julie M	9/30/2023	\$976.14
114111	Ludwig, David O	9/30/2023	\$4,043.36
114112	Martin, Amanda R	9/30/2023	\$451.46
114113	Michaelis, Bennett W	9/30/2023	\$1,032.02
114114	Moser, Christopher I	9/30/2023	\$110.82
114115	Olson, Christine L	9/30/2023	\$3,346.52
114116	Paintner, Nancy	9/30/2023	\$617.82
114117	Paintner, Paul	9/30/2023	\$542.50
114118	Urness, Mark	9/30/2023	\$381.40
114119	Varberg, Timothy G.	9/30/2023	\$2,563.74
114120	ZAUN, HANNAH, C	9/30/2023	\$563.33
502984e	Monthly ACH	9/30/2023	\$12,640.70
	Total Checks		\$152,111.21